

Informed Consent

I have been asked to participate in a study about 'a tool to assist in writing image descriptions'. The goal of the research project is to improve the image description writing process, lowering the mental load required and thereby ideally improving the efficiency and accuracy of the process. The project is a collaboration between the Delft University of Technology and the Royal Library (KB).

If I consent to participate in this study, I have been informed that the study will last approximately two hours and that the study consists of an individual session where the program is used, followed by an individual survey, and finally a group interview with approximately 7 people. Participating in this study entails:

1. Writing image descriptions for the provided images in the program
2. Filling out a survey
3. Voicing my opinions on ideas to assist in the image description writing process

Furthermore I understand:

- That I'm completely free to refuse to answer questions
- That I can decide not to participate at this point and that I can withdraw my participation at any time.
- That the following data will be collected:
 1. Notes that are taken by the researcher
 2. Audio and video recordings. The recordings will be used to analyse the results for purely research purposes and are not to be shared publicly.
 3. The survey you fill out. You will be asked to provide your number of years of experience in the field, and your mother tongue. The data from this survey will be used to analyse outcomes of the study.
- That all individual results will be treated confidentially. Results will only be reported for the group as a whole or in an anonymized way.
- That the anonymised research data will be accessible only to the researcher and responsible researcher via the Microsoft Teams cloud service.

Please tick the appropriate boxes

Yes No

Taking part in the study

I have read and understood the study information above, or it has been read to me. I have been able to ask questions about the study and my questions have been answered to my satisfaction.

☐ ☐

I consent voluntarily to be a participant in this study and understand that I can refuse to answer questions and I can withdraw from the study at any time, without having to give a reason.

☐ ☐

Signatures

_____	_____	9-12-2021
Name of participant [printed]	Signature	Date

I have accurately read out the information sheet to the potential participant and, to the best of my ability, ensured that the participant understands to what they are freely consenting.

Frank Vollebregt	_____	9-12-2021
Researcher name [printed]	Signature	Date

Study contact details for further information:

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