

Data and Reporting Professional

PROFESSIONAL SUMMARY

Proficient in SQL, Tableau, and diverse programming languages, I specialize in synthesizing complex data for actionable insights. Skilled in implementing reporting strategies, I drive efficiency and decision-making enhancements. Experienced in designing visually compelling dashboards and mentoring teams for innovation and results.

AREAS OF EXPERTISE

- **Reporting and BI:** SQL, Tableau, SSRS, PowerBI, Crystal Reports, Business Objects, Power Query, SmartView, SharePoint
- **Databases and Excel:** SQL Server, Oracle, MySQL, DB2, Teradata, SSIS, Lookups, Index, Match, SumIf, CountIf, Pivots, Charts
- **Programming:** HTML, CSS, JavaScript, SQL, PHP, Python, jQuery, Bootstrap, React, ASP, VBS, VBA, GitHub, BASH, VS Code
- **ERP and Financial Analysis:** Budgets, Forecasts, Variance Analysis, Accruals, Hyperion Essbase, SAP, Ariba, JD Edwards

PROFESSIONAL EXPERIENCE

Business Planning & Analysis Manager, Spectrum, Oct 2018 - Present

- Led the implementation of a comprehensive reporting and visualization strategy to identify actionable insights and opportunities, resulting in a 20% reduction in monthly expenses.
- Developed visually appealing and user-friendly dashboards that effectively communicated insights to stakeholders, resulting in a 6% improvement in SLA adherence for capital construction projects.
- Designed reports using Tableau, SSRS, and SQL, enhancing visibility into key performance metrics and trends.
- Prepared budgets, forecasts, and managed capital planning, purchase orders, invoices, month-end, and variance analysis.

Analytics & Development Manager, Bright House Networks, Dec 2017 – Oct 2018

- Championed the adoption of reporting tools and technologies to enhance data visualization and storytelling capabilities, resulting in a substantial \$3.9M reduction in write-offs.
- Drove efficiency gains by adopting Agile methodologies and utilizing project management tools like Jira, resulting in a notable 22% improvement in project efficiency and collaboration among data analysis teams.
- Led a team of analysts in designing reporting solutions, contributing to a 16% reduction in trouble calls year over year.
- Oversaw the creation of interactive dashboards that provided real-time insights into key business metrics.

Business Intelligence Analyst, Bright House Networks, Aug 2014 – Dec 2017

- Utilized advanced statistical techniques, reporting, and automation solutions to identify new customers with no payment history, reducing non-pay disconnects by 10% YoY and ensuring timely interventions.
- Designed and maintained databases to support reporting needs, ensuring data accuracy, integrity, and accessibility.
- Developed and maintained SQL queries to extract and transform data from diverse sources for reporting and analysis.
- Spearheaded the development and optimization of dynamic web-based reporting dashboards providing real-time insights.
- Designed ad-hoc reports and visualizations to support decision-making, presenting findings in clear and compelling formats.

Web Developer/Database Administrator, Bright House Networks, Mar 2010 – Aug 2014

- Developed a full-stack data-driven website to optimize workflow processes and enable real-time tracking and management of IT service tickets, resulting in a 20% surge in productivity and streamlined resolution processes.
- Acted as a subject matter expert in database administration and reporting technologies, mentoring junior team members.
- Led software development projects from conception to completion, meeting strict deadlines and budget constraints.
- Collaborated with cross-functional teams to gather requirements, analyze user needs, and deliver tailored solutions.

EDUCATION & TRAINING

M.S. Software Engineering
Regis University (*Enrolled*)

B.S. Computer Information Systems
Saint Leo University

Google Data Analytics
Coursera

MBA, Data Analytics
Saint Leo University

Data Science with SQL and Tableau
Cornell University