

CONFIDENTIAL



OFFICE OF THE PRESIDENT

Telegraphic address: "Rais"
Telephone: Nairobi 2227411
When replying, please quote

MINISTRY OF INTERIOR
AND CO-ORDINATION
OF
NATIONAL GOVERNMENT

P.O. Box 30510-00100
Nairobi

Ref. No.

.....**OP/PA.1/15A**.....
and date

23rd July, 2018....., 20.....

**All County Commissioners
KENYA**

RE: ENUMERATOR RECRUITMENT GUIDELINES

The National Integrated Identity Management System (NIIMS) will constitute the primary data base and single source of truth for personal registration data. NIIMS registration will be done in October and November this year.

The Assistant Chief has been designated as the Registration Officers in their areas of jurisdiction. Each Assistant Chief will recruit five enumerators to assist him in this assignment. Here below please find qualifications for the enumerators to be recruited.

- i. At least KCSE level of education with a minimum of C-
- ii. Must be residents of the Wards they wish to work in
- iii. Fluency in the main local language/dialect will be an added advantage
- iv. Must be of good conduct and responsible citizens
- v. Computer literacy is mandatory
- vi. Aged between 18 – 35 years
- vii. Must be available from August to November, 2018
- viii. Bachelor's Degree, Diploma or Certificate students will have an added advantage

Other Requirements

- i. Must submit original academic and professional certificates to the recruiter
- ii. Must produce original National Identity Card
- iii. Must produce certificate of good conduct or evidence of application for the same

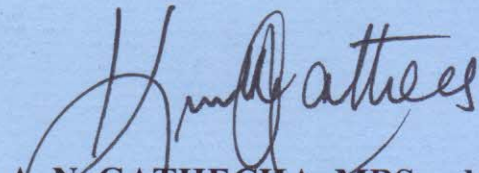
CONFIDENTIAL

L

- iv. Successful candidates must take confidentiality oath before beginning the registration.

Ensure the Assistant Chiefs strictly adhere to the guidelines. It is suggested where possible, they look for previous Independent Electoral and Boundaries Commission Clerks who are already trained on use of biometric devices.

Enclosed, is a form for capturing the data of the enumerators. The forms must be submitted to the Ministry headquarters on or before **3rd August, 2018.**



A. N. GATHECHA, MBS, ndc, 'K'
FOR: PRINCIPAL SECRETARY/INTERIOR

Copy: All Regional Commissioners

QUALIFICATION FOR NATIONAL INTEGRATED IDENTITY MANAGEMENT SYSTEM **(NIMS) CLERKS**

S/NO	NAME	ID/NO	AGE	MOBILE NO	KCSE GRADE	COMPUTER LITERACY	COUNTY	SUB-COUNTY	LOCATION	SUB-LOCATION
1.										
2.										
3.										
4.										
5.										

SIGNED.....

ASSISTANT CHIEF.....

COUNTER SIGNED.....

COUNTY COMMISSIONER.....