Microsoft | **Community**

Products ⌄   Get Started ⌄   Buy Microsoft 365

All Microsoft ⌄

Please note, the notification system in the Community is partially broken
You might not receive an email informing you that there is a new reply in a thread you are following. We are working on fixing this as fast as possible. Please make sure to periodically check the conversation to see if there are any updates.   ✕

Word Top Contributors: **Stefan Blom** - **Suzanne S. Barnhill** - **Charles Kenyon** - **John Korchok** - **Bob Jones AKA: CyberTaz** ✅   ✕

🔍 Search within Microsoft 365 and Office   Ask a new question ›

LT   **ltblomq**   Created on October 2, 2021

Document in Word Startup folder doesn't open when Word 14 (Office Home and Student 2010) starts

I have a docx file in the Word 2010 startup folder, C:\Users\[username]\AppData\Roaming\Microsoft\Word\Startup. When Word launches, a blank document opens but not the file in the startup folder. I verified it is a trusted location. What else do I need to do to make that file open when Word starts? Thanks in advance.

🔒 This thread is locked. You can vote as helpful, but you cannot reply or subscribe to this thread.

I have the same question (0)   Report abuse

Question Info

Last updated December 31, 2021

Views 419

Applies to:

Microsoft 365 and Office / **Word** / **For home** / **Windows**

✅ Answer

CharlesKenyon (IA)
Independent Advisor

Replied on October 2, 2021

Report abuse

Hello,

This forum is a user-to-user support forum. My name is Charles and I am a fellow user with decades of experience using Microsoft Word. I have written extensively on using Word and have authored help articles on the Microsoft site.

That is not the purpose of the Word Startup Folder. Here is my page on that folder:
http://addbalance.com/word/startup.htm
Placing a template, not a document, in the Startup Folder loads it as a Global Template, making that template's resources available when you are using Word.
http://www.addbalance.com/usersguide/templates....

The links are to pages on my website. It is safe. I am providing them because I think those pages contain information that will help you. However, as an Independent Advisor I am required to add the following when posting here with a link to any non-Microsoft site, even my own site:

Required Notice: These are non-Microsoft websites. The pages appear to be providing accurate, safe information. Watch out for ads on the a that may advertise products frequently classified as a PUP (Potentially Unwanted Products). Thoroughly research any product advertised on the site before you decide to download and install it.

If you want to open a particular document when you start Word the simplest thing is to put a shortcut to the document on your desktop and use that to start Word.

Otherwise, you could record a macro named AutoExec that opens the document.

I hope this information helps.

I like to also provide this link about Ransomware even though it has nothing to do with your question:
https://answers.microsoft.com/en-us/protect/for...

Please let me know if you have any more questions or require further help.

You can ask for more help by replying to this post (Reply button below).

Stay well

Charles Kenyon
Attorney at Law
Madison, Wisconsin
wordfaq[at]addbalance[dot]com

The Importance of Styles in Microsoft Word
https://www.addbalance.com/usersguide/styles.htm#Overview

3 people found this reply helpful · Was this reply helpful? Yes No

Replies (2) ⌄

Surface Laptop Studio 2

Surface Laptop Go 3

Microsoft Copilot

AI in Windows

Explore Microsoft products

Windows 11 apps

Microsoft Store support

Returns

Order tracking

Certified Refurbished

Microsoft Store Promise

Flexible Payments

Microsoft Teams for Education

Microsoft 365 Education

How to buy for your school

Educator training and development

Deals for students and parents

Azure for students

Business

Microsoft Cloud

Microsoft Security

Dynamics 365

Microsoft 365

Microsoft Power Platform

Microsoft Teams

Microsoft 365 Copilot

Small Business

Developer & IT

Azure

Developer Center

Documentation

Microsoft Learn

Microsoft Tech Community

Azure Marketplace

AppSource

Visual Studio

Company

Careers

About Microsoft

Company news

Privacy at Microsoft

Investors

Diversity and inclusion

Accessibility

Sustainability

🌐 English (United States)