

Date: 28/04/17

Candidate Name : Raj Amit Singh

Name of Institute : Bharati Vidyapeeth Deemed University, Pune

Address : S.no. 26/27, Pune-Satara Road, Pune – 411043.

Dear Raj Amit,

We are pleased to offer you a short-term internship from **21/06/17** to **04/08/17**. During your internship, you will be working at **Gurgaon** and paid a stipend of **Rs. 0** /- per month. You will report to **Harish Bareja** in the **Infinity Tower B, 5th Floor**. At the end of the internship, you will submit a copy of your report to Concentrix Daksh Services India Private Limited (hereinafter, 'Concentrix'/Company'). You may contact **Harish Bareja** at harish.bareja@concentrix.com for further guidance on your project.

This is a temporary internship, which may be a part of your course curriculum, and can be terminated at any time by you or Concentrix. This will not constitute regular employment, and does not imply any commitment by Concentrix to regular employment. Concentrix may terminate your internship at its discretion for any reason whatsoever (including your misconduct, negligence, or because of any of your acts or omissions).

Information pertaining to Concentrix operations and intellectual property is confidential and upon reporting, you will be required to sign a non-disclosure agreement. If you are bound by a confidentiality agreement with a former employer, you must notify Concentrix and indemnify the Company against any breach thereof. You are also expected to adhere to all applicable rules and regulation and Code of Ethical Business Conduct of Concentrix and act in accordance with the values and principles of the Company.

Acceptance & Commencement

To confirm your acceptance of this offer, you are required to:

- Respond via email to "email id" to communicate acceptance of the internship and to confirm the start date. Please note that if you do not send your acceptance to the email ID, your internship shall stand cancelled.
- Your appointment as an intern will be effective from **21/06/17** or at an earlier date as mutually agreed, subject to your completing the on boarding formalities. You are required to submit all the documents (as per the Mandatory Document Checklist) on **21/06/17** failing which the Company reserves the right to withdraw this offer letter and/or cancel your appointment as an intern. If this date is not suitable, please contact us immediately at deepika.chhabra2@concentrix.com to seek an alternative date on which to submit all required documents.
Please note that the offer of internship will be withdrawn at the Onboarding date if you do not notify us of your acceptance or we are unable to agree to an alternate joining date.

- Report to:

Contact Person: Monika Batra

**Address: Recruitment Centre- Ground Floor, Tower D Building No. 14, Sector 25A, DLF
Phase 2, Gurgaon – 122002**

On the on boarding date at 09:30 AM

On your on boarding date, please bring (i) the original copy of this letter duly signed and dated by you; (ii) 3 self photographs (passport sized, colour photos with a white background); (iii) Education qualification degree certificate(s) and mark sheet(s) including latest graduation or post-graduation; (iv) Proof of identity. Bring one of the following documents and 2 sets of photocopies: passport, driving license, voter's identification card, PAN card, or credit card with photograph.

Please contact us at deepika.chhabra2@concentrix.com for any queries regarding your internship.

We wish you a successful internship with Concentrix.

Sincerely,

Authorized Signatory

Name: Deepika Chhabra

Date: 28/04/17

Employee ID: 963007

Talent Transformation Business Unit

Concentrix Daksh Services India Private Limited