**First meeting (phone) with supervisor (Younes B., Airbus)**

**Discussed points:**

* Presentation of team members
* talk about project: what’s been done so far
* Talk about this week’s steps: meet client, establish specs, costing, tasks and planning
* Discussed project management actions: agile, weekly iterations, permutation of roles (test engineer, quality engineer, developers)
* **NEXT STEPS:**
* Meeting at N7 on 01/23, at 6 pm