

Activate – Microsoft Graph for O365

Proof of Concept Dev POC Setup Guide

► Welcome, we're glad you're here!

This guide is designed to help you make the most of your scheduled **Activate - Microsoft Graph for O365** engagement. This guide complements the guide [Activate-MS Graph Dev POC Playbook](#) (provided both in *.pdf* and *.html* formats)

► Let's get started!

This engagement aims to introduce your organization to the basics of accessing O365/M365 data via the Microsoft Graph API. This delivery provides your IT staff and support engineers knowledge to successfully leverage the Graph API to develop business productivity solutions to help your organization evolve in its digital transformation journey.

This document will help you set up a trial tenant you can use to deploy and test the solution described in the document [Activate-MS Graph Dev POC Playbook](#)

💬 Need anything?

If you have any questions, concerns or feedback related to this engagement, please contact your TAM or assigned Microsoft Premier Field Engineer (PFE), as soon as possible.

► Set up a sandbox tenant

You will need a test or sandbox tenant to run through the [Activate-MS Graph Dev POC Playbook.html](#) or [Activate-MS Graph Dev POC Playbook.pdf](#) files. **We do NOT recommend using this playbook with your current production tenant!** The activities in the playbook are intended for use in non-production environments.

For the sandbox tenant, you can provision a Microsoft 365 Trial Tenant. Please, follow the steps outlined in the next section "[Provisioning a Free Trial Tenant](#)"

❗ Following this procedure will give you a tenant with no users. You will need to create them and

assign licenses.

⚠ IMPORTANT:

After you provision your M365 Trial tenant you will need to go through the steps highlighted in the "[Enable Azure Functions Capabilities](#)" section (last section of this setup guide).

The solution described in [Activate-MS Graph Dev POC Playbook](#) uses Azure Functions and therefore you will need to be able to host Azure Function App within your subscription. This capability, although (*)'free' requires you to go through a sign up process where you will be asked to introduce your credit card details.

(*) Please, see "[Enable Azure Functions Capabilities](#)" section for more details

▶ Provisioning a Free Trial Tenant

1. From a web browser click [here](#) to start provisioning a Microsoft 365 E5 trial tenant. Click on **Free Trial**.

Office 365 E5

Office 365 E5 is a cloud-based suite of productivity apps combined with advanced voice, analytics, security, and compliance services.

- Install Office mobile apps on up to five PCs or Macs, five tablets, and five phones per user.
- Make, receive, and transfer business calls from anywhere, using any device.
- Make informed decisions with data analytics and visualization.
- Safeguard your organization against malicious threats posed by email messages, links (URLs), and collaboration tools.
- Assess your compliance risks, govern and protect sensitive data, and effectively respond to regulatory requirements.

Talk to an expert
To speak to a sales expert, call 1 855-270-0615. Available M-F from 6:00AM to 6:00PM PT

\$35.00 user/month
(annual commitment)

[Buy now](#)

[Contact sales >](#)

[Free trial >](#) ←

2. Enter you work or school email address



Thank you for choosing **Office 365 E5**

1 Let's set up your account

Enter your work or school email address, we'll check if you need to create a new account for Office 365 E5.

Email
freddie.jacobs@contoso.com

Next

2 Tell us about yourself

3 Create your business identity

4 Get Office

3. Click **Set up Account**



Thank you for choosing **Office 365 E5**

1

Let's set up your account

Looks like you need to create a new account. Let's get you started!

Continue as **freddie.jacobs@contoso.com** [Not you?](#)

[Set up account](#)

2

Tell us about yourself

3

Create your business identity

4

Get Office

4. Enter the details and click **Next**



Thank you for choosing **Office 365 E5**

1

Signup started

2

Tell us about yourself



First name

Freddie

Last name

Jacobs

Business phone number

555-555-1234

Company name

Contoso

Company size

1000+ people

Country or region

United States

Next

3

Create your business identity

4

Get Office

5. Confirm your phone number, chose **Text Me** radio button and click **Send Verification Code**



Thank you for choosing **Office 365 E5**

1

Signup started

2

Tell us about yourself



Prove. You're. Not. A. Robot.

Enter a number that isn't VoIP or toll free.



Text me



Call me

Code

(+1)

Phone number

5555551234

We don't save this phone number or use it for any other purpose.

[Send Verification Code](#)

[< Go back](#)

3

Create your business identity

4

Get Office

6. Enter the verification code and click **Verify**



Thank you for choosing **Office 365 E5**

1

Signup started

2

Tell us about yourself



Prove. You're. Not. A. Robot.

Enter a number that isn't VoIP or toll free.



Text me



Call me

Code

(+1)

Phone number

We don't save this phone number or use it for any other purpose.

Verification code

Didn't get it or need a new code? [Try again](#)

Verify

Change my phone number

3

Create your business identity

4

Get Office

7. Create your business identity providing an available **domain name** (tenant name). Click **Next**



Thank you for choosing **Office 365 E5**

- 1 Signup started
- 2 Nice to meet you
- 3 Create your business identity



To set up your account, you'll need a domain name. [What is a domain?](#)

You'll probably want a custom domain name for your business at some point. For now, choose a name for your domain using **onmicrosoft.com**

yourbusiness
Contoso

.onmicrosoft.com

Contoso.onmicrosoft.com is available.

Check availability

[Next](#)

- 4 Get Office

8. Create an account and choose a password

❗ IMPORTANT:

This will be your Tenant **Global Admin account**.



Thank you for choosing **Office 365 E5**

1

Signup started

2

Nice to meet you, Jaime

3

Create your business identity



Now create your user ID and password to sign in to your account.

Name

adminFreddie

@Contoso.onmicrosoft.com

Password

••••••••



Confirm password

••••••••



By clicking **Sign up**, I agree to the [privacy statement](#), [default communication preferences](#) and the [trial agreement](#).



Microsoft Partners may contact me with information about their products, services, and events

Sign up

< Go back

4

Get Office

9. Click on **Go to Setup**. This will open your Office 365 Admin Center. You have successfully created a tenant.



Thank you for choosing **Office 365 E5**

- 1 Signup started
- 2 Nice to meet you
- 3 Thanks for creating an account with us
- 4 Get Office

Save this info. You'll need it later.

Sign-in page
<https://www.office.com/>

Your user ID
adminFreddie@Contoso.onmicrosoft.com

[Go to Setup](#)

▶ Enable Azure Functions capabilities

The Activate - Microsoft Graph Playbook uses Azure Functions and therefore you will need to be able to host Azure Function App within your subscription. This capability, although (*****) **'free'** requires you to go through a sign up process where you will be asked to introduce your credit card details.

(*****) You can sign up to receive \$200 worth of Azure Credit for 30 days, which is more than enough to run the solution

❗ IMPORTANT!

Although you are being asked to enter a credit card, you won't be charged any service until you explicitly update.
See details below:

What's included



12 months of free products

Get free access to popular products like *virtual machines*, *storage*, and *databases* in your first 30 days, and for 12 months after you upgrade your account to pay-as-you-go pricing.



\$200 credit

Use your \$200 credit to experiment with any Azure service in your first 30 days—beyond the free product amounts.



25+ always-free products

Take advantage of more than 25 products, including *serverless*, *containers*, and *artificial intelligence*, that are always free. Get these in your first 30 days, and always—once you choose to upgrade.

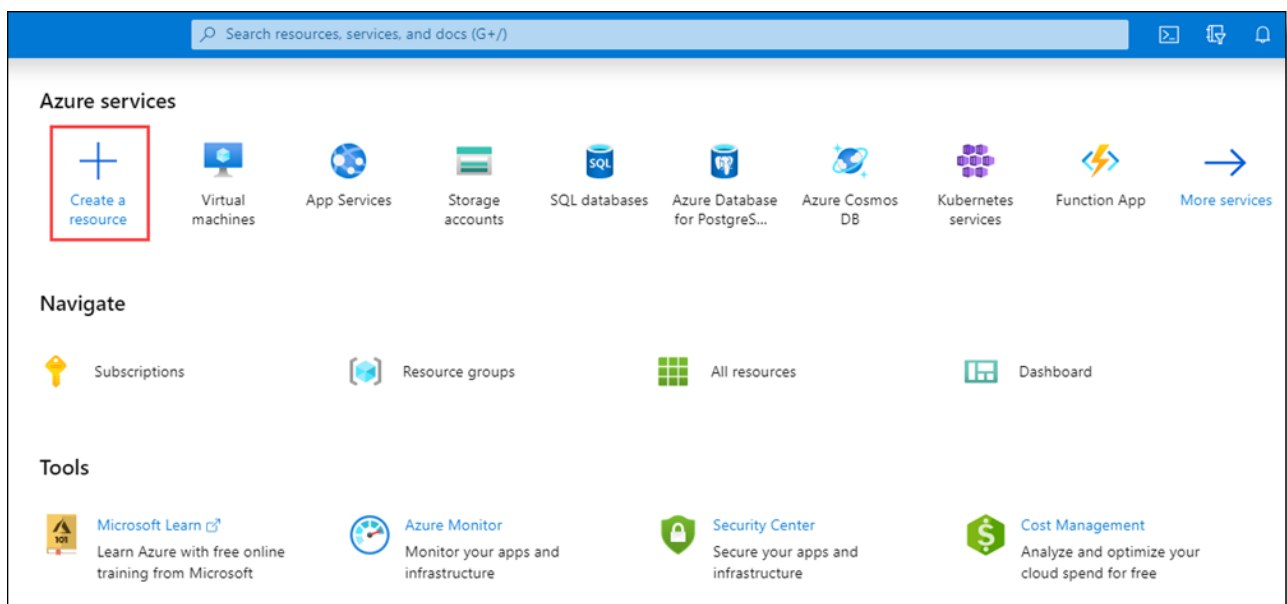


No automatic charges

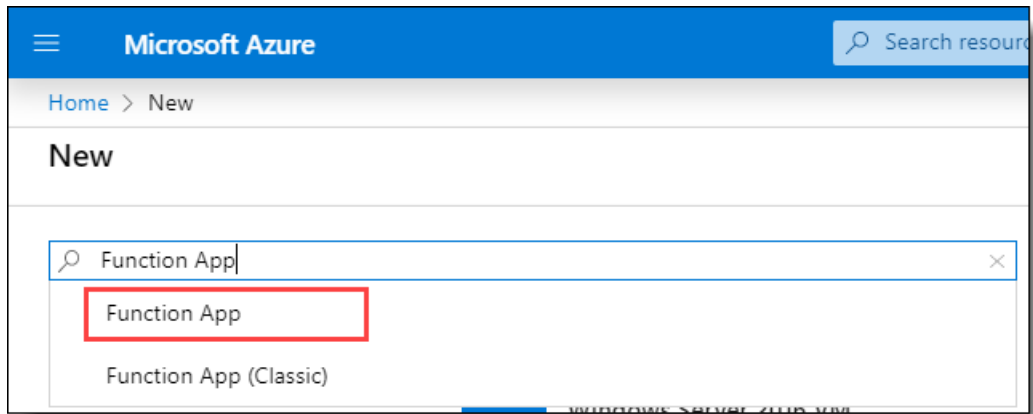
You won't be charged unless you choose to upgrade. Before the end of your first 30 days, you'll be notified and have the chance to upgrade and start paying only for the resources you use beyond the free amounts.

Follow these steps to sign up for a \$200 Azure Trial:

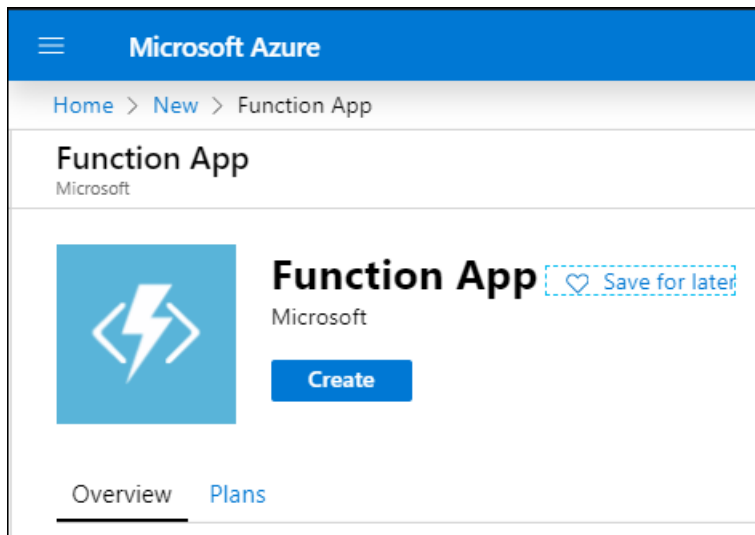
1. Browse to the [Azure Portal](#), sign in with you tenant's admin account and click on **Create Resource**



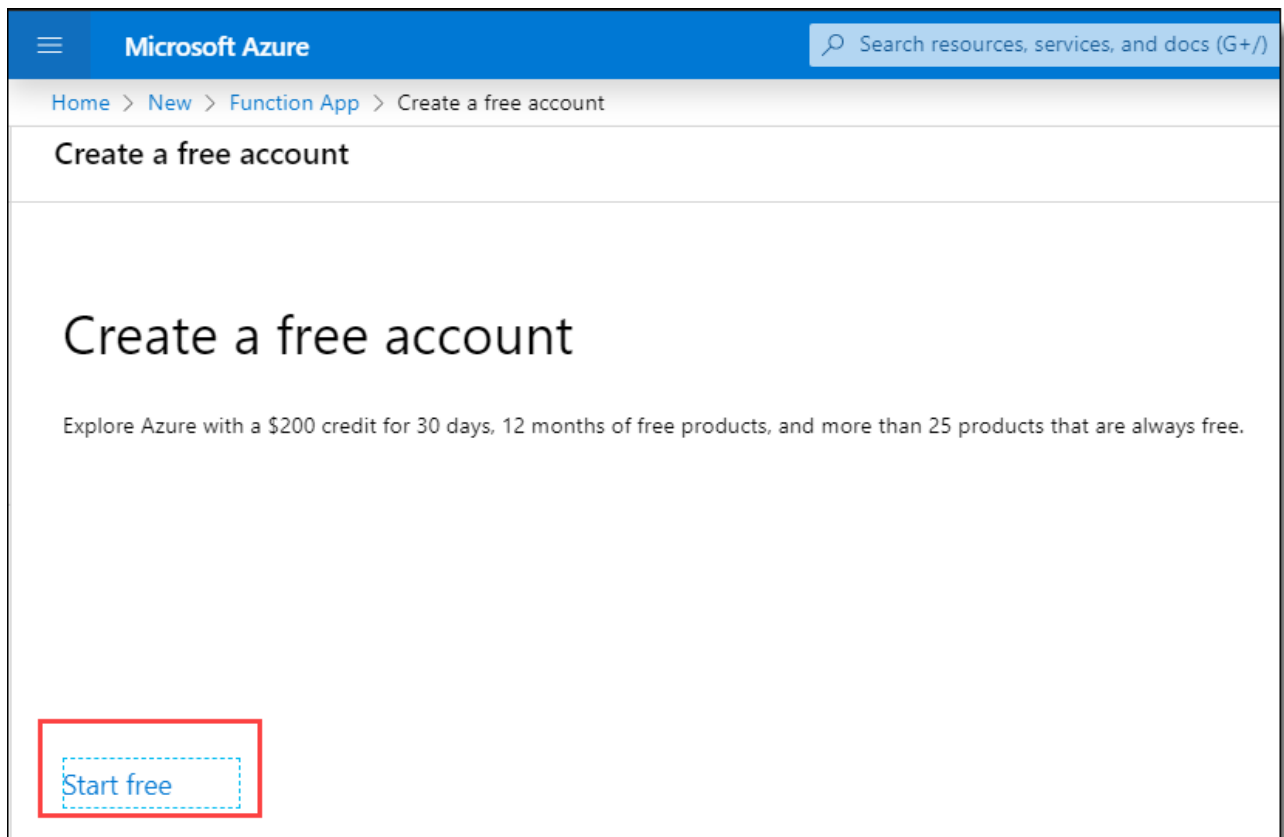
2. Type **Function App** and select the highlighted Function App resource (not the Classic one)



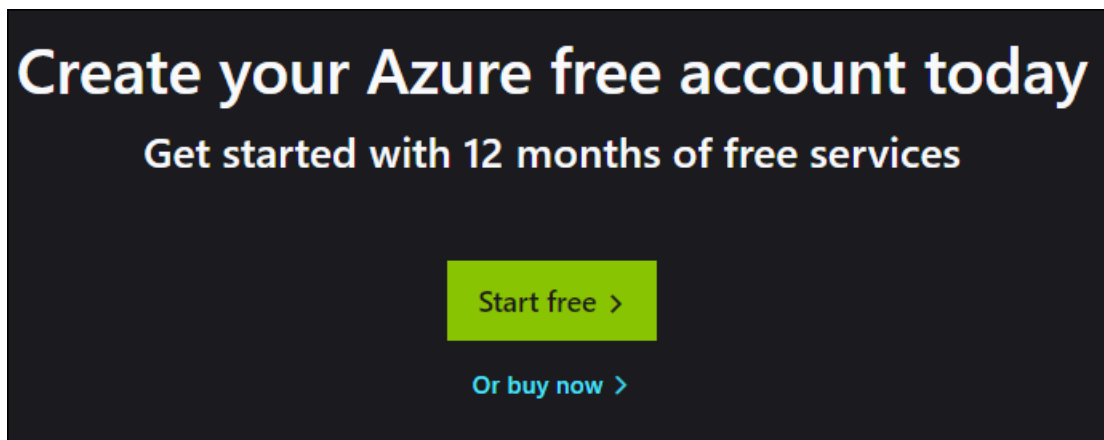
3. Click **Create**



4. Click **Start Free**




5. On the next screen also click on **Start Free**



6. Fill in the form with your details

1 About you



Country/Region 

Choose the location that matches your billing address. **You cannot change this selection later.** If your country is not listed, the offer is not available in your region. [Learn More](#)

First name

Last name

Email address 

Phone

By proceeding you acknowledge that if you use your organization's email, your organization may have rights to access and manage your data and account. [Learn more](#)

Next

7. Provide a phone number, click **Text me**

2 Identity verification by phone



A text or phone call helps us make sure this is you.

Country code

Phone number

Text me

Call me

8. Enter the verification code that was sent to your phone and click **Verify code**

2 Identity verification by phone

A text or phone call helps us make sure this is you.

Country code

Phone number

[Text me](#) [Call me](#) We delivered a code to your phone.

Verification code

[Verify code](#)

9. Enter valid credit card details. Once you have filled in the required fields, click **Next**

3 Identity verification by card



We ask for your credit card number to verify your identity and to keep out spam and bots.

You won't be charged unless you upgrade.

We accept the following cards:



Cardholder Name

Card number

Expires

CVV

[What is a CVV?](#)

Address line 1

Address line 2 (Optional)

City

State

ZIP code

Country/Region

Next

10. Check **I agree to the customer agreement and privacy statement** and click **Sign up**.

4 Agreement



I agree to the [customer agreement](#) and [privacy agreement](#).

I will receive information, tips, and offers from Microsoft or select partners about Azure and other Microsoft products and services.

Sign up