

# **Your Trip Planner™**

**User Manual**

**(Version 1.0)**

*Welcome To*  
**YOUR TRIP  
PLANNER**



## **Contributors**

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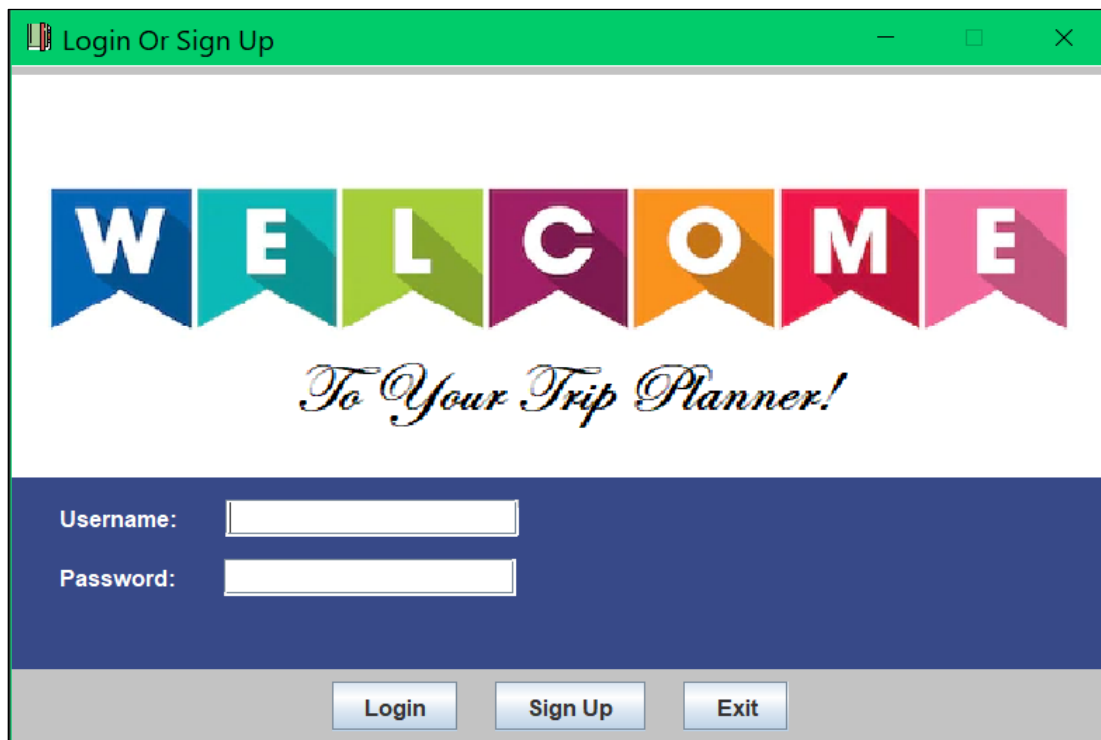
## Overview

**Your Trip Planner™** is a PC application that provides a convenient way to plan and manage your trips over the course of a week. It is simple and lightweight.

## Getting Started

**\*Note:** The application was designed to take up the least amount of space on your screen. As such, it may be smaller than it seems here.

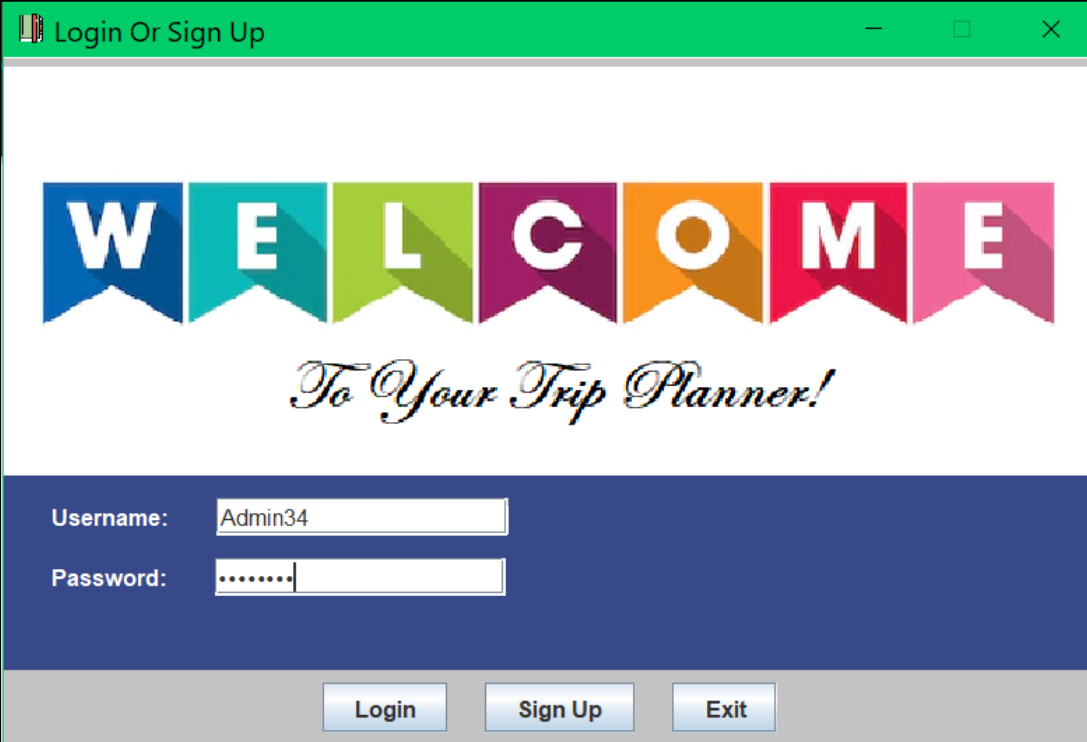
- Upon launching the program, you are met with the Welcome Screen below.



**Figure 1. The Welcome Screen**

- ❖ As a new user, you must create a new account to gain access to the system.

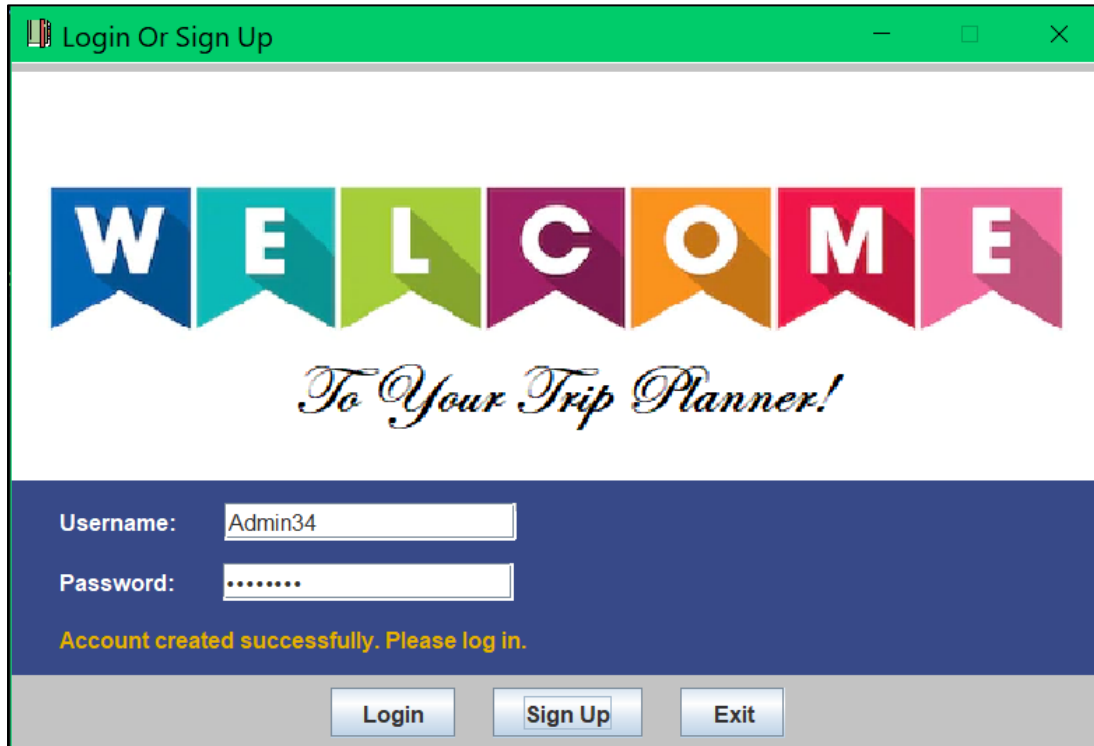
- To do so, simply enter a username of at least 6 characters, along with a unique password that is at least 8 characters. An example is shown below. (Please ensure you pay keen attention to your password when creating it.)



The screenshot shows a window titled "Login Or Sign Up" with a green title bar. The main content area has a white background. At the top, the word "WELCOME" is displayed in large, white, sans-serif capital letters, each letter inside a colored banner (blue, teal, green, purple, orange, red, pink). Below this, the text "To Your Trip Planner!" is written in a black, cursive script. The bottom section of the window has a dark blue background. It contains two labels, "Username:" and "Password:", each followed by a white text input field. The "Username:" field contains the text "Admin34". The "Password:" field contains seven dots. At the very bottom, there is a light gray bar containing three buttons: "Login", "Sign Up", and "Exit".

**Figure 2. Entering Account Details**

- Upon doing so, the program should inform you that your account has been successfully made.

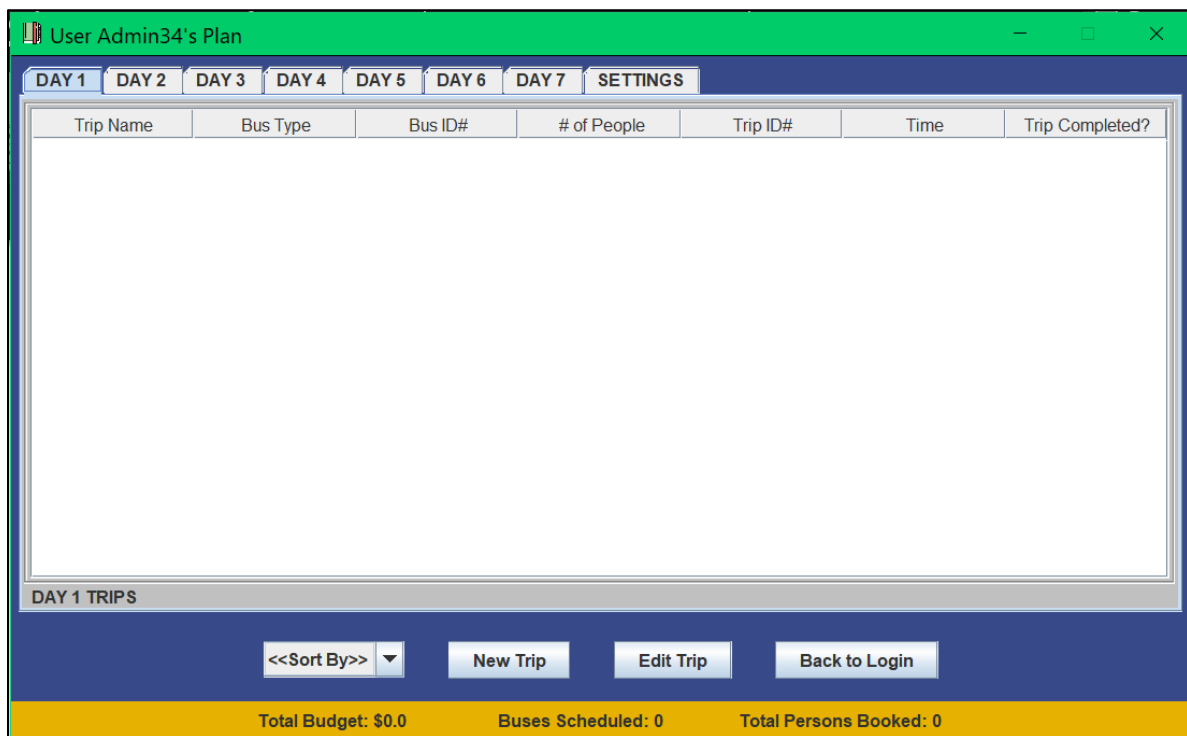


**Figure 3. Displaying A Confirmation of Creating Account**

- From here, just click "Login", where the actual program then pops up.

## Managing Your Data

- Your screen should look something like the figure below:



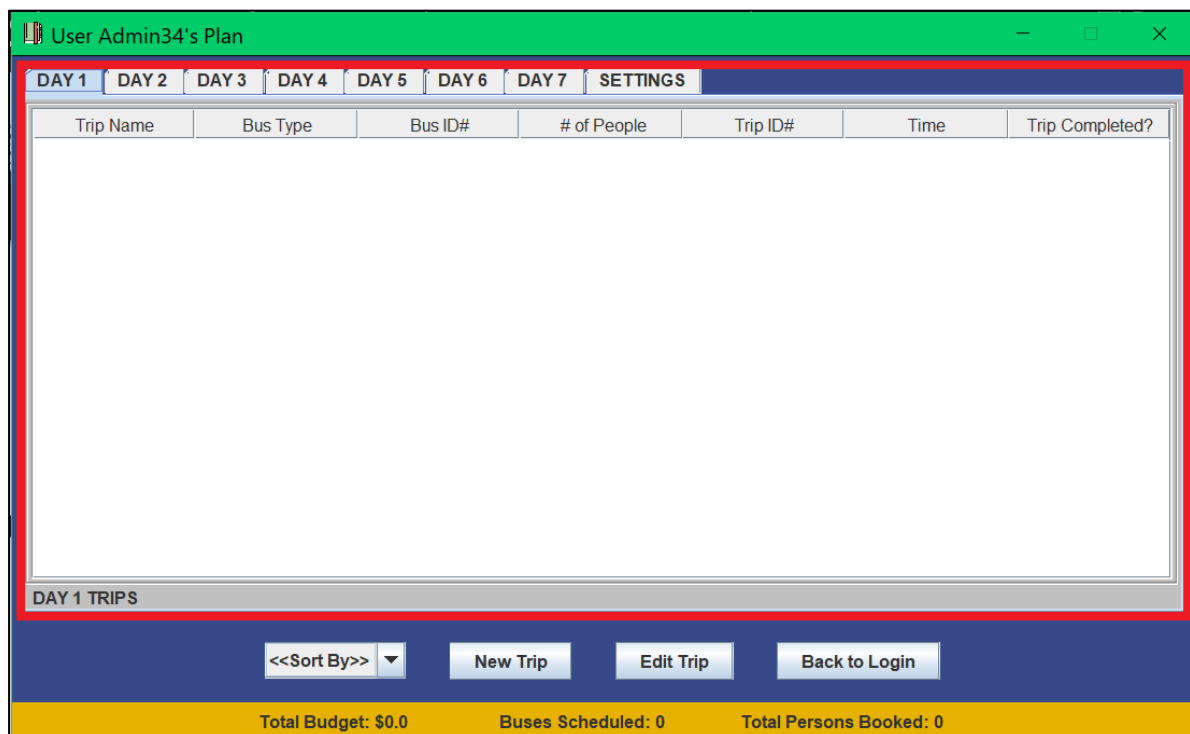
**Figure 4. The Trip Display**

- It is meant to be blank right now, since a new account would not have any Trips booked yet.

- Now that Your Trip Planner has finally launched, you are nearly ready to start planning a Trip. However, there are some key areas to take note of:

1. Your Trip Listing Section which shows all the Trips that are scheduled for each day.

- ❖ Navigate between the days by clicking on the day labelled above.



**Figure 5. Highlighting Where Trips Are Shown**

- When days have been scheduled in the system, they will appear on the table designated for the chosen day.

2. The Trip Manipulation Area, where Trips can be booked/added, sorted, edited, or deleted.

The screenshot shows a web application window titled "User Admin34's Plan". It features a navigation bar with tabs for "DAY 1", "DAY 2", "DAY 3", "DAY 4", "DAY 5", "DAY 6", "DAY 7", and "SETTINGS". The "DAY 1" tab is selected. Below the navigation bar is a table with the following headers: "Trip Name", "Bus Type", "Bus ID#", "# of People", "Trip ID#", "Time", and "Trip Completed?". The table is currently empty. Below the table, the text "DAY 1 TRIPS" is displayed. At the bottom of the window, there is a red-bordered area containing a dropdown menu labeled "<<Sort By>>" and three buttons: "New Trip", "Edit Trip", and "Back to Login". Below this red area is a yellow bar displaying summary statistics: "Total Budget: \$0.0", "Buses Scheduled: 0", and "Total Persons Booked: 0".

Trip Name	Bus Type	Bus ID#	# of People	Trip ID#	Time	Trip Completed?
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DAY 1 TRIPS

<<Sort By>> New Trip Edit Trip Back to Login

Total Budget: \$0.0 Buses Scheduled: 0 Total Persons Booked: 0

**Figure 6. Area Used to Manipulate the Trips' Data**



3. Your General Information, which includes the budget that was set for the account, along with additional information gathered from all the Trips scheduled.

The screenshot shows a web application window titled "User Admin34's Plan". It features a navigation bar with tabs for "DAY 1" through "DAY 7" and a "SETTINGS" tab. Below the navigation bar is a table with the following headers: "Trip Name", "Bus Type", "Bus ID#", "# of People", "Trip ID#", "Time", and "Trip Completed?". The table is currently empty. Below the table, there is a section labeled "DAY 1 TRIPS". At the bottom of the window, there is a summary bar with the following information: "Total Budget: \$0.0", "Buses Scheduled: 0", and "Total Persons Booked: 0".

Trip Name	Bus Type	Bus ID#	# of People	Trip ID#	Time	Trip Completed?
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DAY 1 TRIPS

<<Sort By>> New Trip Edit Trip Back to Login

Total Budget: \$0.0 Buses Scheduled: 0 Total Persons Booked: 0

**Figure 7. An Account's General Information**

4. Your Settings Tab, which enables you to change the application's theme, Adjust the budget, and edit account details such as the Username and Password.

❖ To navigate to this section, simply locate the tab labeled 'Settings' above and click on it.

The screenshot shows a web application window titled "User Admin34's Plan". At the top, there is a navigation bar with tabs labeled "DAY 1", "DAY 2", "DAY 3", "DAY 4", "DAY 5", "DAY 6", "DAY 7", and "SETTINGS". The "SETTINGS" tab is highlighted with a red box. Below the tabs, the "SETTINGS" section is visible. It includes a "Theme:" dropdown menu set to "Default". There are three sections for editing: "Adjust Budget \$:" with a text input field and a "Save" button; "Change Username:" with a text input field and a "Save" button; and "Change Password:" with a text input field and a "Save" button. At the bottom of the window, there is a yellow status bar displaying "Total Budget: \$0.0", "Buses Scheduled: 0", and "Total Persons Booked: 0". Above this bar, there are buttons for "<<Sort By>>", "New Trip", "Edit Trip", and "Back to Login".

**Figure 8. The Settings Tab Upon Being Selected**

User Admin34's Plan

DAY 1 DAY 2 DAY 3 DAY 4 DAY 5 DAY 6 DAY 7 SETTINGS

SETTINGS

Theme: RED ▼

Adjust Budget \$:

Save

Change Username:

Save

Change Password:

Save

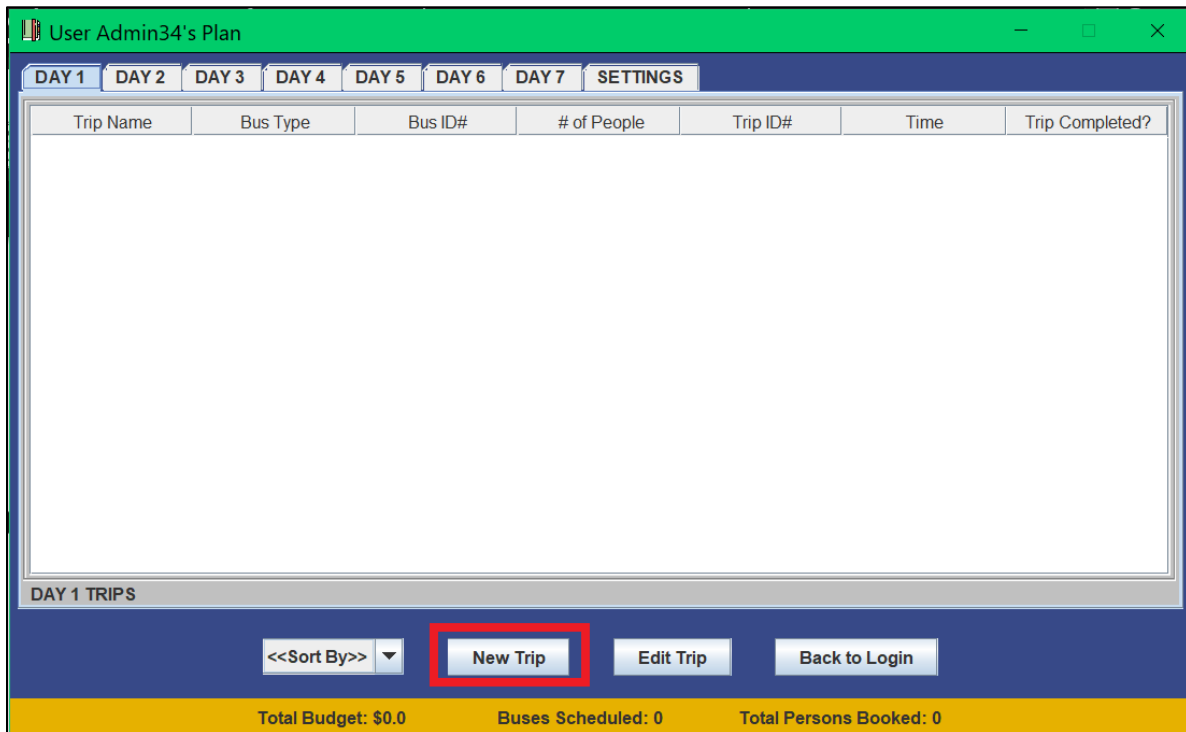
<<Sort By>> ▼ New Trip Edit Trip Back to Login

Total Budget: \$0.0 Buses Scheduled: 0 Total Persons Booked: 0

**Figure 9. The Theme Changed to Red**

## Adding A Trip

- To get started on adding your first Trip, click on the button highlighted below.



**Figure 10. The New Trip Button**

- If the program notifies you that your account cannot afford to book a new Trip, simply navigate to settings and adjust it to an appropriate amount.

- A new window should pop up like below, prompting you to enter details related to the desired trip.

The screenshot shows a web application window titled "User Admin34's Plan" with tabs for "DAY 1" through "DAY 7" and "SETTINGS". The "SETTINGS" tab is active. A "New Trip" dialog box is open, prompting for the following information:

- Day: <<Select Day>> (dropdown menu)
- # of Persons: (text input field)
- Trip Name: (text input field)
- Time: 00 : 00 (24hr) (time selection controls)
- Bus Type: <<Select Bus>> (dropdown menu)
- Generated Trip ID: #T1 (text input field)
- Generated Bus ID: #B1 (text input field)

At the bottom of the dialog are "Add Trip" and "Cancel" buttons. The background application shows a "SETTINGS" section with "Adjust" and "Save" buttons, and a footer with a "Sort By" dropdown, "New Trip", "Edit Trip", and "Back to Login" buttons. The footer also displays summary statistics: "Total Budget: \$30000.0", "Buses Scheduled: 0", and "Total Persons Booked: 0".

**Figure 11. Creating A New Trip**

- Take care to fill all fields accordingly. When satisfied, click add the 'Add Trip' button, which will ask for confirmation before returning you to the main window.

- If added successfully, the scheduled trip should be added to the list of trips on the desired day.

The screenshot shows a web application interface for managing trips. A modal dialog titled "New Trip" is displayed, allowing users to enter trip details. The dialog includes fields for Day (set to DAY 1), Number of Persons (10), Trip Name (NewTrip), Time (13:30 (24hr)), Bus Type (Small - \$5000), Generated Trip ID (#T1), and Generated Bus ID (#B1). Buttons for "Add Trip" and "Cancel" are at the bottom of the dialog. The background application window shows tabs for DAY 1 through DAY 7 and a SETTINGS tab. At the bottom of the application window, there are buttons for "<<Sort By>>", "New Trip", "Edit Trip", and "Back to Login". A yellow status bar at the very bottom displays "Total Budget: \$30000.0", "Buses Scheduled: 0", and "Total Persons Booked: 0".

**Figure 12. Data Entered for Trip on Day 1**

**\* Note: IDs for the Trips and their Buses are automatically generated for each Trip, and as such can only be viewed for reference rather than edited.**

User Admin34's Plan

DAY 1 DAY 2 DAY 3 DAY 4 DAY 5 DAY 6 DAY 7 SETTINGS

Trip Name	Bus Type	Bus ID#	# of People	Trip ID#	Time	Trip Completed?
NewTrip	Small	#B1	10	#T1	13:30	false

DAY 1 TRIPS

<<Sort By>> New Trip Edit Trip Back to Login

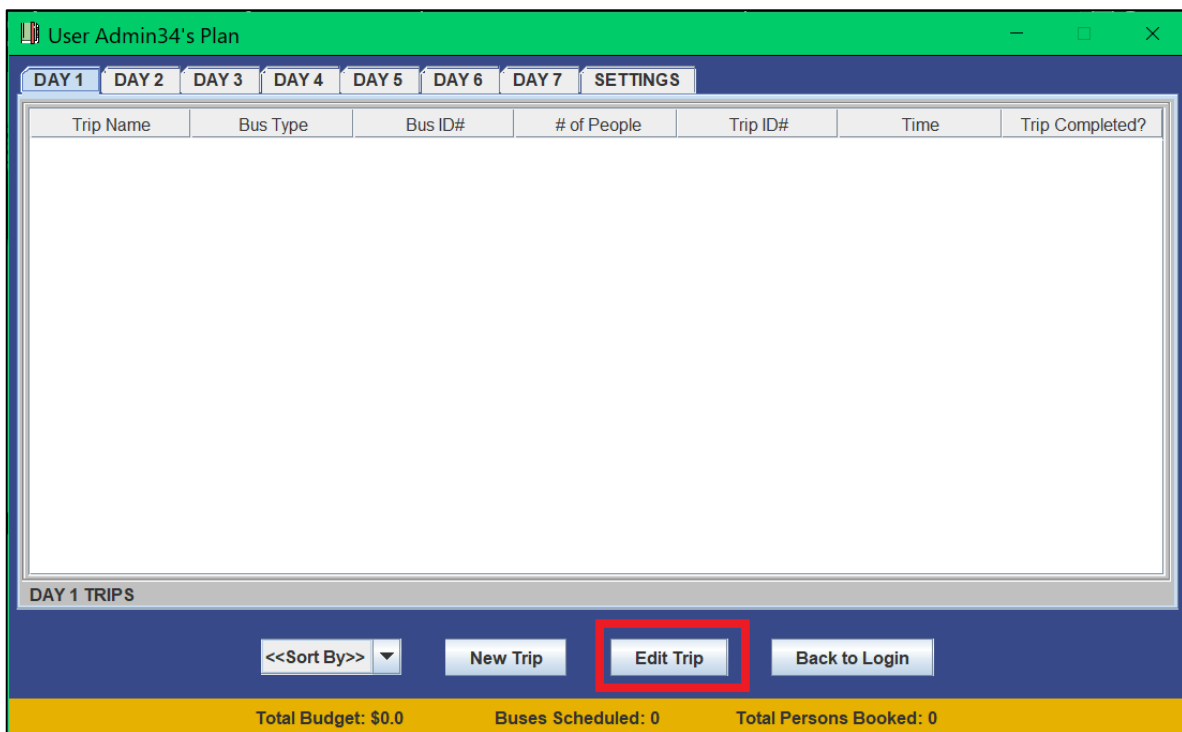
Total Budget: \$25000.0 Buses Scheduled: 1 Total Persons Booked: 10

**Figure 13. Trip Is Added to The Records For Day 1**

- Ensure that you are viewing the correct tab for the day chosen for that newly scheduled Trip in order to see it.

## Editing & Deleting A Trip

- In the case where you wish to delete a booked Trip or adjust its contents, first click the button 'Edit Trip', as shown below.

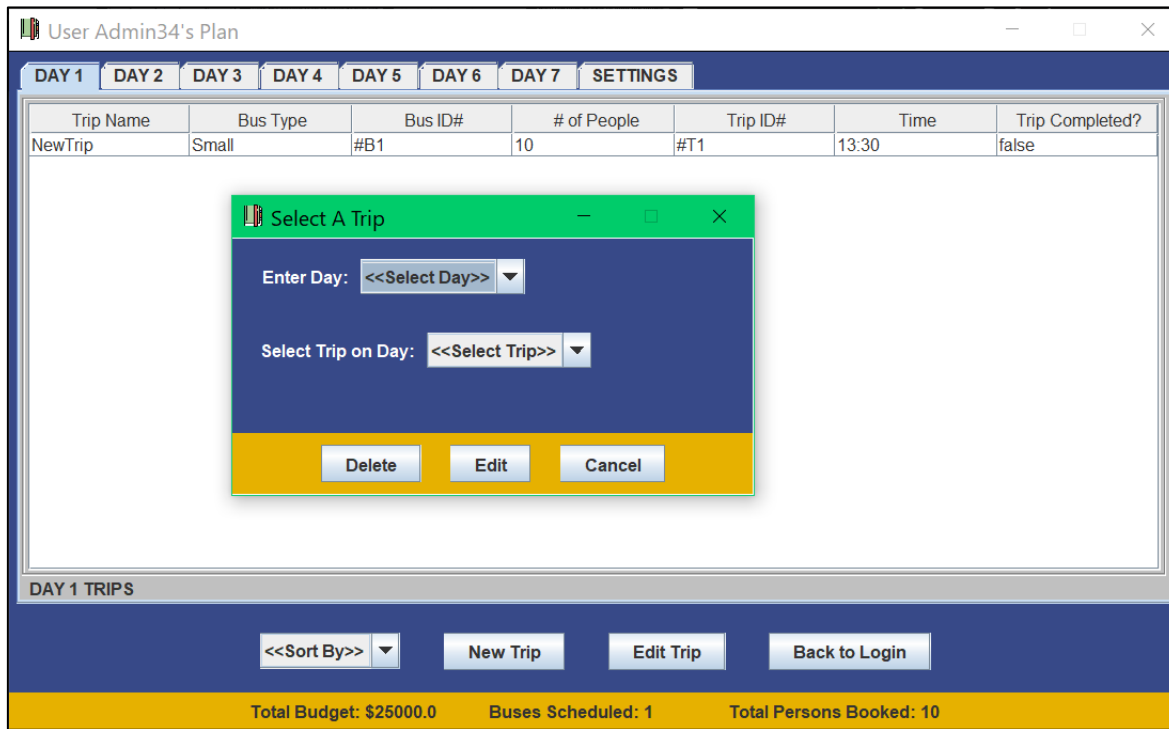


**Figure 14. The Edit Trip Button**

- A new window will pop up, enabling you to continue.



- When the window shows, first enter the day that your desired trip is on, then select the Trip itself from the resulting options booked for that day.



**Figure 15. The Navigation for Editing a Trip**

- If a deletion is all that is needed, simply click on the 'Delete' button of this new window and confirm to see it removed from the system.
- To edit, however, instead click on the 'Edit' button next to it. A window will pop up with your Trip's details.

- This new window allows you to edit that trip as you please. The structure shares similarities to adding a Trip, except that the fields are prefilled with previously entered data about the selected trip.

The screenshot shows a web application window titled "User Admin34's Plan". It has a navigation bar with tabs for "DAY 1" through "DAY 7" and "SETTINGS". Below the tabs is a table with columns: "Trip Name", "Bus Type", "Bus ID#", "# of People", "Trip ID#", "Time", and "Trip Completed?". The table contains one row with the value "NewTrip" under "Trip Name" and "false" under "Trip Completed?". A green "Edit Trip" dialog box is open in the foreground. It contains the following fields: "Day" (set to "DAY 1"), "# of Persons" (set to "10"), "Trip Name" (set to "NewTrip"), "Time" (set to "13 : 30 (24hr)"), "Bus Type" (set to "Small - \$5000"), "Generated Trip ID" (set to "#T1"), "Generated Bus ID" (set to "#B1"), and "Trip Completed?" (unchecked). At the bottom of the dialog are "Save Edit" and "Cancel" buttons. Below the table, there is a section titled "DAY 1 TRIPS" with a "<<Sort By>>" dropdown and "New Trip", "Edit Trip", and "Back to Login" buttons. At the bottom of the window, a yellow bar displays "Total Budget: \$25000.0", "Buses Scheduled: 1", and "Total Persons Booked: 10".

**Figure 15. Showing Previously Entered Data About 'New Trip'**

- Make any desired adjustments, then click the 'Save Edit' button below it on the same window. After confirming, it will take you back to the main screen, where the Trip can be seen with the changes.

You are now ready to start planning your Trips.

**Happy Planning!**

**We Hope you enjoy your time with**

**Your Trip Planner™**