

Jack Zemin
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OBJECTIVE

Seeking a challenging and demanding summer internship position in Information Systems

EDUCATION

Bachelor of Computer Science, Information Systems Expected May 2005
Concordia University, Montreal, Quebec

Diploma of Computer Technology 2001
China University of Technology, Tianjin, China

COMPUTER SKILLS

Programming Languages: C, C++, Html, Java, Visual Basic 4.0, COBOL, Perl, XML, CGI
Operating Systems: UNIX, DOS, Windows 95/98/XP, Mac OS
Software Packages: MS Office, Visio, Photoshop, Peoplesoft, Siebel, SAP
Databases: Access, SQL, Oracle, DB2

LANGUAGES

English and French

ACADEMIC PROJECTS

Student Information System

- Designed and implemented an information system for managing certain aspects of registration, course delivery and student records
- Devised an Entity-Relationship diagram for databases involved
- Designed a multi-table relational database using Access and created run-time query statements using SQL to access data
- Constructed a graphic user interface program using Visual Basic 5.0
- Coordinated team of five people
- **Technologies:** Windows 2000, Visual Basic 5.0, SQL, Access

Object Oriented Card Game

- Designed multi-player card game using OOP features
- Implemented classes and GUI using Visual C++
- Created a user manual and help file
- **Technologies:** UNIX, Visual C++, Oracle, Java, Swing

Web Page Development

- Developed a web page to publish various j-maps in MS Excel
- Worked as part of a team of ten individuals in Windows NT 4.0 environment
- Conducted project status meetings to address difficulties and integration issues
- Explored j-maps method for process and product documentation
- Designed and implemented several Visual Basic Macros in Excel to construct j-maps
- **Technologies:** Windows NT 4.0, Visual Basic, Excel, Access

CAREER RELATED EXPERIENCE

Programmer Analyst

Summer 2003

Merck Frosst Canada Inc., Kirkland, Quebec

- Designed and programmed utilities that supported all aspects of product distribution
- Produced detail specifications, defined and executed test plans and coded modules
- Collaborated with members of other departments to ensure system-wide solutions
- Provided users with extensive technical support

Service Technician

Summer 2000

Bytes Innovations, Beijing, China

- Installed, implemented and integrated network applications for PCs
- Provided on-site and telephone support for major problems
- Trained service engineers and sales personnel
- Implemented a preventative maintenance program

ADDITIONAL EXPERIENCE

Customer Service Representative

2001-Present

Chapters, Montreal, Quebec

- Provide customers with extensive information based on their needs
- Deal with difficult situations in a calm and diplomatic manner
- Take initiative to help wherever needed

EXTRA-CURRICULAR ACTIVITIES

External Liason

2003-2004

International Students Association – Concordia, Montreal, Quebec

- Helped organize a cultural exposition at the university
- Recruited new members and participated in telephone fund-raising campaign
- Informed members of upcoming events and meetings

INTERESTS

Chess, hiking, basketball, canoeing, reading computer journals and detective novels

References Available Upon Request