

Internship Project work report sheet (___ Months)

Student Name	
Enrolment No / Roll No	
Internship/Project Title	
Tools & Technologies	
Company Name	

Student's Activity Details					
Week Number	Start Date	End Date	Tasks to be Assigned	Tasks to be completed	Remarks
Week 1					
Week 2					
Week 3					

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Student's Activity Details					
Week Number	Start Date	End Date	Tasks to be Assigned	Tasks to be completed	Remarks
Week 4					
Week 5					
Week 6					

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Student's Activity Details					
Week Number	Start Date	End Date	Tasks to be Assigned	Tasks to be completed	Remarks
Week 7					
Week 8					
Week 9					

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Student's Activity Details					
Week Number	Start Date	End Date	Tasks to be Assigned	Tasks to be completed	Remarks
Week 10					
Week 11					
Week 12					

Internship Project Student Attendance Sheet Report

Organization Information								
Organization Name								
Organization Address								
Organization Email ID								
Student Information								
Student Name								
Enrolment No / Roll No								
Date of Starting								
Date of Completion								
Internship / Project Title								
Tools & Technologies								
Student Attendance Sheet								
Week No	Day of Week	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Count (Present Day)
Week 1	Date							
	PR/AB							
Week 2	Date							
	PR/AB							
Week 3	Date							
	PR/AB							
Week 4	Date							
	PR/AB							
Week 5	Date							
	PR/AB							
Week 6	Date							
	PR/AB							
Week 7	Date							
	PR/AB							

Student Attendance Sheet								
Week No	Day of Week	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Count (Present Day)
Week 8	Date							
	PR/AB							
Week 9	Date							
	PR/AB							
Week 10	Date							
	PR/AB							
Week 11	Date							
	PR/AB							
Week 12	Date							
	PR/AB							
Total Count of student's presents during internship								
Total Working days of company during internship								
Signature of Company internship person with company stamp								
Name of Company Internship Person								
Contact No of Company Internship Person								

Internship Project Evaluation by Industry

Student Name	
Enrolment No / Roll No	
Internship/Project Title	
Tools & Technologies	
Date of Evaluations	

Industry External Evaluation (To be carried out by Industry Mentor)					
Parameter	Excellent	Good	Average	Not up the level of satisfaction	Obtained Grade
Grade	A (10-9)	B (8-6)	C (5-3)	D (2-0)	
Student was regular and punctual throughout the internship period.					
Student executed the work plan well and delivered quality outcomes.					
Student applied relevant tools and techniques appropriately for task completion.					
Student presented the report with quality and skill understanding.					
Student gained good knowledge in the specific domain during the internship.					
Student considered feedback and made satisfactory improvements.					
Presentation was well-structured and effectively delivered.					

Industry resource Examiner Name & Signature