

## **General Meeting Agenda**

Thursday, July 26, 2012 at 7:00 p.m.

Stokesdale Town Hall

Attendance: John, Kris, Patricia, Scott, Mary, Cathy, Harold, Brian

### **I. HOA Board Positions**

- A. Director Vacancies
  - 1. Kris, John and Brian, as the current directors elected by the homeowners, voted to fill the two vacancies on the Board with Mary Allred and Harold Steffenhagen
- B. Roles
  - 1. President – Brian Byrd
  - 2. Vice President – no one at this time
  - 3. Secretary – John Moran
  - 4. Assistant Secretary – Mary Allred
  - 5. Treasurer – Kris Cloutier
  - 6. Director – Harold Steffenhagen (and ARC Liaison)  
Cathy Steffenhagen will continue as our CPA.
- C. Files, Documents and Communications were transferred to the proper person in position
- D. Responsibilities were reviewed. Check writing responsibilities will be moved from Scott to Brian and Kris will remain as a signer. Bank access will also be transferred to Brian.

### **II. Financials**

- A. Status of homeowners who still owe dues - demand letters were previously sent. Decision was made to file liens for outstanding dues owed.
- B. Financial Position through balance of 2012 – spreadsheets prepared by Kris were reviewed for current status

### **III. Management Company**

- A. The group has agreed to table any further discussion on using a management group until a later date.

### **IV. Landscaper**

- A. Offsite Septic areas - all have been taken care of. Landscaper is charging an additional \$20 per month to take care of the common area behind Susan's lot.

B. Current contract ends in September - Kris will have discussion with landscaper on having a new contract. It was agreed that service and price are acceptable for now, and as long as we do not receive a large rate increase, we will not bid with other landscapers at this time.

**V. Architectural Review Committee**

A. New Member – Mike Davis has joined the committee.

B. Current Issues

1. Garage with no specs was requested. Description was an “A Frame” garage – already being built

2. Dog run built by new homeowner in the neighborhood without request for approval. Kris met homeowner and provided the required paperwork and asked for the homeowner to submit the request in writing.

**VI. Restrictive Covenants**

A. The group discussed doing a survey of homeowners for feedback/suggestions on changes, etc.

**VII. Miscellaneous**

A. Welcome letters to new homeowners and information request – letters were sent to all the recent homeowners that moved into the neighborhood.

B. Website Updating – annual meeting minutes and meeting times will be updated on the website.

C. Other

D. Next Board Meeting – scheduled for August 30<sup>th</sup>, at the Stokesdale Town Hall at 7:00pm.