

## **BOARD MEMBER STATEMENT OF AGREEMENT**

Adopted April 15, 2015  
Last Modified April 8, 2015

This statement of agreement serves as a both a job description and clarification of the Board of Directors responsibilities and authority. Your signature is an expression of good faith, and provides common ground from which board members can operate.

### **I. Purpose**

*The purposes of the **Fort Collins Creator Hub Board of Directors** are:*

- A. To provide direction in support of the Mission and Purpose of the Fort Collins Creator Hub.
- B. To provide and encourage financial gifts and gifts in kind to the Organization.
- C. To govern the fiduciary, moral and ethical aspects of the Fort Collins Creator Hub.

### **II. General Expectations**

Membership on the Fort Collins Creator Hub (FCCH) Board of Directors requires a minimum commitment of one year, and an average hourly commitment of 10 hours per month. Directors should expect six hours for general meetings and planning, and four hours on projects and activities. A Board of Directors membership is an active role with the expectation that the Board members:

- A. Understand and follow the FCCH mission, vision and purpose.
- B. Seek out and provide organizational planning and execution.
- C. Serve in leadership positions and/or take special assignments.
- D. Practice due diligence in assessing fair market value for goods and services.
- E. Commit to an annual financial contribution of \$500 or a donation of goods and/or services valued at \$500.
- F. Encourage new donors and member development; increasing financial contributions for the Association.
- G. Do their best to avoid any conflicts of interest between and among Board members. Board members with grievances agree to follow the established policies and procedures to reach a resolution.
- H. Recognize the Board's job is to ensure the organization is well managed, not to manage the organization.

### **III. As a Board member, I will not:**

- A. Use the entirety or any part of the Fort Collins Creator Hub for my personal advantage or for the personal advantage of my friends or relatives.
- B. Discuss any confidential proceedings of the Board outside Board meetings.

**I have read and understood the Articles and by-laws for Fort Collins Creator Hub and will uphold this Statement of Agreement.**

Agreed \_\_\_\_\_ Date \_\_\_\_\_  
*Signature*

Printed Name \_\_\_\_\_

Current address and phone (for Board contact list—internal use only)

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