



**COMPANY REGISTRATION REQUIREMENTS UNDER THE COMPANY'S ACT**

**2015**

**1. COMPANY'S NAME**

The Members Should Propose at least three names to Be Reserved at the Company's Registry

**2. REGISTERED OFFICE ADDRESSES**

County, District, Locality, Name of the Building/Plot No. Floor/ Room No. Postal Address, Email Address & Phone Number.

**3. POSTAL ADDRESS**

All shareholders should provide their postal address.

**4. NATIONAL IDENTITY CARD**

Every shareholder and director should provide a copy of his/her National Identity Card

**5. PIN CERTIFICATE**

All the proposed directors and shareholders should provide their copies of PIN certificate

**6. PASSPORT PHOTOS**

The proposed directors and shareholders should provide one passport photo

**7. RESIDENTIAL ADDRESS**

The proposed directors and shareholders should provide their residential address including the Plot Number, Estate, House Number and Road.

**8. TELEPHONE NUMBER AND EMAIL ADDRESS**

The proposed directors and shareholders must provide their telephone numbers and email addresses.

**9. BUSINESS ACTIVITIES**

The members should provide the main business activity of the company

**10. SHAREHOLDING**

The members should agree on the number of shares to be allocate each shareholder if not equally.

**FOR CHEGE KIBATHI & CO. ADVOCATES LL**