# **MGP - VOLUNTEERING OPPORTUNITIES**

## MGP IS CONSCIOUS OF THE VOLUNTEER WORK DEVELOPED WITH CREATIVITY AND INNOVATION:

MGP is a nonprofit organization, recently established legally in the USA and Peru, searching for connect with natural or juridical persons of all the countries that can give away free their valuable time, experience and skills to achieve our objectives that are in support to Latino communities with low-income to generate its own economic resources, creating micro-enterprises and business, promoting education, culture and values within them. The volunteers who contribute with their knowledge in a creative and innovative ways may help us to face our challenges and work on our strategic development, motivational development, educational development, leadership, planning, organization, control, marketing, communication and administration.

#### MGP SEEKS INDIVIDUALS INTERESTED IN THE PROSPERITY OF THE NEEDIEST:

Poverty is a product of our economic society by the desire for wealth, growing disproportionately without measuring with fatal consequences that has impacted in the world. It is essential that each and every one of us contribute in one way or another to eradicate poverty in our society. Our organization has been created to unify all those who wish to be part of the prosperity of the neediest communities. We are all responsible to give a grain of sand to this cause; for this reason our request to work with volunteers is a call to all people without distinction of age, race, sex, religion, language, age, social status and economic, educational, cultural to collaborate and be part of the solution.

## MGP WORKS BY RESULTS:

MPG offers job opportunities to professionals, students, unemployed, retired persons, persons with disabilities and for all those who have lost their freedom and want to reintegrate into society. Each interested person to achieve their ideal citizens can do it with us directly at our place of work or project, or through electronic communication, using the web and the telephone network. As well, we have flexibility in working hours 24 hours a day, seven days a week. The work is qualified by results rather than for the time dedicated to the work.

## BE A VOLUNTEER HAS MULTIPLE BENEFITS AND REWARDING WORK:

In MGP you are the winner. We can help you reach your personal goals. Your creativity and innovative skills gives you the opportunity to design, build, perform and write your own ideas. Perhaps your ideas may be put into practice in our projects, so your success will be our success and the success of others, you will be the winner.

#### SPENDING YOUR TIME AS A MGP VOLUNTEER MAY HELP YOU:

- Make new friends, expand your network
- Helps enhance your social skills.
- Strengthens its ties with the community and expanding its network of support, exposing the people with common interests.
- Make friends and contacts.

- Find activities for your children and family.
- Achieving your career goals.
- To be more creative.
- Increases self-confidence.
- Brings satisfaction in your life.
- Combat your depression.
- Stay healthy physically and mentally. Volunteering is good for your health at any age, but is especially beneficial for older adults.
- Relieve the symptoms of chronic pain or heart disease.
- Gain experience in their area of interest, even if you don't think changing careers.
- Develop your job skills such as teamwork, communication, problem solving, project planning, task management and organization.

# TO FIND A VOLUNTEER OPPORTUNITY

# **POSITION: MARKETING AND COMMUNITY RELATIONS – SPANSH – Peru/Lima** TASK:

- Creates marketing and promotional materials for the organization and presentations.
- Researches and coordinates attendance at community events, promotional activities, and
  presentation opportunities that bring awareness and allows for program development through
  partnerships and collaborations with universities and other organizations in the community.
- Composes correspondences, media messages, articles, press releases, announcements, presentations, and other oral/written communications to meet the MGP's outreach needs.
- Creates, manages, and grows MGP's presence through social media, i.e. Facebook, Twitter.

# REQUIRED KNOWLEDGE AND SKILLS:

- Excellent verbal, written, and presentation skills.
- A high attention to detail.
- Knowledge of Microsoft Office.
- Ability to communication with internal and external constituencies in a professional manner, including articulating the MGP's message/mission with clarity and enthusiasm.
- Demonstrated knowledge of special event planning and management.

# **QUALIFICATIONS**

- Experience in marketing, public relations, special events, graphic design.
- Demonstrated expertise in engaging and activating community groups.
- Demonstrated people skills and expertise in planning, writing, editing, designing, media relations, management.

TIME FRAME: The volunteers will be expected to work on this project for a maximum of 1 year.

Working hours for this position could include evenings and weekends depending on events.

COORDINATION: Report to the President

YOURS WORKING AREA: Peru - City of Lima

LOCATION: PERU

AFTER SUCCESSFUL COMPLETION: You will be given a certificate of accomplishments.

NUMBER OF VOLUNTEERS: 5

# POSITION: MARKETING AND COMMUNITY RELATIONS – SPANSH- Peru/Trujillo TASK:

- Creates marketing and promotional materials for the organization and presentations.
- Researches and coordinates attendance at community events, promotional activities, and
  presentation opportunities that bring awareness and allows for program development through
  partnerships and collaborations with universities and other organizations in the community.
- Composes correspondences, media messages, articles, press releases, announcements, presentations, and other oral/written communications to meet the MGP's outreach needs.
- Creates, manages, and grows MGP's presence through social media, i.e. Facebook, Twitter.

## REQUIRED KNOWLEDGE AND SKILLS:

- Excellent verbal, written, and presentation skills.
- A high attention to detail.
- Knowledge of Microsoft Office.
- Ability to communication with internal and external constituencies in a professional manner, including articulating the MGP's message/mission with clarity and enthusiasm.
- Demonstrated knowledge of special event planning and management.

## **QUALIFICATIONS**

- Experience in marketing, public relations, special events, graphic design.
- Demonstrated expertise in engaging and activating community groups.
- Demonstrated people skills and expertise in planning, writing, editing, designing, media relations, management.

TIME FRAME: The volunteers will be expected to work on this project for a maximum of six months.

Working hours for this position could include evenings and weekends depending on events.

COORDINATION: Report to the President

YOURS WORKING AREA: Peru - City of Trujillo

LOCATION: PERU

AFTER SUCCESSFUL COMPLETION: You will be given a certificate of accomplishments.

NUMBER OF VOLUNTEERS: 5

## POSITION: GRANT PROPOSAL WRITERS IN ENGLSIH LANGUAGE

TASK: The candidate will be required to write, edit, and proofread technical documents and papers. The technical writer will ensure compliance with charity 501 (c)(3) regulations.

## **REQUIRED SKILLS:**

- Skilled in working independently
- Ability to effectively describe technically material
- Advanced skills in Microsoft Word, Excel, and PowerPoint

TIME FRAME: The volunteers will be expected to work on this project for a maximum of 5 months.

COORDINATION: Report to the President via Online, Skype and Magic Jack

YOURS WORKING AREA: No matter where you live.

LOCATION: PERU - USA

AFTER SUCCESSFUL COMPLETION: You will be given a certificate of accomplishments.

NUMBER OF VOLUNTEERS: 3

## POSITION: GRANT PROPOSAL WRITERS IN SPANISH LANGUAGE

TASK: The candidate will be required to write, edit, and proofread technical documents and papers. The technical writer will conduct quality control checks to ensure compliance with charity 501 (c)(3) regulations.

## **REQUIRED SKILLS:**

- Skilled in working independently
- Ability to effectively describe technically material
- Advanced skills in Microsoft Word, Excel, and PowerPoint

TIME FRAME: The volunteers will be expected to work on this project for a maximum of 5 months.

COORDINATION: Report to the President via Online, Skype and Magic Jack

YOURS WORKING AREA: No matter where you live.

LOCATION: PERU - USA

AFTER SUCCESSFUL COMPLETION: You will be given a certificate of accomplishments.

NUMBER OF VOLUNTEERS: 3

# POSITION: RESEARCHING FUNDRAISING PLAN ING - Spanish Language

TASK: MGP is looking for online researchers to help us develop strategic fund raising plans in Spanish. The volunteer will develop plans to raise funds for our "Prosperity" program which must be in line with our organizational mission, vision and objectives.

MGP will provide relevant tools and information to assist the volunteer in his/her research.

**REQUIRED SKILLS:** 

• Skilled in working independently

- Ability to effectively describe technically material.
- Advanced skills in Microsoft Word, Excel, and PowerPoint

TIME FRAME: The volunteers will be expected to work on this project for a maximum of two months.

COORDINATION: Report to the President via Online, Skype and Magic Jack

YOURS WORKING AREA: No matter where you live.

LOCATION: PERU

AFTER SUCCESSFUL COMPLETION: You will be given a certificate of accomplishments.

NUMBER OF VOLUNTEERS: 3

## POSITION: RESEARCHING FUNDRAISING PLAN ING - English language

TASK: MGP is looking for online researchers to help us develop strategic fund raising plans in English. The volunteer will develop plans to raise funds for our "Prosperity" program which must be in line with our organizational mission, vision and objectives.

MGP will provide relevant tools and information to assist the volunteer in his/her research.

**REQUIRED SKILLS:** 

- Skilled in working independently
- Ability to effectively describe technically material
- Advanced skills in Microsoft Word, Excel, and PowerPoint

TIME FRAME: The volunteers will be expected to work on this project for a maximum of two months.

COORDINATION: Report to the President via Online, Skype and Magic Jack

YOURS WORKING AREA: No matter where you live.

LOCATION: USA

AFTER SUCCESSFUL COMPLETION: You will be given a certificate of accomplishments.

NUMBER OF VOLUNTEERS: 3

## POSITION: TRANSLATION SPANISH TO ENGLISH

TASK: MGP is looking for online volunteers to support us with the translation of our website from Spanish to English to enable us reach out to the American audience.

REOUIRED SKILLS:

- Skilled in working independently
- Ability to effectively describe technically material
- Advanced skills in Microsoft Word, Excel, and PowerPoint

TIME FRAME: The volunteers will be expected to work on this project for a maximum of two months.

COORDINATION: Report to the President via Online, Skype and Magic Jack

YOURS WORKING AREA: No matter where you live.

LOCATION: USA

AFTER SUCCESSFUL COMPLETION: You will be given a certificate of accomplishments.

## NUMBER OF VOLUNTEERS: 2

## POSITION: TRANSLATION ENGLISH TO SPANISH

TASK: MGP is looking for online volunteers to support us with the translation of our website from

English to Spanish to enable us reach out to the Spanish audience.

TIME FRAME: The volunteers will be expected to work on this project for a maximum of two months.

COORDINATION: Report to the President via Online, Skype and Magic Jack

YOURS WORKING AREA: No matter where you live.

LOCATION: PERU

AFTER YOUR SUCCESSFUL COMPLETION: You will be given a certificate of accomplishments.

NUMBER OF VOLUNTEERS: 2

# **MGP – OPORTUNIDADES PARA COLUNTARIOS**

#### MGP ES CONSIENTE DEL TRABAJO VOLUNTARIO DESARROLLADO CON CREATIVIDAD E INNOVACIÓN:

MGP es una organización sin fines de lucro, recientemente establecida legalmente en USA y Perú, buscando conectarse con personas naturales o jurídicas de todos los países que puedan entregar gratuitamente su valioso tiempo, experiencia y habilidades a lograr nuestros objetivos que están en apoyar a las comunidades latinas de bajos ingresos a generar sus propios recursos económicos, creando microempresas y negocios, promoviendo educación, cultura y valores dentro de ellas. Los voluntarios que aporten sus conocimientos de manera creativa e innovadora nos ayudaran a enfrentar nuestros retos y trabajar en nuestro desarrollo estratégico, desarrollo motivacional, desarrollo educacional, liderazgo, planificación, organización, control, marketing, comunicación y en la administración.

#### MGP BUSCA PERSONAS INTERESADAS EN LA PROSPERIDAD DE LOS MÁS NECESITADOS:

La pobreza es producto de nuestra sociedad económica por el afán a la riqueza, creciendo desproporcionadamente sin medir las consecuencias fatales que ha ocasionado en el mundo. Es indispensable que todos y cada uno de nosotros contribuyamos de una manera u otra a erradicar la pobreza de nuestra sociedad. Nuestra organización ha sido creada para unificar a todos aquellos que buscan ser parte de la prosperidad de las comunidades más necesitadas. Todos somos responsables en dar un grano de arena a esta causa; por esto nuestra solicitud para trabajar con voluntarios es un llamado a todos las personas sin distinción de edad, raza, sexo, religión, idioma, edad, condición social y económica, educativa, cultural a colaborar y ser parte de la solución.

#### **EN MGP EL TRABAJO VOLUNTARIO ES POR RESULTADOS:**

MGP ofrece oportunidades de trabajo a profesionales, estudiantes, personas desempleadas, personas en retiro, personas con discapacidades y para todos aquellos que han perdido su libertad y quieren reintegrarse a la sociedad. Cada persona interesada en lograr sus ideales ciudadanos lo puede hacer con nosotros directamente en nuestro lugar de trabajo o proyecto, o a través de la comunicación electrónica, usando la web y la red telefónica. Así mismo tenemos flexibilidad en los horarios de trabajo las 24 horas del día y los siete días de la semana. El trabajo es calificado por resultados más que por el tiempo dedicado al trabajo.

#### SER UN VOLUNTARIO TIENE MÚLTIPLES BENEFICIOS Y GRATIFICANTE LABOR:

En MGP usted es el ganador. Podemos ayudarle a alcanzar sus objetivos personales. Tu creatividad y aptitudes innovadoras te darán la oportunidad de diseñar, construir, realizar y escribir tus propias ideas. Tal vez tus ideas se pongan en práctica en nuestros proyectos, de ser así tu éxito será nuestro éxito y el éxito de los demás, usted será el ganador.

## Dedicar su tiempo como voluntario en MGP te ayudara:

- Hacer nuevos amigos, ampliar su red y a potenciar sus habilidades sociales.
- Fortalece sus lazos con la comunidad y amplía su red de apoyo, exponiendo a las personas con intereses comunes.
- Hacer más amigos y contactos.
- Encontrar actividades para tus hijos y familia.
- Alcanzar tus metas profesionales.
- A tener la oportunidad de ser más creativos.
- Aumenta la confianza y satisfacción en tu vida.
- Combatir la depresión.
- Mantenerte sano física y mentalmente. El voluntariado es bueno para la salud a cualquier edad, pero es especialmente beneficioso para los adultos mayores.
- Aliviar los síntomas del dolor crónico o enfermedad del corazón.
- Obtener experiencia en su área de interés, incluso si no piensas cambiar de carrera.
- Desarrollar tus habilidades de trabajo como el trabajo en equipo, comunicación, solución de problemas, planificación de proyectos, gestión de tareas y organización.