

Ashe Legal Group**Contact:** Josephine Lee**Department:** Converse Brand/Marketing**Cost Center:** Converse**Client ID:** 292870**Vendor:** XXX - DO NOT USE

Date	Provider	Services	Hours	Rate	Amount
08/26/2019	Chase	Email to client confirming receipt of assignment.	0.10	\$175.00/hr	\$17.50
08/26/2019	Chase	Review and analyze contract request form and Cranium record.	0.10	\$175.00/hr	\$17.50
08/26/2019	Svabik-Seror	Intake, review, corrections and assignment.	0.20	\$50.00/hr	\$10.00
08/27/2019	Chase	Email to client requesting she fill out DPI and next steps.	0.10	\$175.00/hr	\$17.50
08/27/2019	Chase	Email to client seeking clarification on data points entered on DPI.	0.10	\$175.00/hr	\$17.50
08/27/2019	Chase	Review and analyze DPI to determine what DPSE to use.	0.10	\$175.00/hr	\$17.50
08/28/2019	Chase	Email with Janeen Snell regarding DPSEs for individual vendors who have access to highly confidential information but not the resources to have the certifications required by the HC DPSE nor the insurance.	0.10	\$175.00/hr	\$17.50
08/29/2019	Chase	Phone call with Janeen Snell regarding use of revised HC DPSE and IRM risk assessment for individual vendors like this one.	0.10	\$175.00/hr	\$17.50
08/30/2019	Chase	Review email from client confirming vendor is part of FLEX program.	0.10	\$175.00/hr	\$17.50
Total Hours					1.00
Total Services					\$150.00
Total					\$150.00