



RÉPUBLIQUE TOGOLAISE

Ministère de l'Économie Numérique
et de la Transformation Digitale

SUPERVISOR'S LETTER OF COMMITMENT

I, the undersigned,

First and last name :

.....

Date and place of birth : has

Identity document (type and number) :

.....

Affiliated University: University of

Considering:

- that many students enrolled in public universities in Togo fail to complete their university studies;
- that the Ministry of Digital Economy and Digital Transformation (MENTD) and public universities in Togo have established a partnership aimed at offering, each year, certified online training courses in computer science, artificial intelligence and English, independently of the traditional academic path;
- that the project's educational system is based on a cascade approach: supervisors → tutors → students;
- that the program grants supervisors the following benefits:
 - access to **Unlimited Internet** on campus;
 - guaranteed guidance and online support all year round from the Kira Learning teams;
 - free one-year access to the content of the US-based Kira Learning platform;
 - a lump sum compensation of 200,000 CFA francs covering transport and catering;
 - a reference in the MENTD database;

I agree to:

- **Participate actively** in a three (3) day face-to-face training session, provided by the Kira Learning team, in order to master the educational and technical tools of the program. This training will take place from June 3 to 5, with two sessions per day: from 9:00 a.m. to 12:00 p.m. in the morning, then from 1:00 p.m. to 5:00 p.m. in the afternoon;



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- **Contribute to the recruitment process** of educational tutors responsible for training students;
- **Provide supervision to tutors** for a period of three (3) months, at the rate of **up to three (3) hours** per week, as needed;
- **Be available for tutors** during the academic year following their training to respond to their needs if required, and to provide support.
- **Provide structured feedback** and benefit, if necessary, from remote support from the Kira Learning team.

I recognize that **failure to respect my commitments** will automatically result in:

- My **withdrawal from the project**;
- **Loss of benefits** which I could claim within the framework of this project.

In the event of withdrawal, I also undertake to **return all materials and equipment to MENTD** possibly made available to me for the execution of my mission.

This document is signed electronically by the supervisors, in accordance with the provisions in force. A signed copy is sent to the supervisor.

Signature (Preceded by the words Read and approved)