

# Disaster Operations Control Form (5266)

## Line-By-Line Definitions

### Disaster Cycle Services Job Tools

### Operations

## PURPOSE

The *Disaster Operations Control (5266)* is the primary tool for assessing the progress of a disaster relief operation. The purpose of this *Line-by-Line Definitions* document is to outline changes in the data being collected implemented July 2022 and provide an official definition of each of those numbered lines on the 5266.

## AUDIENCE

Required	Recommended
DRO Directors	
Assistant Directors	
HQ Group and Activity Managers	
Financial & Statistical Information workers	

## 2022 UPDATE

The 5266 has been updated to reduce the number of fields manually collected on disaster relief operations to 12 items. An additional 23 fields will be populated and made visible on the [Disaster Current Operations Report](#), directly from the official systems of record.

### Manually Reported by DRO

Line Number	Item	Line Number	Item	Line Number	Item
9	<a href="#">Meals Served</a>	22	<a href="#">Other Distribution of Emergency Supplies (DES) Items Distributed</a>	71	<a href="#">Staff III</a>
10	<a href="#">Snacks Served</a>	23	<a href="#">DES Households Served</a>	72	<a href="#">Staff Injured</a>
11	<a href="#">Shelf-Stable Meals</a>	26	<a href="#">Emergency Operation Centers (EOC) Supported by Red Cross</a>	73	<a href="#">Staff Hospitalized</a>
19	<a href="#">Clean-up Kits Distributed</a>	39	<a href="#">Non-T&amp;M Temporary Agency Hires</a>	76	<a href="#">Staff Released for Medical Reasons</a>

## Items Collected through Automation/Systems

Line Number	Item	Line Number	Item	Line Number	Item
1	<a href="#">Client Shelters</a>	33	<a href="#">Total Non-MDA In-Person Responders</a>	51	<a href="#">Passenger Rental Vehicles</a>
2	<a href="#">Shelter Overnight Stays</a>	35	<a href="#">Non-T&amp;M Event Based Volunteers</a>	53	<a href="#">Non-Passenger Rental Vehicles</a>
3	<a href="#">Number Of New Shelter Registrations</a>	36	<a href="#">Virtual Non-T&amp;M ARC Volunteers</a>	58	<a href="#">Cases Opened</a>
4	<a href="#">Staff Shelters</a>	37	<a href="#">Total Non-T&amp;M Volunteers</a>	59	<a href="#">IA Cases Opened</a>
5	<a href="#">Staff In Staff Shelters</a>	41	<a href="#">Total MDA Responders</a>	61	<a href="#">Cases Closed</a>
8	<a href="#">Kitchens</a>	42	<a href="#">Virtual T&amp;M Arc Volunteers</a>	62	<a href="#">Clients Served In Cases</a>
27	<a href="#">Welfare Inquiry Requests Received</a>	46	<a href="#">Grand Total All Staff</a>	66	<a href="#">Call Center Calls Received</a>
28	<a href="#">Welfare Inquiry Requests Completed</a>	47	<a href="#">Emergency Response Vehicles</a>		

## LINE-BY-LINE DEFINITIONS

The line-by-line definition tables show the fields for each item shown in DSARS, including those that are no longer tracked. The Items in the table below fall into one of the following categories:

Item Type	Notes
<ul style="list-style-type: none"> <li>Unchanged</li> <li>Need to be entered by the DRO</li> </ul>	Items shown without highlighting or strikethrough  Example: Line 6
<ul style="list-style-type: none"> <li>Definition updated</li> <li>Need to be entered by the DRO</li> </ul>	Changed definitions indicated with yellow highlighting.  Example: Line 9
<ul style="list-style-type: none"> <li>Still reported</li> <li>Now tracked directly from systems of record</li> </ul>	Switch to automatic data collection indicated with yellow highlighting.  Example: Line 1
<ul style="list-style-type: none"> <li>No longer tracked</li> <li>No data is to be entered</li> </ul>	Items are indicated with <del>strikethrough</del> . Only the item name and line number are shown.  Example: Line 12

Line #	Definitions and Details	
1	<b>Client Shelters</b>	
	Definition	Number of open Red Cross-Managed and Partner-Managed client shelters as defined in the Sheltering Standards and Procedures. This line does NOT include Independently Managed shelters or any shelters that are closed or on standby.
	Reported by	Automated
	Source	National Shelter System
2	<b>Shelter Overnight Stays</b>	
	Definition	Number of nights each individual stays overnight in a shelter that meets the definition of Line 1, Client Shelters.  Example: If one individual stays in a shelter for one night and another individual stay in a shelter for three nights, that is four Shelter Overnight Stays.
	Reported by	Automated
	Source	National Shelter System
3	<b>Number of New Shelter Registrations</b>	
	Definition	Number of new individuals who register at a shelter meeting the definition of Line 1, Client Shelters. This is the number of new people listed on shelter registration forms, not the number of shelter registration forms nor the number of days that the person stays in the shelter.  Does NOT include individuals included in the new registration count for a previous reporting period.
	Reported by	Automated
	Source	National Shelter System
4	<b>Staff Shelters</b>	
	Definition	Number of congregate shelter facilities for Red Cross and partner agency workers.
	Reported by	Automated
	Source	National Shelter System
5	<b>Staff in Staff Shelters</b>	
	Definition	Number of staff housed in Staff Shelters as defined in line 4 including partner/organization workers staying in Red Cross Staff Shelters.
	Reported by	Automated
	Source	Volunteer Connection
6	<b>Fixed Feeding Sites</b>	
7	<b>Vehicles Providing Mobile Feeding</b>	
8	<b>Kitchens (American Red Cross, Southern Baptist, Other)</b>	
	Definition	Number of kitchens where meals are prepared or packaged for Red Cross distribution.
	Reported by	Automated
	Source	National Feeding Program
9	<b>Meals Served</b>	

Line #	Definitions and Details	
	Definition	<p>Number of meals provided by the Red Cross to clients, emergency responders, Red Cross workers, and partners. This includes meals paid for or provided by the Red Cross that are distributed by partners or vendors.</p> <p>Notes:</p> <ul style="list-style-type: none"> <li>Each meal is counted separately. Count is obtained by subtracting the number of plates/clamshells at the end of the meal with the number of plates/clamshells at the start of the meal.</li> <li><b>Excludes shelf-stable meals served by the Red Cross through any mechanism (e.g., DES). Enter shelf-stable meals on line 11.</b></li> </ul>
	Reported by	Mass Care / Feeding
	Source	Manual Count of Meals Served
<b>10</b>	<b>Snacks Served</b>	
	Definition	<p>An estimate of the number of individual snacks served by the Red Cross to clients, emergency responders, Red Cross workers, and partners. Only enter counts for snacks not provided at a shelter location or served with a meal on the 5266 form. The dashboard will add additional snacks per the calculation below.</p> <p>Calculated using the following equation: (Line 9: Meals Served x 1 snack) + (Line 2: Shelter Overnight Stays x 4 snacks) x 10%</p>
	Reported by	Automated
	Source	Calculated
<b>11</b>	<b>Shelf-Stable Meals</b>	
	Definition	<p>Number of shelf-stable meals provided to clients or partners through any Red Cross service delivery mechanism (e.g. mobile or fixed feeding sites or DES fixed site or mobile route).</p> <p>Shelf-stable meals are counted per meal (a case of 12 Shelf Stable Meals = 12 meals).</p>
	Reported by	Mass Care / Feeding and/or Distribution of Emergency Supplies.
	Source	Manual Count of Shelf-Stables Meals Served.
<b>12</b>	<b>Total Meals Served</b>	
<b>13</b>	<b>Cases of Water Distributed</b>	
<b>14</b>	<b>DES Sites</b>	
<b>15</b>	<b>Warehouses</b>	
<b>16</b>	<b>UDM Sites</b>	
<b>17</b>	<b>UDM Vehicles</b>	
<b>18</b>	<b>Sites Offering DCA</b>	
<b>19</b>	<b>Clean-up Kits Distributed</b>	
	Definition	Total number of clean-up kits issued from the DRO warehouse(s) or shipped directly from NHQ to a partner or a distribution, during the reporting period. Reported at DRO Level (Not at County Level)
	Reported by	Logistics
	Source	Manual Count of Clean-Up Kits Provided by Logistics to Distribution of Emergency Supplies

Line #	Definitions and Details	
20	<b>Comfort Kits Distributed</b>	
21	<b>Disaster Kits</b>	
	<b>Other DES/Items Distributed</b>	
22	Definition	Combined (sum) number of items issued from the DRO warehouse(s) or shipped directly to a distribution site from NHQ, during an operational period. Reported at DRO Level (Not at County Level). These items include, but are not limited to, tarps, totes, sifters, shovels, rakes, flashlights, gloves, dust masks, KN95 masks, trash bags, and hand sanitizers. Additional non-standard items acquired to meet the local communities needs and added to the SDP in the open text fields should also be counted here.
	Reported by	Logistics
	Source	Manual Count of Bulk Items Provided by Logistics to Distribution of Emergency Supplies
	<b>DES Households Served</b>	
23	Definition	The total number of households who were provided emergency supplies.  Estimated as follows: <ul style="list-style-type: none"> <li>• 1 single family residence equals 1 household</li> <li>• 1 individual unit in a multi-unit building equals 1 household,</li> <li>• 1 vehicle in a drive through distribution equals 1 household</li> </ul>
	Reported by	Mass Care / Distribution of Emergency Supplies
	Source	Manual Estimation of Households Served.
24	<b><del>Emergency Operation Centers (EOC) Opened/Activated</del></b>	
25	<b><del>EOCs Supported Virtually</del></b>	
	<b>Emergency Operation Centers (EOC) Supported by Red Cross</b>	
26	Definition	Central Command and control facility established by local emergency management to coordinate the unified agency or jurisdictional response and support to a disaster that is supported on-site or virtually by Red Cross personnel.  Notes: <ul style="list-style-type: none"> <li>• Includes tribal, city, county and state EOCs.</li> <li>• EOCs may be mobile or virtual.</li> </ul>
	Reported by	Government Operations
	Source	Manual count of EOCs
	<b>Welfare Inquiry Requests Received</b>	
27	Definition	Requests from worried loved ones who are concerned about people inside the disaster-affected area who have serious, pre-existing health or mental health conditions.
	Reported by	Automated
	Source	RRL SharePoint
	<b>Welfare Inquiry Requests Completed</b>	
28	Definition	The number of Welfare Inquiry Requests received (counted in Line 27) that have been resolved by confirming that the client inside the disaster-affected area has been located and given the opportunity to contact the seeker.

Line #	Definitions and Details	
	Reported by	Automated
	Source	RRL SharePoint
<b>29</b>	<b><del>Safe &amp; Well Registrations</del></b>	
<b>30</b>	<b>Training Sessions</b>	
<b>31</b>	<b>EBVs Trained</b>	
<b>32</b>	<b>Staff Trained</b>	
	<b>Total Non-MDA In-Person Responders</b>	
<b>33</b>	Definition	Total number of in-person Red Cross volunteers, employees, and partner/group volunteers who are assigned to the operation but not receiving travel and maintenance allowances
	Reported by	Automated
	Source	Volunteer Connection
<b>34</b>	<b><del>Non-T&amp;M ARC Affiliated Volunteers</del></b>	
	<b>Non-T&amp;M Event Based Volunteers</b>	
<b>35</b>	Definition	New local disaster volunteers who were not previously affiliated with Red Cross and are not receiving travel and maintenance allowances.
	Reported by	Automated
	Source	Volunteer Connection
<b>36</b>	<b>Virtual Non-T&amp;M ARC Volunteers</b>	
	Definition	Responders assigned to the DRO who are not physically working at DRO sites and who not receiving travel and maintenance allowances.
	Reported by	Automated
	Source	Volunteer Connection
<b>37</b>	<b>TOTAL Non-T&amp;M Volunteers</b>	
	Definition	Total number of non-T&M partner/company volunteers, affected Red Cross chapter affiliated volunteers, new local volunteers, and virtual volunteers that are not receiving travel and maintenance allowances.
	Reported by	Automated
	Source	Volunteer Connection
<b>38</b>	<b><del>Non-T&amp;M ARC Employees</del></b>	
<b>39</b>	<b>Non-T&amp;M Temporary Agency Hires</b>	
	Definition	Temporary employees hired and paid through private temporary staffing agencies.
	Reported by	Staff Services
	Source	Count of Non-T&M Temporary Agency Hires as reported by RMS
<b>40</b>	<b>TOTAL Non-T&amp;M Staff</b>	
<b>41</b>	<b>Total MDA Responders</b>	
	Definition	Total number of Red Cross volunteers, employees, and partner/group volunteers assigned to the DRO and receiving travel and maintenance allowance from the Red Cross.
	Reported by	Automated

	Source	Volunteer Connection
42	<b>Virtual T&amp;M ARC Volunteers</b>	
	Definition	Number of virtual Red Cross volunteers who are receiving travel and maintenance allowances.
	Reported by	Automated
	Source	Volunteer Connection
43	<b>T&amp;M ARC Employees</b>	
44	<b>T&amp;M Partner/Group Volunteers</b>	
45	<b>TOTAL T&amp;M Staff</b>	
46	<b>GRAND TOTAL ALL Staff</b>	
	Definition	Total number of all employees and volunteers, regardless of status or classification.
	Reported by	Automated
	Source	Volunteer Connection
47	<b>Emergency Response Vehicles (ERVs)</b>	
	Definition	Emergency Response Vehicles assigned to the DRO and owned by Red Cross.
	Reported by	Automated
	Source	RC View
48	<b>Red Cross Vehicles</b>	
49	<b>Red Cross Trailers</b>	

50	<b>Total Red Cross Vehicles</b>	
51	<b>Passenger Rental Vehicles</b>	
	Definition	Total number of passenger vehicles regardless of type rented for the purpose of transporting staff. Examples: sedans, vans, pickup trucks, SUVs
	Reported by	Automated
	Source	Count of Rental Vehicles in Disaster Transportation Tool (DTT)
52	<b>Passenger Vans</b>	
53	<b>Non-Passenger Rental Vehicles</b>	
	Definition	Total number of vehicles regardless of type rented for transporting cargo. Examples: box trucks, cargo vans
	Reported by	Automated
	Source	Count of Rental Vehicles in Disaster Transportation Tool (DTT)
54	<b>Box Trucks</b>	
55	<b>Total Rental Vehicles</b>	
56	<b>Drop Trailers</b>	
57	<b>Estimated Total Cases</b>	
58	<b>Cases Opened</b>	
	Definition	Financial assistance or resource and referral (non-financial assistance) cases opened in RC Care.
	Reported by	Automated

	Source	RC Care
59	<b>Financial Assistance Cases Opened</b>	
	Definition	Financial assistance cases opened in RC Care including cases with financial assistance for DHS and DMH needs only.
	Reported by	Automated
	Source	RC Care
60	<b>Cases In Review</b>	
61	<b>Cases Closed</b>	
	Definition	Financial assistance or resource and referral (non-financial assistance) cases marked as closed in RC Care.
	Reported by	Automated
	Source	RC Care
62	<b>Clients Served in Cases</b>	
	Definition	Total number of individuals listed on cases opened in RC Care with financial assistance or as resource and referral (non-financial assistance) cases.
	Reported by	Automated
	Source	RC Care
63	<b>Referrals Issued by Recovery</b>	
64	<b>Outreach Notes</b>	
65	<b>Outreach Contacts</b>	
66	<b>Call Center Calls Received</b>	
	Definition	Calls received by Call Centers from those affected by the disaster who are requesting assistance(does not include calls to a chapter).
	Reported by	Automated
	Source	Amazon Web Services
67	<b>Reported Fatalities</b>	
68	<b>Verified Deaths</b>	
69	<b>Verified Hospitalized</b>	
70	<b>Verified Ill or Injured</b>	
71	<b>Staff Ill</b>	
	Definition	Red Cross employees and volunteers who have become ill while on the relief operation when the illness has been verified by Staff Health and using the <i>Staff Injury or Illness Record</i> .  Do not include staff injured or hospitalized even if hospitalized due to illness. These are reported on line 73.
	Reported by	Disaster Health Services / Staff Health
	Source	Count of <u>illnesses</u> on the Staff Injury or Illness Record made by Staff Health
	<b>Staff Injured</b>	
72	Definition	Red Cross employees and volunteers who have been injured while on the relief operation when the injury has been verified by Staff Health and documented on the <i>Staff Injury or Illness Record</i> .  Do not include staff ill or hospitalized even if hospitalized due to injury. These are reported on line 73.



	Reported by	Disaster Health Services / Staff Health
	Source	Count of <u>injuries</u> on the Staff Illness and Injury Record made by Staff Health
73	<b>Staff Hospitalized</b>	
	Definition	<p>Red Cross employees and volunteers who have been hospitalized as the result of illness or injury while assigned to the disaster relief operation when the hospitalization has been verified by Staff Health and documented on the <i>Staff Injury or Illness Record</i>.</p> <ul style="list-style-type: none"> <li>Hospitalization means actual admission as an inpatient to a hospital facility and does not include treatment and release from a hospital emergency room or similar facility.</li> <li>Do not include staff ill or injured and not requiring hospitalization. These are reported above in Lines 71 or 72.</li> </ul>
	Reported by	Disaster Health Services / Staff Health
	Source	Count of <u>hospitalizations</u> on the <i>Staff Illness and Injury Record</i> made by Staff Health
74	<b>Staff Health Contacts</b>	
75	<b>Staff Mental Health Contact</b>	
76	<b>Staff Released for Medical Reasons</b>	
	Definition	<p>Red Cross employees and volunteers who have been medically out-processed for physical or mental health reasons that prevent them from continuing to perform the duties and responsibilities they have been assigned on the operation.</p> <p>The decision for the staff person to be medically out-processed has been made by Staff Health in conjunction with Staff Services and/or Disaster Mental Health.</p>
	Reported by	Disaster Health Services / Staff Health
	Source	Count of staff released for medical reasons
77	<b><del>DHS Home or Hospital Visits Completed</del></b>	
78	<b><del>DHS Contacts</del></b>	
79	<b><del>DMH Contacts</del></b>	
80	<b><del>Disability Integration Contacts</del></b>	
81	<b><del>Disaster Spiritual Care Contacts</del></b>	
82	<b>(PSC 22) Class 2, in the CLS column</b>	
	Definition	Dollar amount committed through Client Assistance Cards or Electronic Funds Transfers (EFTs) to disaster clients to meet their personal needs or to operate their households. (Immediate Assistance)
	Reported by	Recovery and Financial & Statistical Information
	Source	RC Care 5266 Data Report
83	<b>(PSC 22) Class 3, in the Recovery column</b>	
84	<b>(PSC 22) Class 4, in the CLS column</b>	
	Definition	Dollar amount committed through Client Assistance Cards or Electronic Funds Transfers (EFTs) to disaster clients to provide Supplemental Assistance or Shelter Resident Transition Assistance.
	Reported by	Recovery and Financial & Statistical Information
	Source	RC Care 5266 Data Report

<b>85</b>	<b>(PSC 22) Class 6, in the CLS column</b>	
<b>86</b>	<b>TOTAL Client Casework PSC 22, in the CLS column</b>	
	Definition	Dollar amount committed through Client Assistance Cards or Electronic Funds Transfers (EFTs) to disaster clients for Classes 2, 4
	Reported by	Recovery and Financial & Statistical Information
	Source	This line is automatically calculated from the sum of Form 5266 Lines 83 through 86 in DSARS for both Period & To Date
<b>87</b>	<b>Health Services/Mental Health Services Class 5 PSC 23, in the CLS column</b>	
	Definition	Dollar amount committed through Client Assistance Cards or Electronic Funds Transfers (EFTs) to disaster clients on an individual or family assistance basis to provide for health needs or mental health needs.
	Reported by	Disaster Health Services and Financial & Statistical Information
	Source	RC Care 5266 Data Report
<b>88</b>	<del><b>Mental Health Class 5M PSC 24, in the CLS Column</b></del>	
<b>89</b>	<del><b>Recovery Planning &amp; Assistance PSC 27, in the CLS Column</b></del>	
<b>90</b>	<b>Total Deductions in CAS, in the CLS column</b>	
	Definition	Dollar amount deducted from values previously loaded on Client Assistance Cards.
	Reported by	Individual Client Services and Financial & Statistical Information
	Source	RC Care 5266 Data Report
<b>91</b>	<b>TOTAL Relief Commitments, in the CLS column</b>	
	Definition	Total dollar amount committed through Client Assistance Cards or Electronic Funds Transfers (EFTs) to disaster clients by the activities of Recovery, Disaster Health Services, and Disaster Mental Health (Class 2,4 and 5)
	Reported by	Individual Disaster Care and Financial & Statistical Information
	Source	This line is calculated from the sum of Form 5266 Lines 82, 84 and 87 in DSARS and subtracting the amount in Line 90 for both Period and To Date.
<b>92</b>	<b>TOTAL Operation Commitments, in the CLS column</b>	
	Definition	Dollar amount committed through Client Assistance Cards or Electronic Funds Transfers (EFTs) to disaster clients for Classes 2, 4 and 5)
	Reported by	Recovery and Financial & Statistical Information
	Source	This line is the same as line 91 total commitments
<b>93</b>	<del><b>Temp Daily Rental Units, in the CLS column (Temp=Temporary)</b></del>	
<b>94</b>	<del><b>Temp Monthly Rental Units, in the CLS column (Temp= Temporary)</b></del>	
<b>95</b>	<del><b>Hotel/Motel Rent Dollars (\$), in the CLS column</b></del>	
<b>96</b>	<b>Mass Care (MC) PSC 21, in the Logistics and Technology Column</b>	
	Definition	Dollar amount committed to purchase, transport, or use Feeding, Sheltering, Distribution of Emergency Supplies, services, and technology for the Mass Care, and Reunification activities.
	Reported by	Logistics, Disaster Services Technology
	Source	Manual Count, Volunteer Connection, NHQ Shipment Report, and NHQ Disaster Services Technology
<b>97</b>	<b>Total Client Recovery PSC 22, in the Logistics and Technology Column</b>	
	Definition	Dollar amount committed to purchase, transport, or use supplies, services, and technology for the Recovery activity.

	Reported by	Logistics, Disaster Services Technology, and Invoice Review
	Source	Manual Count, Volunteer Connection, NHQ Shipment Report, and NHQ Disaster Services Technology
98	<b>Health Services/ Mental Health Class 5 PSC 23, in the Logistics and Technology Column</b>	
	Definition	Dollar amount committed to purchase, transport, or use supplies, services, and technology for the Disaster Health Services or Disaster Mental Health activity.
	Reported by	Logistics, Disaster Services Technology, and Invoice Review
	Source	Manual Count, Volunteer Connection, NHQ Shipment Report, and NHQ Disaster Services Technology
99	<b>Mental Health Class 5M PSC 24, in the Logistics and Technology Column</b>	
100	<b>Reunification PSC 25, in the Logistics and Technology Column</b>	
	Definition	Dollar amount committed to purchase, transport, or use supplies, services, and technology for the Reunification activity.
	Reported by	Logistics, Disaster Services Technology, and Invoice Review
	Source	Manual Count, Volunteer Connection, NHQ Shipment Report, and NHQ Disaster Services Technology
101	<b>DA/LG/CPS PSC 26, in the Logistics and Technology Column</b>	
	Definition	Dollar amount committed to purchase, transport, or use supplies, services, and technology for the Disaster Assessment, Government Operations, and Community Engagement & Partnerships activities.
	Reported by	Logistics, Disaster Services Technology, and Invoice Review
	Source	Manual Count, Volunteer Connection, NHQ Shipment Report, and NHQ Disaster Services Technology
102	<b>Recovery Planning &amp; Assistance PSC 27, in the Logistics and Technology column</b>	
103	<b>TOTAL Relief Commitments, in the Logistics and Technology Column</b>	
	Definition	Total dollar amount committed to purchase, transport, or use supplies, services, and technology for the Mass Care and Individual Disaster Care groups and the Disaster Assessment, Government Operations, and Community Partnerships activities.
	Reported by	Logistics, Disaster Services Technology, and Invoice Review
	Source	Manual Count, Volunteer Connection, NHQ Shipment Report, and NHQ Disaster Services Technology
104	<b>OM, FSI, ID, Finance PSC 28, in the Logistics and Technology Column</b>	
	Definition	Dollar amount committed to purchase, transport, or use supplies, services, and technology for the Operations Management, Information Dissemination, Financial & Statistical Information and Finance activities.
	Reported by	Logistics, Disaster Services Technology, and Invoice Review
	Source	Manual Count, Volunteer Connection, NHQ Shipment Report, and NHQ Disaster Services Technology
105	<b>LOG, DST, Staff PSC 29, in the Logistics and Technology Column</b>	
	Definition	Dollar amount committed to purchase, transport, or use supplies, services, and technology for the Logistics, Disaster Services Technology, and Staff Services activities.

	Reported by	Logistics, Disaster Services Technology, and Invoice Review
	Source	Manual Count, Volunteer Connection, NHQ Shipment Report, and NHQ Disaster Services Technology
<b>106</b>	<b>Fund Raising PSC 80, Logistics and Technology Column</b>	
	Definition	Dollar amount committed to purchase, transport, or use supplies, services, and technology for the Fundraising activity.
	Reported by	Logistics, Disaster Services Technology, and Invoice Review
	Source	Manual Count, Volunteer Connection, NHQ Shipment Report, and NHQ Disaster Services Technology
<b>107</b>	<b>Public Affairs PSC 90, in the Logistics and Technology Column</b>	
	Definition	Dollar amount committed to purchase, transport, or use supplies, services, and technology for the Public Affairs activity.
	Reported by	Logistics, Disaster Services Technology, and Invoice Review
	Source	Manual Count, Volunteer Connection, NHQ Shipment Report, and NHQ Disaster Services Technology
<b>108</b>	<b>TOTAL Operation Commitments, in the Logistics and Technology column</b>	
	Definition	Total dollar amount committed to purchase, transport, or use supplies, services, and technology for the entire operation.
	Reported by	Logistics, Disaster Services Technology, and Invoice Review
	Source	Manual Count, Volunteer Connection, NHQ Shipment Report, and NHQ Disaster Services Technology
<b>109</b>	<b>Value of In-Kind Donations, in the Logistics and Technology Column</b>	
	Definition	The equivalent value, declared by the donor, of in-kind donations received on the operation.
	Reported by	In-Kind Donations
	Source	Manual Count of In-Kind Donations or Volunteer Connection
<b>110</b>	<b>Mass Care PSC 21, in the Staff Services column</b>	
	Definition	The money committed to support staff working in the Mass Care activities.
	Reported by	Staff Services
	Source	Costs from Staff Services 5266 Worksheets
<b>111</b>	<b>Total Client Casework PSC 22, in the Staff Services Column</b>	
	Definition	The money committed to support staff working in the Recovery activity.
	Reported by	Staff Services
	Source	Costs from Staff Services 5266 Worksheets
<b>112</b>	<b>Health Svcs (HS) / Disaster Mental Health (DMH) Class 5 PSC 23, in the Staff Services Column</b>	
	Definition	The money committed to support staff working in the Disaster Health Services activity.
	Reported by	Staff Services

	Source	Costs from Staff Services 5266 Worksheets
<b>113</b>	<b>Disaster Mental Health (DMH) Total PSC 24, in the Staff Services Column</b>	
<b>114</b>	<b>Reunification PSC 25, in the Staff Services Column</b>	
	Definition	The money committed to support staff working in the Reunification activity.
	Reported by	Staff Services
	Source	Costs from Staff Services 5266 Worksheets
<b>115</b>	<b>DA/LG/CPS PSC 26, in the Staff Services Column</b>	
	Definition	The money committed to support staff working in the Disaster Assessment Government Operations, and Community Engagement & Partnerships activities.
	Reported by	Staff Services
	Source	Costs from Staff Services 5266 Worksheets
<b>116</b>	<b>Recovery Planning &amp; Asst PSC 27, in the Staff Services Column</b>	
<b>117</b>	<b>TOTAL Relief Commitments, in the Staff Services Column</b>	
	Definition	The money committed to support staff working in the Mass Care and Individual Disaster Care groups and the Disaster Assessment, Government Operations, and Community Engagement & Partnerships activities.
	Reported by	Staff Services
	Source	Costs from Staff Services 5266 Worksheets
<b>118</b>	<b>OM/FSI/ID/Finance PSC 28, in the Staff Services Column</b>	
	Definition	The money committed to support staff working in the Operations Management, Information Dissemination, Financial & Statistical Information, and Finance Activities.
	Reported by	Staff Services
	Source	Costs from Staff Services 5266 Worksheets
<b>119</b>	<b>Log/DST/Staff PSC 29, in the Staff Services column</b>	
	Definition	The money committed to support staff working in the Logistics, Disaster Services Technology, and Staff Services activities.
	Reported by	Staff Services
	Source	Costs from Staff Services 5266 Worksheets
<b>120</b>	<b>Fund Raising PSC 80, in the Staff Services Column</b>	
	Definition	The money committed to support staff working in the Fundraising activity.
	Reported by	Staff Services
	Source	Costs from Staff Services 5266 Worksheets
<b>121</b>	<b>Public Affairs PSC 90, in the Staff Services Column</b>	
	Definition	The money committed to support staff working in the Public Affairs activity.
	Reported by	Staff Services
	Source	Costs from Staff Services 5266 Worksheets
<b>122</b>	<b>Total Operation Commitments, in the Staff Services Column</b>	
	Definition	The money committed to support all staff working on the operation.
	Reported by	Staff Services
	Source	Costs from Staff Services 5266 Worksheets

<b>123</b>	<b>Mass Care PSC 21, Total Commitments</b>	
	Definition	The total dollars committed in the Mass Care activities of Sheltering, Feeding, and Distribution of Emergency Supplies (including the cost of supplies and staff).
	Reported by	
	Source	This line is automatically calculated from the sum of lines 97 and 111.
<b>124</b>	<b>(PSC 22) Class 2, in the Total Column</b>	
	Definition	Dollar amount committed through Client Assistance Cards or Electronic Funds Transfers (EFTs) to disaster clients to meet their personal needs or to operate their households. (Immediate Assistance)
	Reported by	
	Source	This line is automatically equal to line 83.
<b>125</b>	<b>(PSC 22) Class 3</b>	
<b>126</b>	<b>(PSC 22) Class 4, in the Total column</b>	
	Definition	Dollar amount committed through Client Assistance Cards or Electronic Funds Transfers (EFTs) to disaster clients to provide Supplemental Assistance or Shelter Resident Transition Assistance.
	Reported by	
	Source	This line is automatically equal to line 85.
<b>127</b>	<b>(PSC 22) Class 6, in the Total column</b>	
<b>128</b>	<b>Total Client Cswk PSC 22, in the Total column</b>	
	Definition	Total dollars committed in the Recovery (including the cost of emergency assistance provided to clients through financial instruments and the cost of supplies and staff)
	Reported by	
	Source	This line is calculated from the sum of Lines 87, 98, and 112 both Period and To Date.
<b>129</b>	<b>Health Svcs / Mental Hlth Class 5 PSC 23, in the Total column</b>	
	Definition	The total dollars committed in the Disaster Health Services activity (including the cost of emergency assistance provided to clients through financial instruments and the cost of supplies and staff) or Disaster Mental Health Services
	Reported by	
	Source	This line is calculated from the sum of Lines 88, 99, and 113 for both Period and To Date.
<b>130</b>	<b>Mental Hlth Class 5M PSC 24, in the Total Column</b>	
<b>131</b>	<b>Reunification PSC 25, in the Total Column</b>	
	Definition	The total dollars committed in the Reunification activity (including the cost of supplies and staff)
	Reported by	
	Source	This line is calculated from the sum of Lines 101, 115 for both Period & To Date.
<b>132</b>	<b>DA/LG/CPS PSC 26, in the Total column</b>	
	Definition	The total dollars committed in the Disaster Assessment, Government Operations, and Community Engagement & Partnerships activities (including the cost of supplies and staff)
	Reported by	
	Source	This line is calculated from the sum of Lines 102 and 116 for both Period and To Date.
<b>133</b>	<b>Recovery Planning &amp; Asst. PSC 27, in the Total Column</b>	

<b>134</b>	<b>Total Deductions in CAS, in the Total Column</b>	
	Definition	Dollar amount deducted from values previously loaded on Client Assistance Cards.
	Reported by	
	Source	This line is equal to line 91 for both Period and To Date.
<b>135</b>	<b>TOTAL Relief Commitments, in the Total Column</b>	
	Definition	The total dollars committed in the Mass Care and Individual Client Services groups and the Disaster Assessment, Government Operations, and Community Engagement & Partnerships activities (including the cost of emergency assistance provided to clients through financial instruments and the cost of supplies and staff).
	Reported by	
	Source	This line is calculated from the sum of Lines 92, 104, and 118 for both Period and To Date.
<b>136</b>	<b>OM/FSI/ID/Finance PSC 28, in the Total Column</b>	
	Definition	The total dollars committed in the Operation Management, Financial & Statistical Information, Information Dissemination, and Finance activities (including the cost of supplies and staff)
	Reported by	
	Source	This line is calculated from the sum of Lines 105 and 119 for both Period and To Date.
<b>137</b>	<b>LOG/DST/Staff PSC 29, in the Total Column</b>	
	Definition	The total dollars committed in the Logistics, Disaster Services Technology, and Staff Services activities (including the cost of emergency assistance provided to clients through financial instruments and the cost of supplies and staff)
	Reported by	
	Source	This line is calculated from the sum of Lines 106 and 120 for both Period and To Date.
<b>138</b>	<b>Fund Raising PSC 80, in the Total column</b>	
	Definition	The total money committed in the Fundraising activity (including the cost of emergency assistance provided to clients through financial instruments and the cost of supplies and staff)
	Reported by	
	Source	This line is calculated from the sum of Lines 107 and 121 for both Period and To Date.
<b>139</b>	<b>Public Affairs PSC 90, in the Total column</b>	
	Definition	The total dollars committed in the Public Affairs activity (including the cost of emergency assistance provided to clients through financial instruments and the cost of supplies and staff)
	Reported by	
	Source	This line is calculated from the sum of Lines 108 and 122 for both Period and To Date.
<b>140</b>	<b>TOTAL Operations Commitments, in the Total Column</b>	
	Definition	The total dollars committed for the entire operation (including the cost of emergency assistance provided to clients through financial instruments and the cost of supplies and staff)
	Reported by	
	Source	This line is calculated from the sum of Lines 93, 109, and 123 for both Period

		and To Date.
<b>141</b>	<b>Value of In-Kind Donations, in the Total Column</b>	
	Definition	The equivalent value, declared by the donor, of in-kind donations received on the operation.
	Reported by	
	Source	This line is equal to line 110 for both Period and To Date.
<b>142</b>	<b>Temp Daily Rental Units, in the Total column</b>	
<b>143</b>	<b>Temp Monthly Rental Units, in the Total Column</b>	
<b>144</b>	<b>Hotel/Motel Rent Dollars (\$), in the Total column</b>	

## RELATED DOCUMENTS / LINKS

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- [Concept of Operations](#)
- [Disaster Operations Control Form \(5266\) Toolkit](#)