Grant Report

Charles E. Kubly Foundation

The Charles E. Kubly Foundation is pleased to provide a grant to your organization and requests the following report upon conclusion of the project. Please complete and submit no later than 60 days after the completion of the project (or no later than one year after the grant date, whichever is earlier). This report is important to us not only to track the expenditure of funds, but also to understand the impact of the project.

of the project.
Organization name:
Contact Person:
Phone:
Date that grant was provided:
Name of the project (if applicable):
Purpose of the grant (brief project description):
 Were the goals of and objectives of the project met? Please refer to the specific goals listed

in the grant request. What impact did the project have on your organization, community,

and/or the population served?

3.	Did the project vary from your initial plans? Describe how and why.
	Describe any unanticipated outcomes, benefits, or challenges encountered with this project including current status on meeting any special terms of this grant.
5.	What are the most important lessons learned from this project? How will you use what you have learned to inform future work?
6.	Did the project's cost follow the budget provided in your grant request? Please provide a brief narrative on any variances of 10% or greater from the original project budget.
	ase attach or include any materials related to the project such as press or news items, chures, and survey/questionnaire results.