**Data collection and presentation**

Data collection is one of the major steps of the research process.It is the data collection that will determine the findings of the entire research study.

**Data collection plan**

Before you begin the data collection process,you should draw up a data collection plan.

Steps in data collection plan

List the task that have to be carried out and who should be involved.

Make a rough estimate of the time needed for different parts of the study.

Identify the most appropriate period in which to carry out the research.

Schedule the different activities that have to be carried out each week in a work plan

Three main stages in data collection process:

Stage1: Permission to proceed