StimLabs is looking for a part-time Compliance Specialist to assist the Compliance Officer in the management of its Corporate Compliance Program. As a Compliance Specialist, you'll have the chance to support the Program by developing, updating, and maintaining basic and routine elements of StimLabs' Compliance Program at an enterprise level. As a small company, the Compliance Specialist will have the ability to work on many projects throughout our organization and lead many projects such as HCP transparency and auditing activities. The ideal candidate will have a strong understanding of medical device regulations, AdvaMed's Code of Ethics, excellent analytical skills, and the ability to communicate complex compliance requirements to various stakeholders.ResponsibilitiesAssist Compliance leadership to develop monitoring plan and perform auditing and monitoring activities to identify whether activities comply with policies and proceduresAssist Compliance leadership with annual risk assessments to proactively identify, assess and mitigate potential areas of risk and provide a recommended course of action to managementParticipate in the development and implementation of enterprise-wide training programs on Compliance and risk-based policies and proceduresEffectively use data analysis tools and problem-solving techniques using close attention to detail to identify and prioritize assessment of potential riskDevelop and maintain transactional compliance metrics and monitor compliance trends/results and advise on remediation plans and corrective actionsEnhance StimLabs' Corporate Compliance Program as the company transitions into a medical device manufacturer as it relates to legal requirements and industry best practicesAssist with HCP transparency reporting at both the state and federal levelQualificationsBS/BA highly preferred2-5 years' experience working with life sciences' companies in the compliance functionExposure to a variety of business operations such as compliance, legal, regulatory affairs, governmental affairs, finance, sales, clinical and marketingSuperior attention to detail for auditing and monitoring StimLabs' compliance effortsAbility to express oneself clearly both speaking and in writingPossess a collaborative personality when working with team members and executive managementExemplify strong knowledge of industry protocols and best practicesExcellent analytical skills and ability to accurately interpret complex

documents and policiesStrong time management and organizational skills and able to meet deadlinesJob DetailsReport to our Compliance OfficerJob Location: Roswell, GA20-29 hours each weekAbility to come in office when requiredStimLabs was founded in 2015 with a desire to advance the state of regenerative medicine. In pursuit of this goal, StimLabs has gathered exceptional scientific and clinical minds to develop and commercialize new bioactive technologies. While current technologies in medical devices, pharmaceuticals, and tissue banking provide useful products, StimLabs believes in the untapped synergy at the intersection of these independent domains. In the first steps towards this vision, StimLabs has launched a suite of next-generation amniotic-derived products. The success of these initial offerings has created a foundation on which StimLabs will continue building the future of regenerative medicine.