

# Vicky Li

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09/09/1982 ♀

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## Education

- 2005.09–2008.03 **Master**, *International Economy and Trade Law of Shanghai Institute of Foreign Trade, Shanghai, an honor of Outstanding Individuals of Shanghai Institute of Foreign Trade.*
- 2000.09–2004.07 **Bachelor**, *Law of Nanjing Normal University, Nanjing, an honor of Outstanding Graduates of Nanjing Normal University.*

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## Work Experience

- 2012.09–present **legal manager**, *Allianz China Life Insurance Company Limited.*

Work Content:

1. Drafting and modifying the contract template, reviewing contract, including without limitation of business contract, agency contract, investment contract, lease contract, purchase contract and etc.,
2. Reviewing product brochures, color pages and etc., issuing legal opinion on insurance-related inquiry,
3. Drafting, formulating and modifying company rules relating on the company's contract, seal, litigation and other aspects,
4. Participate on or assist branch legal for litigation case, the court responding and etc.,
5. Completing some reports according to the requirements of CIRC, e.g. judicial case report,
6. Assisting in completing some work as required by the Group or the AP, including without limitation of DD on some company or some person, Anti- Corruption issue reporting, Anti-trust training, data information protection issues and some data in monthly/quarterly/yearly reports,
7. Keeping, using and changing issues of business license, insurance legal entity certificate and organization code certificate,
8. Management, use of the company stamp and annual review of the company stamp.

2008.03–2012.08 **Associate**, *Shanghai Fangben Law Office*.

Work Content:

1. To provide standing legal service for a number of FIEs, including without limitation to be responsible for drafting and reviewing internal regulations and rules of FIE and various types of contract, resolving legal advisory of FIEs' daily operation and HR legal consulting, drafting and servicing lawyer letter and other legal documents, providing third-party business credit status investigation, and resolving labor law issues, and business disputes through litigations,
2. To assist foreign investor to set up, alter and liquidate its RO, FIE and its branch, including without limitation to be responsible for investigating the market access, resolving legal advisory, drafting application documents, delivering the application documents to relevant authorities and assisting to obtain the approvals and etc.,
3. To participate in M&A projects, and be responsible for preliminary legal research, drafting NDA, legal due diligence investigation report and assets/equity transfer agreement,
4. To participate in listing aboard projects, and be responsible for drafting legal due diligence investigation report and the legal opinions.

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## Languages

English **CET-6, Fluent in English**

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## Certificates

certificate P.R.C. bar