



APPLICATION FOR EMPLOYMENT

Applicant's

Name

Current

Address

Permanent

Address

Date

Source

RPOC

Position Title

Mobile #

Landline

Email

Address

Date of Birth

Gender

SSS #

Place of Birth

Religion

TIN

Marital Status

Race

PAG-IBIG

Passport #

Nationality

PhilHealth

Name of

Spouse

Date of Birth

Dependent/s:

Gender

Name

☐ M ☐ F

Date of Birth

Name

☐ M ☐ F

Date of Birth

Name

☐ M ☐ F

Date of Birth

Educational Background:

School/

University

Address

Degree

Year

Graduated

Contact #

Employment Background:

Company

Address

Immediate

Supervisor

Employment

Dates

Contact #

Contact #

Company

Address

Immediate

Supervisor

Employment

Dates

Contact #

Contact #

Personal Reference:

Name:

Name:

Name:

Contact #

Contact #

Contact #

I hereby authorize and request any present or former employer, school, law enforcement agency, credit bureau, or references to furnish the bearer with any and all information in their possession regarding myself that may be relevant and as requested by bearer in connection with my current/proposed employment at ING.

By signing this letter, I hereby confirm that I have voluntarily given my consent and that the authority and consent I have provided herein to shall remain valid and effective for all inquiries of the same nature that may be requested or required by ING during the duration of my employment with them.

I further consent to the compilation and/or reproduction into reports or documents of all and any information discovered or received regarding myself (whether written or electronic format) with such reports or documents to be provided and kept solely by and for ING reference and consideration only.

I am willing to have a photocopy of this authorization be accepted with the same authority as the original.

I hereby release ING, its officers and employees from any and all liability and responsibility, damages, and claims of any kind whatsoever arising from or in connection with the authority and consent I have provided in relation to their inquiries.

Signature over Printed Name/ Date

Additional Information:

- 1) In your previous employment, have you ever been the subject of any complaint or allegation of unethical conduct or illegal trading practice, or any legal proceedings or disciplinary action? ☐ YES ☐ NO
- 2) Have you ever had judgment including findings in relation to fraud, misrepresentation, or dishonesty given against you in civil or criminal proceedings in the Philippines or elsewhere? ☐ YES ☐ NO
- 3) Have you ever been declared a bankrupt or convicted of any offence other than a traffic offence in the Philippines or elsewhere or are there proceedings now pending which may lead to such a conviction? ☐ YES ☐ NO
- 4) Do you have any unspent criminal convictions whether in the Philippines or elsewhere? ☐ YES ☐ NO
- 5) Have you ever received any cautions, reprimands or final warnings in respect of any criminal offence whether in the Philippines or elsewhere? ☐ YES ☐ NO
- 6) Have you ever been interrogated as a suspect or are you currently involved in criminal proceedings with respect to any criminal offence or do you expect to be involved in such proceedings, whether in the Philippines or elsewhere? ☐ YES ☐ NO
- 7) Do any conditions of current probation or parole prohibit you from completing the tasks of the job for which you are applying? ☐ YES ☐ NO
- 8) Have you ever been disciplined or fined by any regulatory body or stock exchange in the Philippines or elsewhere? ☐ YES ☐ NO
- 9) Within the past 10 years, please confirm whether you have:
- a) been or are unable to fulfill any of your financial obligations, whether in the Philippines or elsewhere? ☐ YES ☐ NO
- b) entered into a compromise or scheme of arrangement with your creditors (including debt repayment scheme), or made an assignment for the benefit of your creditors, being a compromise or scheme of arrangement or assignment that is still in operation, whether in the Philippines or elsewhere? ☐ YES ☐ NO
- 10) Do you have any outside business activities or part-time jobs? ☐ YES ☐ NO

Note: If Yes, please declare details to Compliance for their review and approval

- 11) Are you aware, to the best of your knowledge, of any family member or related person* who is currently working in:
- ING Bank (in any location)? ☐ YES ☐ NO
 - a government agency/body? ☐ YES ☐ NO
 - a corporation/entity who is a client of ING Bank (in any location)? Or
 - a corporation/entity who is a vendor/supplier to ING? ☐ YES ☐ NO

* *If you have responded 'Yes' to any of the questions from 1 to 7, please provide details below:*

Declaration:

I hereby declare that the particulars provided herein, including any attachments, are true to the best of my knowledge and I have not willfully suppressed any material facts. I voluntarily give ING the right to make a thorough investigation of my past employment and activities, agree to co-operate in such investigation, and release from all liability or responsibility all persons, or corporations supplying such information. I understand that any false answers or statements made by me in connection with my application for employment with ING, will be sufficient grounds for immediate termination.

If employment is obtained under this application, I agree to abide by all rules, regulations and policies of ING. I understand that all records or information that I may have access to are strictly confidential and should not be removed from the premises or disclosed to third parties without the authorization from ING.

Person to be notified in case of emergency:

Name <input style="width: 80%;" type="text"/>	Contact # <input style="width: 80%;" type="text"/>
Relationship <input style="width: 80%;" type="text"/>	Blood Type <input style="width: 80%;" type="text"/>

Signature

Date