**Memo of Evidence**

**District and PS Name:**

**Case No with Date:**

**Under Section:**

**Date and Time of Occurrence:**

**Place of Occurrence:**

**Complainant Details:**

**Name of I.O with Designation:**

**Control Order Number with Date:**

**Name of C.O with Designation:**

**Gist of FIR:**

**Details of Victims:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **SL No** | **Name of Deceased / Injured** | **Guardian Name** | **M/F** | **DOB** | **Address** | **Relation with Complainant** |
|  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |

**Names of Accused persons / Suspects named in FIR:**

|  |  |  |  |
| --- | --- | --- | --- |
| **SL No** | **Name of the Arrestee with aliases** | **Address** | **Whether Govt Servant**  **(Yes/No)** |
|  |  |  |  |
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**Steps taken during Investigation:**

1. **List of Witness whose statements recorded u/s 161 Cr.p.c:**

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| --- | --- | --- | --- | --- | --- |
| **SL No** | **Name of witness** | **Guardian Name** | **Address and Contact Number** | **Date of examination** | **Gist of statement** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

1. **List of Witness whose statements recorded u/s 164 Cr.p.c:**

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| --- | --- | --- | --- | --- | --- |
| **SL No** | **Name of witness** | **Guardian Name** | **Address and Contact Number** | **Date of recording** | **Gist of statement** |
|  |  |  |  |  |  |
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1. **Injury Report:**

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| --- | --- | --- | --- | --- | --- |
| **SL No** | **Name of Injured** | **Name of Attending Physician/ Doctor** | **Name of Hospital** | **Date of Examination** | **Gist of Injury Report** |
|  |  |  |  |  |  |
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1. **PM Report:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SL No** | **Name of Deceased** | **Name of Autopsy Surgeon** | **Name of Hospital** | **Date of PM Exam** | **Gist of PM Report** |
|  |  |  |  |  |  |
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1. **Magisterial Inquest:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SL No** | **Name of Deceased** | **Name of Executive Magistrate** | **Designation** | **Date of Inquest** | **Gist of Inquest Report** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

1. **Exhumation of Victim’s dead body:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **SL No** | **Name of Victim** | **Place of Exhumation** | **Court Order** | **Name of Executive Magistrate** | **Designation** | **Name of Witnesses** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

1. **List of Articles Seized:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SL No** | **Article**  **Seized** | **Description of articles seized** | **From whom seized** | **Seizure witness** | **Date of seizure** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

1. **Results of laboratory analysis: (FSL,CFSL,Finger Print, Handwriting etc.)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **SL No** | **Type of Exhibit** | **Description of Exhibit** | **Type of expert** | **Name of Expert** | **Organisation** | **Reference Court Order** | **Gist of report** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

1. **Details of Arrest:**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **SL No** | **Name of Arrestee** | **Guardian Name** | **Address and Contact Number** | **Date of arrest** | **Whether Govt Servant**  **(YES/NO)** | **Whether named in FIR**  **(Yes / No)** | **Criminal Antecedents** |
|  |  |  |  |  |  |  |  |
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1. **Test Identification Parade:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SL No** | **Name of Accused with details** | **Identified by** | **Date of TI Parade** | **Result of TI Parade** |
| **(Identified/Not Identified)** |
|  |  |  |  |  |

**Analysis of Evidence**

1. **Details of accused and role played by each accused person:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SL No** | **Name of Accused with details** | **Whether named in FIR**  **(Yes / No)** | **Role Played** | **Present Status**  **JC/Bail** |
|  |  |  |  |  |
|  |  |  |  |  |

1. **Plea taken by each accused/tenability of plea:**

|  |  |  |  |
| --- | --- | --- | --- |
| **SL No** | **Name of Accused with details** | **Plea taken** | **How far tenable** |
|  |  |  |  |
|  |  |  |  |

1. **Facts revealed during Investigation:**
2. **Evidence Chart:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **SL No** | **Name of Accused with details** | **Details of recovery from accused / leading to his statement** | **Testimonial Evidence** | **TI Parade Identification (Yes / No)**  **By whom** | **Confession u/s 164 CrPC** | **Physical/ Technical Evidence** | **Whether evidence**  **Sufficient**  **(Y/N)** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

1. **Sanction Order:**
2. **Tender of Pardon/Approver:**

|  |  |  |  |
| --- | --- | --- | --- |
| **SL No** | **Name of Accused turned approver** | **Date of recording of statement under section 164 CrPC** | **Reference Court Order** |
|  |  |  |  |
|  |  |  |  |

1. **Demerits of the case:**

**Opinion of the IO:**

**Recommendation of CO:**

**Date: - Submitted,**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name & Designation**