

Food For Kids City of Kawartha Lakes
Contract Position
Volunteer Recruitment and Fundraising Coordinator

Food For Kids City of Kawartha Lakes is a community partnership that brings resources together for the purpose of ensuring children and youth have access to nutritious, safe, and personally acceptable food to optimize their learning at school.

In partnership with Community Living Kawartha Lakes (CLKL), the Food For Kids Steering Committee is seeking a contract employee to increase financial support from the community, increase the number of volunteers in school nutrition programs, improve student access to nutrition, and increase the sustainability of nutrition programs in the City of Kawartha Lakes. The position will report to the Food For Kids Steering Committee.

This contract position will occur over the time period of Feb. 2011- Feb. 2013, and involve these specific objectives:

- Provide local School Nutrition Program (SNP) coordinators with training and support, focusing on volunteer recruitment, retention and succession planning.
- Increase the number of volunteers in SNP's
- Organize educational workshops for the volunteers
- Help organize an annual volunteer recognition event
- Help SNP's improve student access to the nutrition programs (minimum 3 days per week)
- Secure donations for the SNP's
- Help increase the profile of CKL Food For Kids Program

The successful contractor will have:

- Excellent interpersonal, verbal and written communication skills
- Demonstrated ability to work independently and with community partners
- Knowledge of fundraising, volunteer management and organizational skills
- Proficient in a variety of computer software programs
- Willingness to work flexible hours and travel within City of Kawartha Lakes
- Ability to provide own transportation.

Qualified applicants are invited to send a resume by **4 pm on Tuesday, February 8, 2011** to:

Aisha Malik, Public Health Dietitian
Haliburton, Kawartha, Pine Ridge District Health Unit
108 Angeline St. South
Lindsay ON, K9V 3L5
E-mail: amalik@hkpr.on.ca



We thank all applicants for their interest but advise that only those selected for an interview will be contacted.