

Job Description

Title: Elementary Teacher (Grs. 3 – 5)
School: American School of Kuwait
Supervisor: Elementary School Principal

Qualifications

The Upper Elementary Teacher has:

- Current teaching certification (appropriate to age level)
- A minimum of an undergraduate degree in Elementary Education

Preferred Skills

Solid understanding of:

- Common Core State Standards
- Everyday Mathematics
- Balanced Literacy, Lucy Calkins
- Responsive Classroom or Tribes
- Utilize data to inform instruction (MAP, Measurement of Academic Progress)
- Differentiated Instruction
- Understanding by Design units
- Inquiry-based Science
- Danielson Framework for Teaching
- Formative and Summative Assessment
- Technology Integration including Moodle and Smartboards

Elementary Teacher Responsibilities for Grs. 3 - 5

Teachers strive to develop the whole child: academically, interpersonally, physically, and emotionally. Students remain with the same teacher for Language Arts, Math, Social Studies, and Science. Specialists instruct the students in Technology, Music, Arabic, Physical Education, Reader's Theater, Art and Library. Class size averages between 20 – 25 students. There is one teacher and one instructional assistant shared among grade level team members.

Language Arts: Balanced literacy, through the use of Lucy Calkins' units of study, is at the heart of our literacy program. Students have a writing portfolio of their work, which includes the following genres: narrative, opinion, and informative. Guided Reading and Literature Circles are utilized. Running Records are done three times a year to track student progress.

Mathematics: The *Everyday Mathematics* program is followed.

Social Studies: Inquiry-based approach to the Economics, Geography, and History of the United States and Kuwait in a global context.

Science: Hands-on laboratory work based on FOSS Kit modules.

General Teaching Responsibilities

In addition to the grade level expectations, teachers at ASK are welcomed into a collegial and collaborative working environment. In support of this, teachers are expected to:

- Communicate and liaise on a regular basis with fellow team /grade members with regards to planning, assessment, parent and community contact, subject organization and classroom issues such including discipline, learning expectations, and routines
- Take an active role in behavioral management and pastoral care of class and homeroom groups
- Constructively contribute to weekly staff meetings
- Assist in supervision of student breaks
- Coordinate class activities as deemed necessary
- Maintain up-to-date records of assessment, attendance, planning, reports, conferences, and communication with parents
- Establish links with your parent community to ensure that parents are kept well informed about student progress through newsletters, blogs, and letters home.
- Act as a resource/contact/support for new staff members (i.e. curriculum, schedules, procedures, and training of school-wide best practices)
- Participate in at least one co-curricular activity per year (stipend)
- Participate in and assist with school events as required

School Hours: 6:45 a.m. to 2:30 p.m. Sunday through Thursday.
Classes meet 7:15 a.m. – 2:00 p.m.
Weekends: Friday and Saturday

Contact: For more information contact Iain Macfarlane (Elementary School Principal) at **macfarlanei@ask.edu.kw**

(Revised December 2013)