

The All Small Mentor-Protege Annual Evaluation Benefits and Impact Report

It is important to answer all questions on the Annual Evaluation Report. All fields require an entry. Gather documents in advance to ease the flow of data entry. To advance forward, click NEXT at the end of each question. To go backwards, click the PREVIOUS button at the bottom of the page. Do not use the internet browser buttons to advance forward or backwards. The internet browser buttons will exit the report and all responses will be deleted. To obtain a copy of the report in advance, go to [Certify.sba.gov](https://certify.sba.gov). Scroll to the bottom of the page and click on Certify Knowledge Base. Click the Search bar and type ASMPP Annual Report.

You may review and edit responses by using the PREVIOUS button. Entries are saved by clicking the NEXT button. Clicking DONE ends the report. If clarification is needed email asmppannualreport@sba.gov. Include in the subject line "SurveyMonkey ASMPP Annual Report." Seek clarification in advance of completing the online report. This will allow time to receive a timely reply to your email.

Please read the following certification statements. The Federal government relies on the information in this report and any documents or supplemental information submitted to determine whether the business is eligible to continue to participate in the All Small Business Mentor-Protégé Program. The definition of the terms used in this certification are set forth in the Small Business Act, U.S. Small Business Administration (SBA) regulations (13 CFR Part 125.9), and also any statutory and regulatory provision referenced in those authorities. In addition, please note that the SBA may request further clarification or supporting documentation in order to assist in the verification of any of the information provided and that each person signing this certification may be prosecuted if they have provided false information. Any action taken with respect to this certification does not affect the Government's right to pursue criminal, civil or administrative remedies for incorrect or incomplete information given, even if correct information has been included in other materials submitted to SBA.

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Version 1 (6/2018) Designed and Created: J. Braxton

General Information

- * 1. Enter initial approval date of the Mentor/Protégé Agreement (MPA). This is the date on the signed approval letter. The date cannot be before 10/01/2016.

Date / Time

- * 2. Select the MPA Program Year for this annual evaluation. How many years have you participated in the ASMPP?

- ☐ Year 1
- ☐ Year 2
- ☐ Year 3
- ☐ Year 4
- ☐ Year 5
- ☐ Year 6

- * 3. Enter the **START** date of the current Program Year. Program year begins one year from the initial approval date or one year from the last annual evaluation end date.

Date / Time

- * 4. Enter Protégé Name

- * 5. Enter Protégé's DUNS Number (9 digits, no spaces or commas)

- * 6. Enter Mentor Name

- * 7. Enter Mentor's DUNS Number (9 digits, no spaces or commas)

* 8. How did you learn about SBA's All Small Mentor-Protégé Program?

* 9. How did you find your Mentor?

Areas of Assistance Requested

* 10. Please select **all** areas of assistance REQUESTED as outlined in the original MPA.

- ☐ Management and Technical Assistance
- ☐ Financial Assistance
- ☐ Contracting Assistance
- ☐ International Trade Assistance
- ☐ Business Development Assistance
- ☐ General/Administrative Assistance

* 11. Were there any changes in the terms of the Mentor Protégé Agreement during this program year?

- ☐ No
- ☐ Yes

Changes in Areas of Assistance Requested

* 12. Please describe ALL changes made to the MPA this program year.

Areas of Assistance Received

* 13. Please select all areas of assistance **RECEIVED** by the Mentor during this program year. Please ensure the assistance received matches the requested assistance as outlined in the MPA.

For questions 14 - 31 (on the following page), please enter the timeline for meeting each area of assistance. Provide an estimate of hours as outlined in the MPA timeline. Provide an estimate of hours received during the program year and the description of assistance. If no assistance was received, enter zero (0) hours and N/A for description.

- ☐ Management and Technical Assistance
- ☐ Financial Assistance
- ☐ Contracting Assistance
- ☐ International Trade Assistance
- ☐ Business Development Assistance
- ☐ General/Administrative Assistance
- ☐ No Assistance Received

Categories of Assistance Received

- * 14. Enter the timeline/number of hours OUTLINED in the MPA to be received from the Mentor for Management and Technical assistance.

- * 15. Enter an estimate of the timeline/number of hours RECEIVED by the Mentor for Management and Technical assistance.

- * 16. Please describe the Management and Technical assistance received during the program year.

- * 17. Enter the timeline/number of hours OUTLINED in the MPA to be received from the Mentor for Financial assistance.

- * 18. Enter an estimate of the timeline/number of hours RECEIVED from the Mentor for Financial assistance.

- * 19. Please describe the Financial assistance received during the program year.

- * 20. Enter the timeline/number of hours OUTLINED in the MPA to be received from the Mentor for Contracting assistance.

- * 21. Enter an estimate of the timeline/number of hours RECEIVED from the Mentor for Contracting assistance.

- * 22. Please describe the Contracting assistance received during the program year.

* 23. Enter the timeline/number of hours OUTLINED in the MPA to be received from the Mentor for International Trade assistance.

* 24. Enter an estimate of the timeline/number of hours RECEIVED from the Mentor for International Trade assistance.

* 25. Please describe the International Trade assistance received during the program year.

* 26. Enter the timeline/number of hours OUTLINED in the MPA to be received from the Mentor for Business Development assistance.

* 27. Enter an estimate of the timeline/number of hours RECEIVED from the Mentor for Business Development assistance.

* 28. Please describe the Business Development assistance received during the program year.

* 29. Enter the timeline/number of hours OUTLINED in the MPA to be received from the Mentor for General/Administrative assistance.

* 30. Enter an estimate of the timeline/number of hours RECEIVED from the Mentor for General/Administrative assistance.

* 31. Please describe the General/Administrative assistance received during the program year.

Mentor Provided Assistance

* 32. Did the Mentor provide the assistance set forth in the Mentor-Protege Agreement?

* 33. Did the Mentor provided assistance result in material benefits or developmental gains for the Protege?

34. On a scale of 1 to 5, with 5 being Outstanding, how would you rate your experience with your Mentor this program year?

1	2	3	4	5
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Benefits Received From Mentor-Protege Relationship

- * 35. Describe **new** business skills, knowledge, or opportunities your business received from the Mentor-Protege relationship this program year and how this advanced the development of the business.

- * 36. Did the Mentor provide the Protege a loan, equity investment, or bonding during the program year?

Loans, Equity, or Bonding

* 37. List the initial loan, equity investment, or bonding provided to Protege by Mentor during the program year.

Type (loans, equity investment, bonding)	
Dollar Value (ex. \$10,000)	
Date of investment (MM/DD/YYYY)	
Terms of loan (interest rate, duration) (if applicable)	
Mentor's equity stake (if applicable)	
Bonding capacity (if applicable)	

* 38. Did you receive additional loans, equity investments or bonding from the Mentor this program year?

☐

Additional Loan, Equity, or Bonding Page 2

* 39. List additional loan, equity investment, or bonding provided to Protege by Mentor during the program year.

Type (loans, equity investment, bonding)

Dollar Value
(ex. \$10,000)

Date of investment
(MM/DD/YYYY)

Terms of loan (interest rate, duration) (if applicable)

Mentor's equity stake (if applicable)

Bonding capacity (if applicable)

* 40. Did you receive additional loans, equity investments or bonding from the Mentor this program year?

☐

Additional Loan, Equity, or Bonding Page 3

* 41. List additional loan, equity investment, or bonding provided to Protege by Mentor during the program year.

Type (loans, equity investment, bonding)	
Dollar Value (ex. \$10,000)	
Date of investment (MM/DD/YYYY)	
Terms of loan (interest rate, duration) (if applicable)	
Mentor's equity stake (if applicable)	
Bonding capacity (if applicable)	

Joint Venture Formed

* 42. Did Mentor-Protege team form a joint venture?

☐

Joint Venture Information

* 43. **If yes**, list Mentor-Protege Joint Venture Agreements (JVA) formed or existing during the program year.

Joint Venture Name

JVA signed date
(MM/DD/YYYY)

All parties to the JVA

JV DUNS number
(9 digits, no spaces or
commas)

* 44. Does Mentor-Protege team have another joint venture?

☐

Joint Venture Information Page 2

* 45. **If yes**, list Mentor-Protege Joint Venture Agreements (JVA) formed or existing during the program year.

Joint Venture Name

JVA signed date
(MM/DD/YYYY)

All parties to the JVA

JV DUNS number
(9 digits, no spaces or
commas)

Joint Venture Facility Security Clearance

* 46. Did the JV seek a Facility Security Clearance (FSC) during the program year?

☐

Results of Joint Venture Information Facility Security Clearance

* 47. If yes, what were the results?

- ☐ Received the FSC
- ☐ Did not receive the FSC
- ☐ FSC pending
- ☐ Other (please specify)

Mentor Provided Subcontract

* 48. Did the Mentor award subcontracts to the Protege?

☐

Mentor Provided Subcontract Information

* 49. List SUBCONTRACTS awarded to the Protege by the Mentor during the program year.

Subcontract Number

NAICS code (6 digits)

Description of Work

Dollar value of Contract

Date of Award
(MM/DD/YYYY)

Percentage of contract
revenue accruing to
Protege

Number of Full-Time
Employees hired as a
result of subcontract

* 50. Did you receive additional federal subcontracts from the Mentor this program year?

☐ Yes

☐ No

Mentor Provided Subcontract Information Page 2

* 51. List SUBCONTRACTS awarded to the Protege by the Mentor during the program year.

Subcontract Number	<input type="text"/>
NAICS code (6 digits)	<input type="text"/>
Description of Work	<input type="text"/>
Dollar value of Contract	<input type="text"/>
Date of Award (MM/DD/YYYY)	<input type="text"/>
Percentage of contract revenue accruing to Protege	<input type="text"/>
Number of Full-Time Employees hired as a result of subcontract	<input type="text"/>

* 52. Did you receive additional federal subcontracts from the Mentor this program year?

☐ Yes

☐ No

Mentor Provided Subcontract Information Page 3

* 53. List SUBCONTRACTS awarded to the Protege by the Mentor during the program year.

Subcontract Number	
NAICS code (6 digits)	
Description of Work	
Dollar value of Contract	
Date of Award (MM/DD/YYYY)	
Percentage of contract revenue accruing to Protege	
Number of full-time employees hired as a result of subcontract	

Mentor-Protege Team Offers

* 54. Did the Mentor-Protege Team submit OFFERS on federal contracts this program year?

☐

Federal Offers Submitted by Mentor-Protege Team

55. Enter the status of the Mentor-Protege Team Federal Offers Below.

How many offers were won?	<input type="text"/>
How many offers are pending?	<input type="text"/>
How many offers were lost?	<input type="text"/>
How many total offers were submitted?	<input type="text"/>

Mentor-Protege Team Offers Resulting in Federal Contract

* 56. Did the Mentor-Protege Team submit OFFERS this program year that resulted in a federal contract?

☐

Federal Contracts Awarded to Mentor-Protege Team

* 57. List the federal contracts **AWARDED** to the **Mentor-Protege team** during the program year.

Federal Contract Number

(13 digit number ex.

W912J612P0030)

Dollar Value of Contract

(ex. \$2,5000,000)

Date of Award

(MM/DD/YYYY)

Contracting Agency

Contracting Agency's

Location

Location of Work

Type of Competition (8a,
WOSB, SDVO, HUBZone,
Small, Full and Open)

Which entity won the
award? (JV, Protege or
Mentor)

NAICS Code (6 digits)

Percent of Work
performed by the Protege
(Enter whole number, no
percent sign)

Percent of Work
performed by the Mentor
(Enter whole number, no
percent sign)

Percent of Work
performed by the JV
(Enter whole number, no
percent sign)

Percent of contract
revenue accruing to
Protege
(Enter whole number, no
percent sign)

Percent of contract
revenue accruing to the
Mentor
(Enter whole number, no
percent sign)

Percent of contract
revenue accruing to the JV
**(Enter whole number, no
percent sign)**

Number of full-time
employees hired as a
result of federal contract

* 58. Did the Mentor-Protege team receive additional federal contracts this program year?

Federal Contract Awarded to Mentor-Protege Team Page 2

* 59. List the federal contracts **AWARDED** to the **Mentor-Protege team** during the program year.

Federal Contract Number

(13 digit number ex.

W912J612P0030)

Dollar Value of Contract

(ex. \$2,5000,000)

Date of Award

(MM/DD/YYYY)

Contracting Agency

Contracting Agency's

Location

Location of Work

Type of Competition (8a,
WOSB, SDVO, HUBZone,
Small, Full and Open)

Which entity won the
award? (JV, Protege or
Mentor)

NAICS Code (6 digits)

Percent of Work
performed by the Protege
(Enter whole number, no
percent sign)

Percent of Work
performed by the Mentor
(Enter whole number, no
percent sign)

Percent of Work
performed by the JV
(Enter whole number, no
percent sign)

Percent of contract
revenue accruing to
Protege
(Enter whole number, no
percent sign)

Percent of contract
revenue accruing to the
Mentor
(Enter whole number, no
percent sign)

Percent of contract
revenue accruing to the JV
**(Enter whole number, no
percent sign)**

Number of full-time
employees hired as a
result of federal contract

* 60. Did the Mentor-Protege team receive additional federal contracts this program year?

Federal Contracts Awarded to Mentor-Protege Team Page 3

* 61. List the federal contracts **AWARDED** to the **Mentor-Protege team** during the program year.

Federal Contract Number

(13 digit number ex.

W912J612P0030)

Dollar Value of Contract

(ex. \$2,5000,000)

Date of Award

(MM/DD/YYYY)

Contracting Agency

Contracting Agency's

Location

Location of Work

Type of Competition (8a,
WOSB, SDVO, HUBZone,
Small, Full and Open)

Which entity won the
award? (JV, Protege or
Mentor)

NAICS Code (6 digits)

Percent of Work
performed by the Protege
(Enter whole number, no
percent sign)

Percent of Work
performed by the Mentor
(Enter whole number, no
percent sign)

Percent of Work
performed by the JV
(Enter whole number, no
percent sign)

Percent of contract
revenue accruing to
Protege
(Enter whole number, no
percent sign)

Percent of contract
revenue accruing to the
Mentor
(Enter whole number, no
percent sign)

Percent of contract
revenue accruing to the JV
**(Enter whole number, no
percent sign)**

Number of full-time
employees hired as a
result of federal contract

Independent Protege Offers

* 62. Did the Protege submit federal OFFERS independent of the Mentor?

☐

Protege Independent Federal Offers Submitted

63. Enter the status of the Protege independent federal offers below.

How many offers were won?	<input type="text"/>
How many offers are pending?	<input type="text"/>
How many offers were lost?	<input type="text"/>
How many total offers were submitted?	<input type="text"/>

Protege Independent Federal Offers Submitted

* 64. Did the Protege submit OFFERS independent of the Mentor this program year that resulted in a federal contract?

☐

Protege Independent Federal Offers Attributed to Mentor-Protege Relationship

* 65. If yes, was the Protege offer that resulted in a federal contract attributed to the Mentor-Protege relationship?

☐

Federal Contracts Awarded to Protege Independent of Mentor

* 66. List the federal contracts **AWARDED** to the **Protege independent of the Mentor** during the program year.

Federal Contract Number
(13 digit number ex.
W912J612P0030)

Dollar Value of Contract
(ex. \$2,5000,000)

Date of Award
(MM/DD/YYYY)

Contracting Agency

Contracting Agency's
Location

Location of Work

Type of Competition (8a,
WOSB, SDVO, HUBZone,
Small, Full and Open)

Which entity won the
award? (JV, Protege or
Mentor)

NAICS Code (6 digits)

Percent of Work
performed by the Protege
(Enter whole number, no
percent sign)

Percent of Work
performed by the Mentor
(Enter whole number, no
percent sign)

Percent of Work
performed by the JV
(Enter whole number, no
percent sign)

Percent of contract
revenue accruing to
Protege
(Enter whole number, no
percent sign)

Percent of contract
revenue accruing to the
Mentor
(Enter whole number, no
percent sign)

Percent of contract
revenue accruing to the JV
**(Enter whole number, no
percent sign)**

Number of full-time
employees hired as a
result of federal contract

* 67. Did the Protege submit additional independent federal OFFERS this program year that resulted in a federal contract?

☐

Federal Contracts Awarded to Protege Independently - Page 2

* 68. List the federal contracts **AWARDED** to the **Protege independent** of the Mentor during the program year.

Federal Contract Number
(13 digit number ex.
W912J612P0030)

Dollar Value of Contract
(ex. \$2,5000,000)

Date of Award
(MM/DD/YYYY)

Contracting Agency

Contracting Agency's
Location

Location of Work

Type of Competition (8a,
WOSB, SDVO, HUBZone,
Small, Full and Open)

Which entity won the
award? (JV, Protege or
Mentor)

NAICS Code (6 digits)

Percent of Work
performed by the Protege
(Enter whole number, no
percent sign)

Percent of Work
performed by the Mentor
(Enter whole number, no
percent sign)

Percent of Work
performed by the JV
(Enter whole number, no
percent sign)

Percent of contract
revenue accruing to
Protege
(Enter whole number, no
percent sign)

Percent of contract
revenue accruing to the
Mentor
(Enter whole number, no
percent sign)

Percent of contract
revenue accruing to the JV
**(Enter whole number, no
percent sign)**

Number of full-time
employees hired as a
result of federal contract

* 69. Did the Protege submit additional independent federal OFFERS this program year that resulted in a federal contract?

☐

Federal Contracts Awarded to Protege Independent of Mentor - Page 3

* 70. List the federal contracts **AWARDED** to the **Protege independent** of the Mentor during the program year.

Federal Contract Number
(13 digit number ex.
W912J612P0030)

Dollar Value of Contract
(ex. \$2,5000,000)

Date of Award
(MM/DD/YYYY)

Contracting Agency

Contracting Agency's
Location

Location of Work

Type of Competition (8a,
WOSB, SDVO, HUBZone,
Small, Full and Open)

Which entity won the
award? (JV, Protege or
Mentor)

NAICS Code (6 digits)

Percent of Work
performed by the Protege
(Enter whole number, no
percent sign)

Percent of Work
performed by the Mentor
(Enter whole number, no
percent sign)

Percent of Work
performed by the JV
(Enter whole number, no
percent sign)

Percent of contract
revenue accruing to
Protege
(Enter whole number, no
percent sign)

Percent of contract
revenue accruing to the
Mentor
(Enter whole number, no
percent sign)

Percent of contract
revenue accruing to the JV
**(Enter whole number, no
percent sign)**

Number of full-time
employees hired as a
result of federal contract

Protege Annual Revenue

* 71. Please provide the Protege's annual revenue before the year before joining the ASMPP.

* 72. Please provide the Protege's annual revenue for the current program year.

* 73. If a change in revenue occurred, was it due to participation in the ASMPP?

All Small Mentor-Protege Program Evaluation

* 74. Please indicate your level of agreement with the following statement.

	Strongly disagree	Disagree	Neither Disagree or Agree	Agree	Strongly Agree
The business skills, knowledge, and opportunities received from the Mentor-Protege relationship benefited my company	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

* 75. Please indicate your level of agreement with the following statement.

	Strongly Disagree	Disagree	Neither Disagree or Agree	Agree	Strongly Agree
My involvement in SBA's ASMPP has helped to strengthen my business	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

* 76. Please indicate your level of agreement with the following statement.

	Strongly disagree	Disagree	Neither Disagree or Agree	Agree	Strongly Agree
Overall, I am satisfied with my experiences in the ASMPP	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

* 77. Please indicate your level of agreement with the following statement.

	Strongly disagree	Disagree	Neither Disagree or Agree	Agree	Strongly Agree
If provided the opportunity, I will continue to participate in the ASMPP	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Data Collection Information

* 78. How long did it take to COLLECT information to complete the All Small Mentor-Protégé Annual Report?

- ☐ Less than 2 hours
- ☐ 2 - 3 hours
- ☐ 4 - 6 hours
- ☐ More than 6 hours

* 79. How long did it take to COMPLETE the All Small Mentor-Protégé Program Annual Report?

- ☐ Less than 2 hours
- ☐ 2 - 3 hours
- ☐ 4 - 6 hours
- ☐ More than 6 hours

Assertion of Truth

All required documents verifying eligibility for the All Small Mentor-Protégé Program (All Small MPP) have been attached to this report. I understand if any changes are made after I submit this report, I must notify the All Small Mentor Protégé Program Office at asmppannualreporting@sba.gov and submit additional documentation if needed.

All statements and information provided in this report and any documents submitted are true, accurate and complete. If assistance was obtained in completing this report and the supporting documentation, I have personally reviewed the information and it is true and accurate. I understand that these statements are made for the purpose of determining continuing eligibility for participation in the All Small Mentor Protégé Program.

I understand that the information submitted may be given to Federal, State and local agencies for determining violations of law and other purposes.

I understand that I may not misrepresent my status as a small business to: 1) obtain a contract under the Small Business Act; or 2) obtain any benefit under a provision of Federal law that references the All Small MPP for a definition of program eligibility.

Warning: By submitting this report, you are certifying that you are representing on your own behalf that the information provided in this application, and any document or supplemental information submitted, is true and correct as of the date set forth opposite your name. Any intentional or negligent misrepresentation of the information contained in this certification may result in criminal, civil or administrative sanctions including, but not limited to: 1) fines of up to \$500,000 and imprisonment of up to 10 years, or both, as set forth in 15 U.S.C. 645 and 18 U.S.C. 1001, as well as any other applicable criminal laws; 2) treble damages and civil penalties under the False Claims Act; 3) double damages and civil penalties under the Program Fraud Civil Remedies Act; 4) suspension and/or debarment from all Federal procurement and non-procurement transactions; and 5) program termination.

* 80. By checking the box, you acknowledge you are an officer or owner of the Protege's company and authorized to represent and sign this report on its behalf.

☐ Approve

* 81. Enter Officer or Owner Name and Company

Name

Company

Email Address

Phone Number

* 82. Enter Today's Date

Date / Time

MM/DD/YYYY

83. Please Provide Additional Comments