Benjamin R. Flynn

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LinkedIn: https://www.linkedin.com/pub/benjamin-flynn/42/539/839
Github: https://github.com/flynn0087

Technical Skills:

Coding: HTML, Javascript, Node.js, CSS, Bootstrap, JQuery, Bulma, API, Node packages

Non-Coding: CPD Certified MS Excel 2013, Level 3: Expert, MS Office Suite, Google Documents, Customer Relationship Management (CRM) Software, Yardi, Payscan, Salesforce, Microsoft Dynamics AX, IRIS, SunGard, MS Dos, Brightree, Myforms

Work Experience:

Northwest Respiratory Services - CMN Specialist   Bloomington, MN April 2019 – Ongoing
- Verification of required documents for billing purposes in 13 States and approximately $30 million in revenue
- Re-certification yearly of patients per Medicare/Medicaid guidelines
- Cross trained in Quality Assurance and Veteran's Administration departments
- Contributed to process improvements that have results in more then a 5 day reduction in the billing cycle

TEEMA Solutions Group:
Allianz AGCS - Migration Renewal Analyst   Minneapolis, MN June 2018 – October 2018
- Migration of auto and workers' compensation insurance policies to a new system of record for operations department
- Determination of qualification of policies for the new system based on multiple factors
- Correspondence with insurance underwriters for quality control
- High volume, time sensitive policy creation and issuance

Accountemps:

Wells Fargo/Equinity - Securities Operation Service Specialist   Mendota Heights, MN October 2017 – April 2018
- Part of an operations team at a transfer agent that processed high volume corporate securities transactions
- Maintained a 99% accuracy rate during tenure
- Rated consistently 130% or above for the production benchmarks during tenure
- Shareholder account maintenance and reconciliation
- Correspondence with brokerage firms to resolve discrepancies

Bank Loan Audit   Minneapolis, MN November 2016 – February 2017
- Assisted in review of 17000+ Home Equity Line of Credit (HELOC) contracts for Top 5 Bank
- Performed an independent review of HELOC contracts and captured pre-determined data elements
- Compared data element discrepancies between the contract and the servicing system of record
- Assisted with the development of job aids and other training materials used to facilitate the review
- Achieved a Team Lead Review role

Bio-Techne - Finished Goods Receiving   Minneapolis, MN August 2016 – November 2016
- Inventory Management for a biomedical manufacturing company, involving multiple critical requirements
- Allocated goods using Microsoft Dynamics AX into 40,000+ locations
- Creation and utilization of journals within the system to track and transfer goods

Silver Bay Realty Corp. - AP Accountant   Plymouth, MN March 2016 – June 2016
- Received and processed invoices for goods and services, high volume of invoices for a 10,000+ property portfolio
- Found approximately $7,000 of erroneous invoices
- Reconciled processed work by verifying entries and comparing system reports to balances
- Maintained accounting ledgers by verifying and posting account transactions.
- Processed resident move-ins, move-outs and renewals; drafted ledger accounting move-out letters to residents

Education: University of Minnesota, Minneapolis, MN—College of Liberal Arts: Bachelor of Arts in Economics & History

University of Minnesota, Minneapolis, MN – College of Continuing Education: Fullstack Coding Bootcamp (Ongoing)