

Final Report Content and Format

The final report is worth a great deal of your term mark and should be written at a professional level – no spelling or grammar errors, consistent polished appearance, and clear, well-presented content.

This report should contain the following sections:

1. **Introduction** – containing your project charter in its entirety, project plan
2. **Requirements**
 - a. Functional and Non-functional requirements (e.g., performance, security, privacy, usability)
 - b. Use cases
 - c. Use case diagram
 - d. Domain model (ER and DFD diagrams and supporting descriptive text).
Note that the domain classes should also be defined in the glossary – see Appendices)
3. **Solution & Design**
 - a. Design - User interface (UI) model – prototype screens/reports
4. **Conclusions & Recommendations** – Reflections on experience and recommendations for future students in this class
5. **Each member's contribution to the project**
6. **Appendices**
 - a. Glossary of terms from domain model
 - b. Interview notes
 - c. Other collected materials relevant to this project (e.g., screen shots of the existing system or Any other diagrams or text as needed to explain requirements)