



## **SANDRA C. GERALDES GOMES**

MANAGEMENT | FOOD & BEVERAGE | LOGISTIC | OPTIMIZATION | TRAINER

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Address: Vila Franca de Xira - Lisbon | Nationality: Portuguese | Birth Year: 1989

### **EXPERIENCE**

#### **Management Consulting in FREESCG - Food Consultant**

- Management consultancy specialized in food & beverage
- Consulting services for restaurants, bars and similar
- Project developed with specialization to each client through a diagnosis and an action plan put into practice, with analysis of the obtained results
- Areas of expertise: Financial, Logistics, Human Resources, Marketing, Administrative Backoffice, Production and Operation

#### **Analysis and Management of Purchasing and Logistics** in MADPIZZA

- Evaluation, restructuring and monitoring of existing logistics department
- Establish two-way communication procedures with an emphasis on motivation and teamwork
- Consumption forecast
- Supplier assessment, prospecting and monitoring
- Settle divergences or create quick solutions
- Creation of new work tools
- Supply chain assessment and identification of improvement points
- Supervision of stock and orders of each cost center in order to reduce inventory costs
- Order Validation by Point of Sale
- Ensure permanent inventory maintenance: controlling stock levels and stock replenishment

**Food and Beverage Controller**

- Food & Beverage Performance Monitoring
- Cost Control
- Inventory Tracking
- Identification of operational, financial and logistic improvement points (Lean)
- Apply performance indicators
- Periodic Reporting

**EDUCATION**

Instituto Superior Técnico (IST) – Management and Industrial Engineer Master

Lean Academy Portugal - Lean Foundations

Instituto Superior de Economia e Gestão (ISEG) – Management

**SKILLS**

MS Office - Excel, Power Point e Word

English – B2