

FRANCISCO NAVA

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EDUCATION

8/24/2016 - 6/1/2020

Edinburg North High School

Edinburg, Texas

WORK EXPERIENCE

11/01/2018 – Present

BestBuy (Edinburg, Texas)

24 hrs/week

Employee

- Maintained stable relationship with customers and received over 20 surveys indicated excellent customer service.
- Recognized as a top salesman while working in the TV Department

ACTIVITIES

9th-12th

Baseball

16 hrs/week

Member (9th), Treasurer (10th-12th),

40 wks/yr

- Physical sport that involved traveling to different schools and cities to compete against other teams.
- In charge of knowing where and why funding was going towards items purchased
- Organized meetings and in charge of fundraisers

12th

National Honor Society

1 hr/week

Member (12th)

15 wks/yr

- Participated and helped organize various charity events
- Had to maintain high academic grades year-round.

11th – 12th

Science National Honor Society

1 hr/week

Member (11th-12th)

15 wks/yr

- Uses science to inspire kids
- Organize community service events

9th- 12th

Key Club

1hr/week

Member (12th)

17 wks/yr

- Participate in community service all year along
- Help organize charity events

9th-12th

Early College/ T-STEM

School Hours

Member (9th-12th)

school year

- Program that consists of taking dual enrollment classes and advance in our endorsements

9th-12th

Business Professionals of America

2 hr/week

Treasurer (11th-12th)

13 wks/yr

- Participate in multiple community service events
- Compete in highly selective competition
- Use business tactics to try and help city

9th-12th

Waterfalls International Ministries

1 hr/week

Member (9th-12th)

50 wks/yr

- Apart of weekly worship group
- Participated in park outreach events
- Organize annual charity event to help those in need
- Cleaned up local locations that are polluted with trash
- Organized food and toy donation services
- Cut lawns for individuals with disabilities

HONORS & AWARDS

11th – 12th

AP Scholar

- Passed 3 or more AP Exams

9th-11th

Excellence Award

- Award for being a consistent honor roll student

SKILLS, TALENTS & ACHIEVEMENTS

Languages

- Fluent in English and Spanish

Musical Instruments

- Plays ukulele

Communication Skills

- Excellent communication skills towards the public

Leadership Skills

- Experienced various years as a leader in high school
- Officer for various organizations on campus
- Completed BPA Leadership Conference

Certifications

- Microsoft Word Certified
- Microsoft PowerPoint Certified