

H2-2020

Performance Evaluation: IT

Employee Name **Pramod Dongre**
 Manager Name **Asif Jeraj**

Country **TANZANIA**
 Country **TANZANIA**

Designation **LEAD DEVELOPER**
 Designation **COO**

(This form is designed to assist managers and employees in the evaluation process.

1* - Does Not Meet Expectations, 2*- Below Expectations, 3*- Meets Expectations, 4*- Occasionally Above Expectations, 5*- Consistently Above Expectation)

General		Self Rating		Manager Rating	
Question	1-5*	Comment	1-5*	Comment	
Rate attendance	3	Ok	4	very good	
Overall performance	4	good	3	good	
Question 2	3	very good	5	ok	
Question 3	2	fine	3	nice	
Question 3	5	excellent	5	perfect	
Technical		Self Rating		Manager Rating	
Question	1-5*	Comment	1-5*	Comment	
Technical 1	3	ok	4	Very good	
Technical 2	4	good	5	Excellent	

Overall Rating		Self-Rating		Manager Rating	
Question	1-5*	Comment	1-5*	Comment	
What has your overall performance been over the last 6 months (i.e. July to Dec 2020)?	4	good	3	Ok	
Justify rating	nice		good		

Objectives – January to June 2021	
Question	
Objective 1 for next 6 months	Objective 1: Nice
Objective 2 for next 6 months	Objective 2: ok, fine
Objective 3 for next 6 months	Objective 3: very good

It is the responsibility of both the employee and the manager to schedule a face-to-face meeting to discuss this performance evaluation and sign off after that.

Employee Name: Pramod Dongre

Sign: _____

Manager Name: Asif Jeraj

Sign: _____

Date and Time of Meeting between Employee and Manager: _____