

**Form 1**

**Fringe Benefit Tax – Motor Vehicle Worksheet *(Please copy and prepare for each vehicle)***

Employee / Driver Name	Vehicle Make and Model	Vehicle Registration	Number Days Private Use	Odometer Reading 01/04/XX	Odometer Reading 31/03/XX
Log Book Dated	Log Book % Business Use		Date of sale if sold during year	Consideration Received (Including GST)	Odometer Reading at Date of Sale (If Applicable)
Operating Costs from 01/04/XX to 31/03/XX			Base Value of Car and Accessories		
Expense Item	Amount * (Incl GST)		Cost Base Item	Amount (Incl GST)	
Fuel & Oil			Cost Price of Car		
Repairs & Maintenance			Less: Employee payment or Trade In		
Registration			Add: Dealer Delivery Charges		
Insurance			Add: Accessories – Air Con		
Accessories fitted during year			Add: Accessories – Stereo		
Lease Charges			Add: Accessories - Custom Wheels		
Hire Purchase Charges			Add: Accessories - Bar Work / Canopy		
Employee Contribution			Less: Registration & Stamp Duty Tfr		
<p><b>*include Autoclub fees, cleaning and car air fresheners, but not car parking fees, fines, road and bridge tolls (e.g. E-Toll, Go Via)</b></p>					