

Global Change Biology Accepted Manuscript Checklist

The following guidelines must be followed to prepare your manuscript for publication.

General formatting requirements

- ☐ **File format** is Microsoft Word, LaTeX (with all source files), Corel WordPerfect, Rich Text Format or Post ScriptPages numbered consecutively. Not PDF.
- ☐ **Section headings and subheadings** are permitted.
- ☐ **Footnotes** to the text are not allowed and any such material should be incorporated into the text as parenthetical matter.
- ☐ **Units of measurement:** Measurements should be given in SI or SI-derived units. Visit the [Bureau International des Poids et Mesures](#) (BIPM) website for more information about SI units.

Standard Manuscript Formatting for Publication

Main document

1. Title page

- ☐ **Title:** A short informative containing the major key words. The title should not contain abbreviations (see [Wiley's best practice SEO tips](#))
- ☐ **Running Title:** A short running title of less than 45 characters including spaces
- ☐ **List of Authors:** The full names of the authors. The submitting author (only) must provide an ORCID iD when submitting a manuscript. This takes around 2 minutes to complete. [Find more information here.](#)
- ☐ **Joint First or Senior Authorship (optional):** In the case of joint first authorship, a footnote should be added to the author listing, e.g. 'X and Y should be considered joint first author' or 'X and Y should be considered joint senior author.'
- ☐ **Institutional affiliations:** All author's institutional affiliations where the work was conducted, with a footnote for the author's present address if different from where the work was conducted; where authors have different addresses, use numbered superscripts to refer to each address provided.
- ☐ **Contact Information** Corresponding author's telephone, and email details
- ☐ **Abstract:** Limited to 300 words. The final sentence highlights the wider implications and relevance to global change.
- ☐ **Keywords:** 6-10 keywords

2. Introduction

3. Materials and methods

- ☐ **Models:** Authors must submit full equations and parameters in the text or supplementary files, or cite where these files are available. Authors are encouraged to deposit code or executables and provide a link, if applicable.

4. Results

5. Discussion

6. Acknowledgements

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- ☐ All sources of institutional, private and corporate financial support for the work within the manuscript are fully acknowledged. If in doubt, please check the Open Funder Registry for the correct nomenclature: <https://www.crossref.org/services/funder-registry/>
- ☐ Any potential conflicts of interest noted.

7. Author contributions (optional)

8. References

- ☐ Use the APA reference format
- ☐ In-text citations include the author and date
- ☐ Include DOI when possible

9. Tables

- ☐ Tables are numbered
- ☐ Tables are titled and accompanied by an explanatory caption
- ☐ Each table is referred to in the text
- ☐ Tables in editable Word or Excel format (NOT embedded in picture format)
- ☐ Meets table limits

10. Figure legends

- ☐ Legends are listed together as part of the main document
- ☐ Key aspects of each figure are in first 100 characters of each legend
- ☐ Legends should be concise but comprehensive – the figure and its legend must be understandable without reference to the text. Include definitions of any symbols used and define/explain all abbreviations and units of measurement.

Figures must be uploaded as separate files

- ☐ EPS, PDF, TIFF, PNG and EPS preferred
- ☐ Figure quality of at least 300 dpi
- ☐ If multi-panel figures:
 - ☐ Each panel is labeled with lower case, bold letters in parentheses (e.g. **(a)**, **(b)**) and referred to in the text in the form Fig. 1a, Fig. 1a,b.
- ☐ [See Wiley's Guidelines for the Preparation of Figures](#) for more information

Color Figures

- ☐ Figures submitted in colour may be reproduced in colour online, and in grayscale in hard copies of the journal free of charge.
- ☐ If printed in colour online and in hard copies of the journal, a fee will be charged by the Publisher.
- ☐ Articles published OnlineOpen (Open Access) are not charged color figure fees.

Supporting information (optional)

- ☐ Submitted as a separate file from the main document
- ☐ In the format that you would like it to appear online (will not be typeset)
- ☐ Referred to in the manuscript with a leading capital "S"
- ☐ Full figure and table captions are included within the file
- ☐ [See Wiley's Supporting Information FAQs](#) for more information

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Graphical abstract

- ☐ 2-3 sentence of abbreviated abstract summarizing your article
- ☐ Is not more than 100 words
- ☐ Is easy to read
- ☐ Figure or other file identified to highlight your article
- ☐ Optional for Letters, Responses, and Editorials

Cover image submission (optional)

- ☐ Images may be chosen for the front cover of the journal and used for promotion of the article on social media
- ☐ Include a suggested caption and photo credit

Data Sharing and Data Accessibility

- ☐ GCB mandates sharing. This means that authors must include a data accessibility statement, including a link to the public repository they have used. If sharing data compromises ethical standards or legal requirements, authors are not expected to share it, but a statement is still required.
- ☐ A list of standard templates for the text that will appear in the "Data Availability Statement" portion of your article is available [here](#).
- ☐ If no data is used in the article, please state "There is no data available."
- ☐ Models: Authors must submit full equations and parameters in the text or supplementary files, or cite where these files are available. Authors are encouraged to deposit code or executables and provide a link, if applicable.