



ANUJA JAIN

OBJECTIVE

To seek an opportunity to be a CA Industrial Trainee in an organization known for its performance and quality in the said type of Industry. I aspire to utilize the opportunity to contribute to the organization and be an efficient resource to it.

CONTACT

Mobile +91- 8793097172

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Current Location: Pune

Preferred Location: Pune

Available for Industrial Training: From 10th September 2020.

CA Final Exam Due: May 2021.

HOBBIES & INTERESTS:

- Reading and Research
- Social Sciences and Politics
- Participating in Debates and Quiz Contests.
- Cooking
- Movies and Outdoor Activities.

EDUCATION

SSC Maharashtra- St. Ann's English Medium School, Lonand.

Percentage: 87.27%

Year: 2013

HSC Maharashtra- MES Garware College of Commerce, Pune

Percentage: 83.23%

Year: 2015

Bachelor of Commerce- Savitribai Phule University of Pune

Percentage- 63.58%

Year: 2018

Dip.in Banking and Finance- Indian Institute of Banking and Finance

Percentage- 65.67%

Year- 2017

Pursuing- Chartered Accountancy – The Institute of Chartered Accountants of India

CPT- June 2015: 70%

IPCC Group 1- May 2018: 56.5%

IPCC Group 2- November 2018: 51%

Pursuing- Masters of Commerce- Savitribai Phule University of Pune.

Expected Completion May 2020 (subject to exams being conducted in Covid 19 situation)

Pursuing- Investors Foundation Program- CFA Institute, U.S.A.

PREVIOUS WORK BACK GROUND

GKDJ and Associates – Articled Assistant

August 2018- June 2019

Worked in Statutory, Tax, VAT and GST Audit Assignments, VAT, LBT Assessments and ITR, GST returns preparations for various assesses, etc. This exposure was mostly under seniors at various levels in a team work.

ASBK and Associates- Articled Assistant

July 2019- Present

Worked in Statutory, Tax, GST Audit Assignments, ITR, GST Returns Preparation, Certifications, Various Registrations and Dissolution procedures, Project Financing, business and home loan related assignments, VAT, GST and IT related assessments, Business advisory, Accounting, etc. This exposure was more of independently handled assignments directly executed with/ under the managers.

OTHER ACHIEVEMENTS:

- Participated and Won several Elocution and Quiz Competitions.
- Published Research Papers in National level and International Level Journals.
- Participated and assisted in Marathons and Other Social Events.
- Winner of ICA Inter- Collegiate Commerce Championship 2017 Pune.
- Runner up at KBCC 2020, quiz organized by ICAI Pune WICASA.

SKILLS AND CERTIFICATIONS:

- Completed 100 hours of Information Technology Training (ITT) by ICAI.
- Completed Orientation Course conducted by ICAI.
- Completed AICITSS – Advanced ITT by ICAI.
- Completed AICITSS – Advanced MCS by ICAI.
- Completed MS-CIT course.
- Well versed with commonly used computer software's- MS Office, Tally ERP, Winman, Various Returns and Forms Utilities
- Good research and analysis skills.

VOLUNTEERING AND OTHER PARTICIPATIONS:

- Prepared and presented research papers for various publications.
- Attended and presented at Bharatiya Chatra Sansad 2018.
- Organizing debates and elocutions.
- Participation in street plays, skits, and various events as a performer and as organizer.
- Participation in marathons and volleyball, badminton, etc.
- Participating tree plantation drives.

I assure you that all the above information is true and honest to my best information.

Date- 08/06/2020

Signature- Anuja Jain