

REQUEST FOR EXPRESSIONS OF INTEREST
CONSULTING SERVICES
BANK-EXECUTED OPERATIONS
FULL COMPETITIVE SELECTION PROCESS

PROJECT NAME: In-depth Analysis and Proposal Development to Access Climate Financing under the REDD+ Mechanism

SELECTION PROCESS #: BL-T1169-P001

SELECTION METHOD: Full Competitive

COUNTRY: Belize

SECTOR OR DEPARTMENT: Agriculture and Rural Development Sector

TC NAME: Support of REDD+ Strategy

FUNDING – TC #: ATN/AG-21174-BL

LINK TO TC DOCUMENT: [IDB | Support of REDD+ Strategy](#)

Attention Consulting Firms: Important Update Regarding BEO Bidder Portal Registration

Effective July 1, all consulting firms, both new and previously registered in the [BEO Portal](#), **must add their Business Partner Number (BP Number)** to their organization's profiles to participate or continue participating in a BEO procurement process.

Please refer to the [FAQs](#) in the Portal for more details on **"How to Find or Obtain Your BP Number"**.

Avoid delays by not waiting until the last moment to complete this update. This process may take up to **48 hours** to complete and could prevent your organization from participating in a BEO Process.

For further questions or assistance, use the [live chat](#) on the BEO Bidder Portal page or email us at ocs.procurement@iadb.org

The Inter-American Development Bank (the Bank) was established in December of 1959 to help accelerate economic and social development in Latin America and the Caribbean. Today, the Bank is a major catalyst in mobilizing resources for the region (For more information about the Bank, please refer to the Bank's website at www.iadb.org.)

Section 1. Purpose of this Request for Expression of Interest

1.1 The Bank is executing the above-mentioned project. The Bank intends to contract consulting services described in this Request for Expressions of Interest (REOI). The purpose of this REOI is to obtain sufficient information to enable the Bank to evaluate if the eligible consulting firms (CF) have the experience and qualifications relevant to provide the consulting services requested by the Bank.

1.2 As defined in the Corporate [Procurement Policy \(GN-2303-33\)](#), participating CF must be from a Bank's Member Country¹ or Territory² to be eligible to submit an Expression of Interest (EOI). The Bank will conduct the shortlisting process of the CF that expressed interest. The shortlisted CF will then be invited to continue further in the procurement process.

1.3 This REOI is not to be construed as either an RFP or an offer to contract and in no way obligates the Bank to contract anyone. The Bank reserves the right to reject any and all participating CF for any or no reason without having to provide an explanation. The Bank does not bind itself in any way to select any participating consulting firm. No debrief will be provided as to why CF have or have not been shortlisted.

Section 2. Instructions to the eligible consulting firms

2.1 Expressions of interest must be delivered using the *Bidder Portal for the Selection and Contracting of Consulting Firms for Bank-Executed Operations* (the Portal) (<http://beo-procurement.iadb.org>) by: [\[30 May 2025\]](#), 5:00 P.M. (**Washington, D.C., Time**) in PDF format only (Max. 45MB).

2.2 To access the Portal, the CF must generate a registration account, including **all** the data requested by the Portal. In the event that any of the information requested is not included, the consulting firm will not be able to participate in this or any other Bank-executed selection process for operational work. If the consulting firm has been previously registered, please validate that you have **all** the consulting firm's information updated and complete before submitting an EOI.

2.3 Eligible CF may partner in the form of a Consortium/joint venture (JV) to enhance their qualifications. Such Consortium/JV shall appoint one of the CF as the representative responsible for the communications, the registration in the Portal, and the submission of the corresponding documents.

2.4 Interested CF may obtain further information during office hours, 09:00 AM to 05:00 PM (**Washington, D.C. Time**), by sending an email to: [Jorge Omar Samayoa Juarez with copy to Pauline Blanc at \[paulineb@iadb.org\]\(mailto:paulineb@iadb.org\), Astrid Salazar at \[astrids@iadb.org\]\(mailto:astrids@iadb.org\), and](#)

¹ **Member Countries:** Argentina, Austria, Bahamas, Barbados, Belgium, Belize, Bolivia, Brazil, Canada, Colombia, Costa Rica, Chile, Croatia, Denmark, Dominican Republic, Ecuador, El Salvador, Finland, France, Germany, Guatemala, Guyana, Haiti, Honduras, Israel, Italy, Jamaica, Japan, Mexico, Netherlands, Nicaragua, Norway, Panama, Paraguay, People's Republic of China, Peru, Portugal, Republic of Korea, Slovenia, Spain, Suriname, Sweden, Switzerland, Trinidad & Tobago, United Kingdom, United States, Uruguay and Venezuela.

² **Eligible Territories:** a) Guadeloupe, French Guiana, Martinique, Reunion – as Departments of France; b) U.S. Virgin Islands, Puerto Rico, Guam – as Territories of the USA; c) Aruba – as a constituent country of the Netherlands; and Bonaire, Curacao, Saint Marten, Saba, St Eustatius – as Departments of the Netherlands; d) Hong Kong – as a Special Administrative Region of the People's Republic of China.



Cecilia Guerrero at ceciliagu@iadb.org.

Inter-American Development Bank

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2.5 The Bank hereby invites eligible CF to indicate their interest in providing the services described below in the draft Terms of Reference for the consulting services. Interested CF must provide information establishing that they have the necessary experience and are qualified to perform the services. So that all responses may be properly evaluated, eligible CF must include in their submissions the information requested in the following section, with full and clear explanations.

Section 3. Consulting Services

3.1 The consulting services include ***providing support to the Government of Belize in assessing the status of the REDD+ Strategy, identifying areas for improvement, and preparing a proposal to access REDD+ finance. The intended timeframe for this consultancy is over a 12-month period and has an estimated cost of USD 175,000.***

3.2 Although there is no standard format for presenting an Expression of Interest, eligible CF must submit an EOI containing the following information:

- 1) Basic Information—Provide the official name of CF, the contact's name, email address, phone numbers, and office address (es) of the key contact (s) responsible for the EOI.
- 2) Background—Provide a description of the CF. The CF may include brochures or documents that provide information about its organization, history, mission, structure, and number of staff.
- 3) Experience related to the requested consulting services—Provide all kinds of evidence the CF considers appropriate to show its experience and expertise in delivering services similar to those described in Annex A, Terms of Reference (e.g., brochures, reports, studies, description of similar assignments, references to cases in which it has provided similar services, experience in similar conditions, availability of appropriate skills among staff, etc.)

3.3 Estimated budget: USD 175,000

Annex A. Draft Terms of Reference

Please note that the attached Terms of Reference may be subject to changes by the Bank. The CF that have been shortlisted will be notified of these changes.

ANNEX A – Terms of reference

TERMS OF REFERENCE

In-depth Analysis and Proposal Development to Access Climate Financing under the REDD+ Mechanism

Country: Belize

Project Number: BL-T1169

Web link to approved document: <https://www.iadb.org/en/project/BL-T1169>

Project name: Support of REDD+ Strategy

1. Background and Justification

- 1.1.** The Government of Belize (GoB) is committed to implementing a robust REDD+ (Reducing Emissions from Deforestation and Forest Degradation) Strategy to achieve national and international climate change goals. As part of this commitment, the Technical Cooperation (TC) BL-T1169: Support of REDD+ Strategy includes activities aimed at improving the enabling conditions for Belize to access climate financing under private and international mechanisms.
- 1.2.** The consultancy will support the GoB in assessing the status of the REDD+ Strategy, identifying areas for improvement, and preparing a proposal to access REDD+ finance. This work is essential for enhancing Belize's capacity to attract investments and implement effective strategies to mitigate and adapt to climate change.

2. Objectives

- 2.1.** To support the development and implementation of the REDD+ Strategy and facilitate Belize's access to forest financing under private and/or international mechanisms.
- 2.2.** The specific objectives are: (i) conduct a comprehensive assessment of Belize's REDD+ Strategy to identify gaps and opportunities for improvement, ii) develop a proposal to access climate financing for REDD+ under private or international mechanisms, including a logical framework, budget, risk management table, and project application form, iii) update the Forest Reference Level (FRL) and the National Forest Monitoring System (NFMS) in collaboration with the GoB and projects contributing to other activities of the National REDD+ Roadmap and NFMS action plan, and iv) design and implement capacity development sessions for relevant government staff to continuously maintain and improve the NFMS and Measurement, Reporting, and Verification (MRV) systems.

3. Scope of Services

3.1. Assessment and Analysis:

- Perform an exhaustive literature review of all pertinent documents, including the REDD+ Strategy, national policies, legislative frameworks, and stakeholder engagement plans.
- Critically analyze the effectiveness, efficiency, transparency, and accountability mechanisms of the current REDD+ Strategy, benchmarking against international best practices.

- Compile a comprehensive assessment report that delineates findings, identifies specific challenges and opportunities, and provides actionable recommendations for strategic improvements.

3.2. Proposal Development:

- Conduct a comprehensive mapping of all potential REDD+ financing sources available to Belize, including international funds (e.g., Green Climate Fund, Forest Carbon Partnership Facility, ART TREES), bilateral agreements, and private sector investments. This analysis should identify specific opportunities and associated challenges, providing a strategic framework for government decision-making.
- Develop a detailed and tailored proposal for accessing climate financing under forestry carbon mechanism, ensuring strict adherence to the specific guidelines and standards of the targeted funding mechanisms. This proposal should align with the strategic priorities of the Government of Belize and reflect best practices in REDD+ project formulation. This proposal must accomplish the information required by any international public or private mechanism of payments for results (Green Climate Fund, Forest Carbon Partnership Facility, CORSIA, etc.), following the UNFCCC guidelines and Safeguards for REDD+. This document needs to be ready to be used in a potential carbon credits negotiation under these mechanisms.
- Diligently complete all required project application forms, ensuring strict adherence to the specific guidelines and criteria set forth by the targeted funding entity.
- Develop a detailed budget for the Government of Belize, outlining all projected costs and identifying potential funding sources to maintain eligibility over time to access the funds. This budget should be accompanied by a comprehensive risk management matrix that assesses potential risks and delineates mitigation strategies to ensure sustainable and continuous access to funds.

3.3. Stakeholder Engagement:

- Organize and facilitate a series of targeted consultations and workshops with key stakeholders, including government agencies, non-governmental organizations, indigenous communities, and private sector representatives, to gather nuanced insights and foster collaborative input for both the assessment and proposal development processes.
- Present the comprehensive assessment findings and analysis to the Government of Belize, facilitating informed decision-making regarding the selection of the most appropriate funding entities to pursue. This presentation should include a comparative analysis of potential funding sources, outlining their respective benefits, requirements, and alignment with national priorities. Engaging the government in this manner ensures transparency and fosters ownership of the REDD+ financing strategy.
- Present the draft proposal to the GoB and relevant stakeholders, systematically incorporating

constructive feedback to refine and finalize the proposal, ensuring it reflects a broad consensus and addresses all critical concerns.

3.4. Capacity Building:

- Design and deliver a comprehensive capacity-building session for GoB representatives and key stakeholders, focusing on the developed proposal, associated documentation, and the procedural intricacies of accessing and managing climate financing under the REDD+ mechanism.
- Develop and implement training programs for relevant government staff to enhance their capabilities in maintaining and improving the NFMS and MRV systems, ensuring sustainability and accuracy in monitoring and reporting.

3.5. System Updates Review:

- Collaborate with the GoB and relevant stakeholders to review the necessity of updating the Forest Reference Level (FRL) and the National Forest Monitoring System (NFMS), ensuring they reflect current data and methodologies in line with the requirements of result payment scheme.
- Provide advice in necessities of updating the Measurement, Reporting, and Verification (MRV) system as an integral component of the NFMS for REDD+, ensuring it meets international standards and effectively supports reporting obligations.

4. Expected Outcome and Deliverables

4.1. The expected products under this assignment are the following:

- i. Deliverable 1: Inception Report: A comprehensive report detailing the work plan, methodology, and timeline for the consultancy, including a stakeholder engagement strategy.
- ii. Deliverable 2: Stakeholder Consultation Report: A report detailing outcomes from the initial stakeholder consultation meetings, highlighting key insights and contributions relevant to the REDD+ Strategy assessment and proposal development.
- iii. Deliverable 3: Progress Report: A mid-term report outlining the progress of the consultancy, challenges encountered, and adjustments made to the work plan, including updates on the FRL and NFMS activities.
- iv. Deliverable 4: Draft Proposal and Presentation: Draft proposal for accessing climate financing under REDD+ mechanism, encompassing a logical framework, detailed budget, implementation timeframe, and a risk management matrix. In addition, a formal presentation to the Government of Belize and key stakeholders, summarizing the draft proposal and soliciting feedback for refinement.
- v. Deliverable 5: Final Proposal: Submission of the finalized proposal, incorporating all feedback received, along with a comprehensive PowerPoint presentation and completed

- project application forms tailored to the targeted funding entities.
- vi. Deliverable 6: Workshop materials: Development and delivery of training materials and sessions for relevant government staff on maintaining and improving the NFMS and MRV systems.
 - vii. Deliverable 7: Updated analysis from FRL and NFMS Documentation: Comprehensive documentation and analysis of necessities of updating Forest Reference Level and National Forest Monitoring System, including data sharing agreements and methodologies employed.

5. Project Schedule and Milestones

<u>Deliverable #</u>	<u>Planned Date to Submit</u>
Deliverable 1: Inception Report	2 weeks after signing the contract
Deliverable 2: Stakeholder Consultation Report	3 months after signing of contract
Deliverable 3: Progress Report	7 months after signing of contract
Deliverable 4: Draft Proposal and Presentation	9 months after signing of contract
Deliverable 5: Final Proposal and presentation with feedback incorporated and project application completed	10 months after signing of contract
Deliverable 6: Workshop materials	11 months after signing of contract
Deliverable 7: Updated FRL and NFMS Documentation	12 months after signing of contract
Total	

6. Reporting Requirements

- 6.1. The consultants will present the deliverables following the schedule established in sections 4 and 5 of these terms of reference. The deliverables must include reports in Word, PowerPoint presentation(s), and other documents used as the basis of the analysis (including other formats such as Excel spreadsheets, etc.).
- 6.2. All materials must be delivered in English and submitted to the relevant stakeholders, the Project Team Leader Jorge Omar Samayoa with copy to CCS Sector Senior Specialist Gerard Alleng, RND Consultant Cecilia Guerrero and CCS Consultant Pauline Blanc and assigned Operations Analyst.
- 6.3. All reports, studies, plans, technical data, specifications and any other material prepared by or worked upon by the consultant exclusively for the IDB under this Agreement are the sole and exclusive property of the IDB. The IDB will allow the stakeholder the full right of dissemination, reproduction and publication of all materials produced by the consultant.

7. Acceptance Criteria

7.1. Payments will be authorized once the IDB and GoB accept the products specified under the TOR. The IDB and GoB will have up to two weeks to provide written comments and/or recommendations to the consultants' reports. Unless previously determined, the IDB will generally accept the deliverables once the consulting firm confirms the following: (i) receipt and inclusion of comments and recommendations in a revised version and (ii) provision of date for presentation of the revised versions of the submitted deliverables. The consultants are expected to include these comments two weeks after receipt.

8. Consulting Firm and Team Requirements

8.1. The consulting firm shall have experience in the following areas:

- REDD+ project development, including policy analysis, financing mechanisms, and stakeholder engagement.
- Climate finance mechanisms, with experience in accessing funds such as the Green Climate Fund (GCF), Forest Carbon Partnership Facility (FCPF), ART TREES, and CORSIA.
- Forest conservation and carbon markets, including experience with Forest Reference Levels (FRL), National Forest Monitoring Systems (NFMS), and Measurement, Reporting, and Verification (MRV) systems.
- Stakeholder consultation and capacity-building initiatives with government agencies, NGOs, and indigenous communities.
- Proposal development and risk assessment, ensuring alignment with international funding guidelines and best practices.

8.2. Team Leader:

- Qualifications: Master's degree or higher in Forestry, Environmental Science, Climate Policy, Natural Resource Management, or a related field.
- Experience: At least 15 years of experience in REDD+ project development, climate finance, and stakeholder engagement.
- Demonstrated experience in project management and coordination of multi-stakeholder initiatives.
- Experience working in the Caribbean or Central American is a plus.

8.3. Climate Finance Expert:

- Qualifications: Post-graduate degree in Climate Finance, Environmental Economics, or a related field.
- Experience: At least 10 years of experience in climate finance, carbon markets, and designing or implementing financing instruments for forestry conservation.
- Demonstrated knowledge of REDD+ financing mechanisms, including carbon credits, payment-for-results schemes, and private-sector investments.
- Experience in the Caribbean or Central American region is a plus.

8.4. Forestry and MRV Expert:

- Qualifications: Post-graduate degree in Forestry, Environmental Science, or a related field.
- Experience: Minimum 10 years of experience in forest monitoring, MRV system development, and ecological assessments.
- Demonstrated knowledge of GIS, Remote Sensing, and NFMS methodologies.
- Experience with UNFCCC REDD+ guidelines.

8.5. Stakeholder Engagement and Capacity-Building Specialist:

- Qualifications: Post-graduate degree in Public Policy, Development Studies, Environmental Governance, or a related field.
- Experience: Minimum 10 years of experience in conducting multi-stakeholder consultations, facilitating government engagement, and designing training programs for capacity building.
- Proven experience in organizing REDD+ and climate finance-related workshops and technical training.
- Experience working with indigenous communities and government stakeholders is a plus.

9. Supervision and Reporting

- 9.1. The technical and administrative responsibilities of this consultancy will be coordinated by Jorge Omar Samayoa Juarez, the project's Team Leader (CSD/RND), in the IDB.
- 9.2. It shall be Firm's responsibility for ensuring that such reports are submitted to the Bank.

10. Schedule of Payments

- 10.1. This project will be carried out over twelve (12) months. Payment terms will be based on project milestones or deliverables. The Bank does not expect to make advance payments under consulting contracts unless a significant amount of travel is required. The Bank wishes to receive the most competitive cost proposal for the services described herein.
- 10.2. The IDB Official Exchange Rate indicated in the RFP will be applied for necessary conversions of local currency payments.

<u>Deliverable #</u>	<u>Percentage</u>	<u>Planned Date to Submit</u>
Deliverable 1: Inception Report	10%	2 weeks after signing the contract
Deliverable 2: Stakeholder Consultation Report	20%	3 months after signing of contract
Deliverable 3: Progress Report	10%	7 months after signing of contract
Deliverable 4: Draft Proposal and Presentation	20%	9 months after signing of contract
Deliverable 5: Final Proposal and presentation with feedback incorporated and project application completed	20%	10 months after signing of contract
Deliverable 6: Workshop materials	10%	11 months after signing of contract

Deliverable 7: Updated FRL and NFMS Documentation	10%	12 months after signing of contract
Total	100%	