

Incident Action Plan [#37]

DR 220-25

18:00 30/10/2024 to 17:59 31/10/2024

FLOCOM



Red Cross Responders working with Team Rubicon to distribute water

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Prepared By: Jeffery Blakeley Document Unit Manager	Approved By: Virginia Mewborn Job Director
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Director's Intent/Message

Thank You Team Florida –

Thank you to each of you for what you are doing to support DR 220! I really appreciate you meeting our survivors where they are.

When we meet people where they are, we honor and respect their current situation. How we do that is to:

- Listen
- Be empathetic
- Be aware of your own biases – cut through assumptions and judgements
- Be willing to learn
- Be respectful
- Be authentic.

The survivors that we are working with need us more than ever and it is so important that we meet them where they are.

As we approach election day, I want to remind DR 220 about two American Red Cross Fundamental Principles that are particularly important this time of year – **impartiality** and **neutrality**.

Impartiality makes no discrimination as to nationality, race, religious beliefs, class or political opinions. It endeavors to relieve the suffering of individuals, being guided solely by their needs, and to give priority to the most urgent cases of distress.

Neutrality In order to continue to enjoy the confidence of all, the Red Cross may not take sides in hostilities or engage at any time in controversies of a political, racial, religious or ideological nature.

Each of you is representing the American Red Cross and our mission:

The Red Cross prevents and alleviates human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors.

Please remember our Fundamental Principles and our mission. Stay focused on our work here and let's help our survivors on their difficult road to recovery.

Thank you for what you do each and every day!

Virginia Mewborn
DRO Director
917.670.8334

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RCView Links –

Account String: **052-37000-2x-4220-xxxxx-0010**

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Incident Priorities and Objectives

Incident Priorities:	
<ol style="list-style-type: none"> 1. Shelter Resident Transition 2. Stabilize Sheltering and Assess Community Feeding Needs 3. Align with EMA on shelter timelines and barriers of clients 4. Manage Detailed Disaster Assessment Observe 5. Implement plan for AO in Zone 1 	
Incident Objectives:	
#	Description
1.1	Complete opening of all SRT cases by 10/31 7:00pm. (OPS, OM)
1.2	Transition all verified Purple SRT households out of shelters by 7:00pm 11/01. (OPS, OM)
1.3	Conduct client coordination call to review line by line barriers of purple households at St. Catherines and Light of Christ shelters and previous shelters at 10:30am 10/31. (ER, EOL, LTR, OPS, CAP)
2.1	Assess needs of feeding through targeted outreach of partners and assessment of current feeding routes in Zones 1, 2, and 3 starting 7:00am 10/31. (ER, EOL)
2.2	Demobilize Auburndale Shelter by 5:00pm 11/01. (OPS)
3.1	Identify additional shelter location to support current capacity of clients moving out of Light of Christ shelter by 11/2. (ER LOG OPS)
3.2	Provide triaged SRT data outlining major trends and barriers for shelter populations by county to EMA starting 7:00am 10/31. (ER, OPS)
4.1	Update DA map outlining targeted DDAO in Charlotte and Collier counties to target EBV recruitment starting 7:00pm 10/31.
4.2	Recruit from AME Church, United Methodist, Church of Scientology, Mira, and Gulf Coast Partnership to support DDAO and filling of EBV shifts starting 7:00am 10/31.
4.3	Provide orientation and training to NCCC teams in conducting DDAO by 7:00pm 10/31.
5.1	Implement rollout of Helene IA program to include outreach materials to impacted communities by 10/31 (OPS ER)
5.2	Notify Zone 1 EMAs on start of IA program for impacts of Hurricane Helene starting 7:00am 10/31. (ER)
5.3	Connect with external partners to provide overview of AO/FO for completion by 5:00pm 11/01 (ER, EOL, LTR)

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Status of Previous Operating Period's Objectives

Obj #	Objective	Status	Significant Actions
1.1	Complete opening of all SRT cases by 10/31 7:00pm. (OPS, OM)	In Progress	
1.2	Transition all verified Purple SRT households out of shelter by 11/01 7:00pm. (OPS, OM)	In Progress	
1.3	Conduct meeting with MASTT and SRT at the below Shelters to maintain alignment on meeting client barriers starting at 7:00am 10/30. (ER, OPS) <ul style="list-style-type: none"> • Light of Christ (Pinellas) • All People's (Hillsborough) 	Achieved	

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Obj #	Objective	Status	Significant Actions
	<ul style="list-style-type: none"> Fasano (Pasco) Auburndale (Polk) Harold Ave (Charlotte) Enrichment Center (Hernando) First United Methodist (Manatee) 		
1.4	Conduct client coordination call to review line by line barriers of Purple and Green SRT households at 10:30am 10/30. (ER, EOL, LTR, OPS, CAP)	Achieved	Completed All Peoples Shelter
2.3	Implement Feeding Plan to determine timeline for conclusion of community feeding by 7:00pm 11/1. (OPS)	Achieved	Assessing current routes and working with ER/EOL to determine any additional needs
2.4	Complete shelter demobilization plan for Auburndale by 1:00pm 10/30. (OPS, IP)	Achieved	Plan developed; all details will be updated by 10:30am 10/31
3.1	Identify additional shelter location to support current capacity of clients moving out of Light of Christ shelter by 11/2. (ER LOG OPS)	In Progress	State is working on alternatives
5.1	Confirm work locations in Citrus, Hernando, and Pasco Counties to provide county partners supporting DDAO starting 7:00am 10/30. (ER, IP)	Achieved	Focusing recruitment to AME, United Methodist, Scientology Church, Mira, and Gulf Coast Partnership to recruit EBV's
5.2	Implement DA map outlining remaining geographies to target DDAO to support partner EBV recruitment starting 7:00am 10/30.	Achieved	Adding locations for Collier and Charlotte
6.1	Prepare for rollout of Helene IA program to include outreach materials to impacted communities by 10/30 (OPS ER)	In Progress	
6.2	Notify Zone 1 EMAs on start of IA program for impacts of Hurricane Helene starting 7:00am 10/30.	In Progress	
6.3	Connect with external partners to provide overview of AO/FO starting at 7:00am 10/30 (ER, EOL, LTR)	In Progress	

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Incident Open Action Tracker

ID	Mission Title	Status	Requestor Agency Type	Mission Owner Name	Due Date	Notes
39	ERV/MRV Out-processing	In-Progress	Internal	LOGS, OPS, WF	11/01	
42	Identify new shelter location for Light of Christ	In-Progress	Internal	ER, LOGS	11/02	Still in-progress of identifying shelter locations

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43	Shelter Halloween Plan Execution	In-Progress	Internal	COS	10/31	COS
44	Rental Care alignment	In-Progress	Internal	LOGS, OM	11/01	
45	Light of Christ Shelter Closing Plan	In-Progress	Internal	OPS, IP	11/02	
46	Solve Mission Card Reloads barriers for DA/SV's	In-Progress	Internal	IP, WF	11/01	

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Contact Roster DRO HQ

24 Hour Lines	Name	Phone	Email (@redcross.org)
24 Hour / Lodging * Emergencies Only! *		571-531-7801	
24 Hour / Disaster Mental Health		571-562-1310	
24 Hour / Staff Health (Illness and Injury)	Jill Hoover (v)	281-468-3077	
7am-7pm Staff Mental Health		484-529-9147	
7pm –7am Staff Mental Health		571-562-1310	
24 Hour / Staffing		571-562-1867	
24 Hour / DHS (Client Health Needs)	Cindy Keeney	502-773-6648	
24 Hour / Transportation		571-562-1827	
24 Hour / Fulfillment Line		571-562-1386	
Tampa Shuttle		571-562-1334	
24 Hour / DST Helpline		571-562-1300	

Command	Name	Phone	Email (@redcross.org)
Director	Virginia Mewborn	917-670-8334	Virginia.Mewborn
Deputy Director	Jennie Sahagun	202-527-2057	Jennie.Sahagun
RCCO	Ryan Lock	850-354-2342	Ryan.Lock3
Chief of Staff	Janice Vannatta	601-325-3656	Janice.Vannatta4
SEOC Principal	Candi Collyer	209-968-1884	Candi.Collyer
EOL Chief	Debbie Koch	786-570-9793	Deborah.Koch
Deputy EOL Chief	Janice Moran	407-375-2344	Janice.Moran2
CAP Liaison	Shannon Randolph (V)	334-402-1797	Shannon.Randolph
DAT Liaison CFL	Amanda Cullison (V)	727-422-2892	Amanda.Cullison
DAT Liaison NFL	Steve Dixon (V)	850-687-9574	Steve.Dixon3
DAT Liaison SFL	Enrique Rivero (V)	786-753-4267	Enrique.Rivero

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<i>Operations Section</i>	Name	Phone	Email (@redcross.org)
<i>AD Operations</i>	La Forice Nealy	202-527-4598	@LaForice.Nealy
<i>DAD Operations</i>	Deborah Smith	925-351-5679	@Deborah.Smith2
<i>Zone Coordinator-Zone 2</i>	Darius Jackson	731-431-0444	@Darius.Jackson
<i>Zone Coordinator-Zone 3</i>	Bene Hunter	941-224-3350	@Bene.Hunter2
<i>District Director – District A</i>	Monica Rusconi	786-514-0044	@Monica.Rusconi
<i>HQ Mass Care Chief</i>	Brenda Bridges	760-987-5452	@Brenda.Bridges2
<i>HQ Sheltering Manager</i>	Hilary King	415-412-4398	@Hilary.King
<i>HQ Pet Liaison</i>	Lynn Hartman	419-279-5335	@Lynn.Hartman
<i>HQ Feeding Manager</i>	Carlos Carmona	571-326-3873	@Carlos.Carmona
<i>HQ DES Manager</i>	Luca Calvani	774-261-0581	@Luca.Calvani
<i>HQ Reunification MN</i>	Carol Janssens (V)	425-327-7252	@Carol.Janssens
<i>HQ SRT MN</i>	Candace Powell	858-204-9276	@Candace.Powell4
<i>Client Care Chief</i>	Kathleen Innes	678-467-1330	@Kathleen.Innes
<i>ICCT Manager</i>	Deborah Thompson	585-991-2363	@Debbie.Thompson
<i>DHS Manager</i>	Cindy Keeney	502-773-6648	@Cynthia.Keeney
<i>DMH Manager</i>	Louise Olsheski	484-529-9147	@Louise.Olsheski
<i>DSC Manager</i>	John Hoopingarner	724-699-9943	@John.Hoopingarner
<i>DI Manager</i>	Ryan Welty	256-399-7076	@Ryan.Welty
<i>HQ Recovery Manager</i>	Vic Souza	978-846-1888	@Victor.Souza
<i>HQ WebEOC OPS Admin</i>	Tim Davis	715-210-2663	@Tim.Davis3
<i>FROST</i>	Carolyn Burns	937-470-1247	@Carolyn.Burns

<i>Logistics Section</i>	Name	Phone	Email (@redcross.org)
<i>AD Logistics</i>	Deb Lopez	302-690-1844	@Deborah.Lopez3
<i>Uber Connect (8a – 8p)</i>	Charlene Kaufman	571 587-1692	@Charlene.Kaufman
<i>HQ Logistics Chief</i>	Eva Hall	765-729-9643	@Eva.Hall
<i>HQ Sourcing Manager</i>	Margenia Hatfield	765-602-9133	@Margenia.Hatfield
<i>HQ Facilities Manager</i>	Liz Alvarez	520-664-7975	Ealvarezredcross@gmail.com
<i>HQ Transportation Manager</i>	Chris Murphy	909-451-8027	@Chris.Murphy
<i>HQ Warehousing Manager</i>	Boo White	804-253-7276	@Ellen.White
<i>In-Kind-Donations Manager</i>	Christine Franz	386-281-9927	@Christine.Franz
<i>Fulfillment MN</i>	Rick Applegate (Acting)	208-504-5381	@Rick.Applegate
<i>DST Chief</i>	Jim Moran		@Jim.Moran
<i>National Fleet Operations (NFO)</i>	Mike Weber	571-587-1932	@Mike.Weber

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Workforce Section	Name	Phone	Email (@redcross.org)
<i>AD Workforce</i>	Chris Purnell	202-809-0919	Chris.Purnell3
<i>Staffing Chief</i>	Susan Steed	336-432-0004	Susan.Steed
<i>HQ Staff Relations Manager</i>	Judy Nash-Wade (V)	805-794-0835	Judy.Nash-Wade
<i>HQ Lodging Specialist</i>	Michael Zukunft	571-531-7801	Michael.Zukunft2
<i>HQ DEBV Manager</i>	Dana Goldsmith	303-607-4757	Dana.Goldsmith2

Information & Planning Section	Name	Phone	Email (@redcross.org)
<i>AD Information & Planning</i>	Richard Goldfarb	707-322-9651	Richard.Goldfarb
<i>Deputy AD Information & Planning</i>	Amanda Venvertloh	309-317-2083	Amanda.Venvertloh
<i>HQ Disaster Assessment Manager</i>	Mo Green	863-221-1628	Mo.Green
<i>Planning Support Manager</i>	Ryan Gaul	267-275-7268	Ryan.Gaul
<i>HQ Situation Unit Manager</i>	Sharon Jefferson-Hawkins	302-383-7001	sharon.jeffersonhawk
<i>HQ FSI Manager (F2-Tallahassee)</i>	Robin Jackson	850-550-1295	Robin.Jackson3
<i>HQ FSI Manager (F2-Tampa)</i>	Alison Osborn	813-731-7132	Alison.Osborn
<i>HQ Documentation Manager</i>	Jeffery Blakeley	608-304-8450	Jeffery.blakeley
<i>Call Center Liaison-Milton/Helene</i>	Cindy Foster (V)	618-294-6887	Cindy.Foster2
<i>AOP Planner</i>	Amanda Venvertloh	309-317-2083	Amanda.Venvertloh
<i>GIS</i>	Jeff Franzen (V)	703-957-5711	Jeff.Franzen

External Relations Section	Name	Phone	Email (@redcross.org)
<i>AD External Relations</i>	Sandy Hughes	615-663-6884	Sandy.Hughes
<i>DAD External Relations</i>	Bruce Cuber	504-342-5297	Bruce.Cuber
<i>HQ CEP Manager</i>	Tania Behselich	715-207-2611	Tania.Behselich2
<i>HQ Latino Engagement</i>	Edgar Olivio	602-206-3956	Egar.Olivio
<i>HQ Disaster Public Affairs Manager</i>	Duhane Lindo	407-653-7068	Duhane.Lindo
<i>HQ WebEOC ER Admin</i>	Ida Diaz (V)	423-240-8981	Idaline.Diaz
<i>Fundraising Manager</i>	Whitney Carney (V)	904-252-9352	Whitney.Carney
<i>HQ Housing Liaison</i>	Gail Chanpong (V)	571-531-0465	Gail.Chanpong2

Finance Section	Name	Phone	Email (@redcross.org)
<i>AD Finance</i>	Diann Fischer	315-868-0408	Diann.Fischer2
<i>HQ Finance Manager</i>	Dennis Blataric	562-896-5494	Dennis.Blataric
<i>HQ Finance Manager</i>	Susan Harris	816-585-1811	Susan.Harris3

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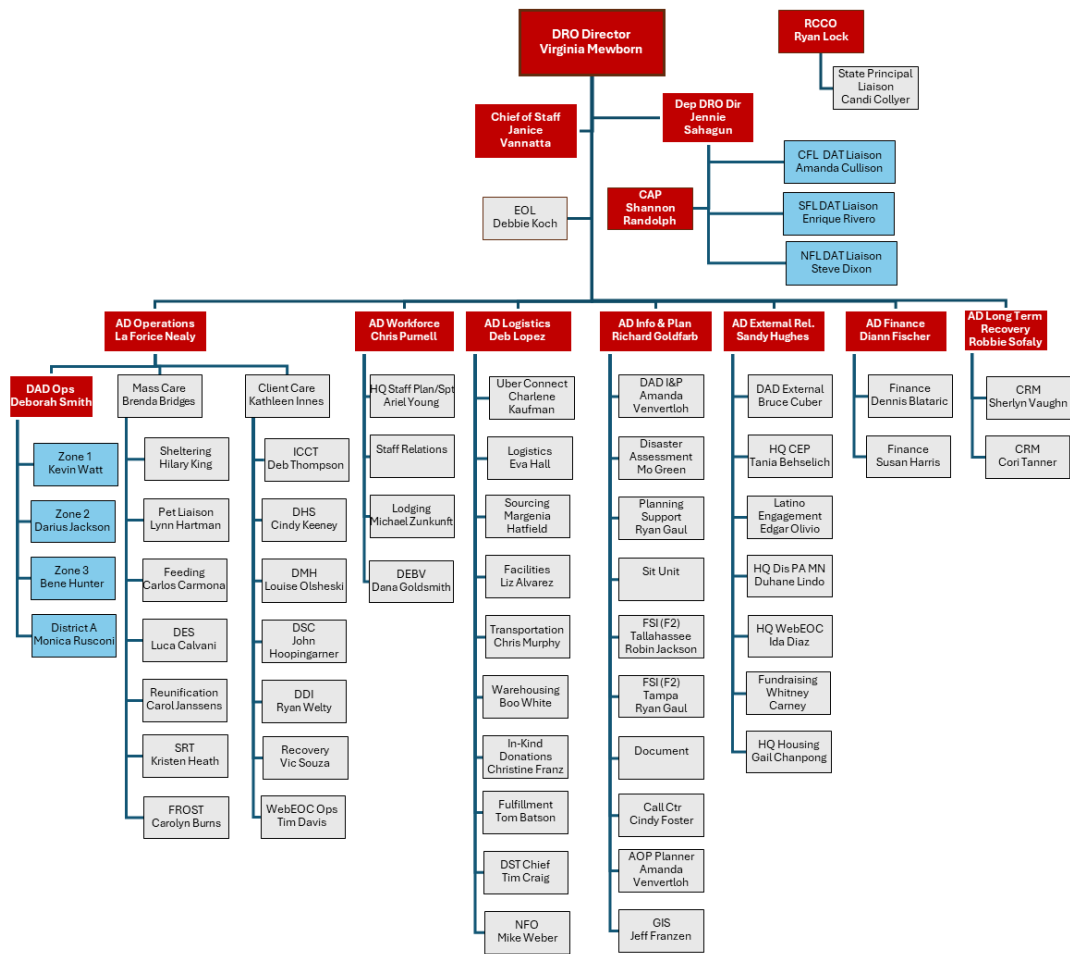
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Long Term Recovery	Name	Phone	Email (@redcross.org)
<i>AD Long-Term Recovery</i>	Robbie Sofaly	561-353-8015	Robert.Sofaly
<i>Community Recovery Manager</i>	Sherlyn Vaughn	240-814-3030	Sherlyn.Vaughn3
<i>Community Recovery Manager</i>	Cori Tanner (V)	719-839-0236	Cori.Tanner

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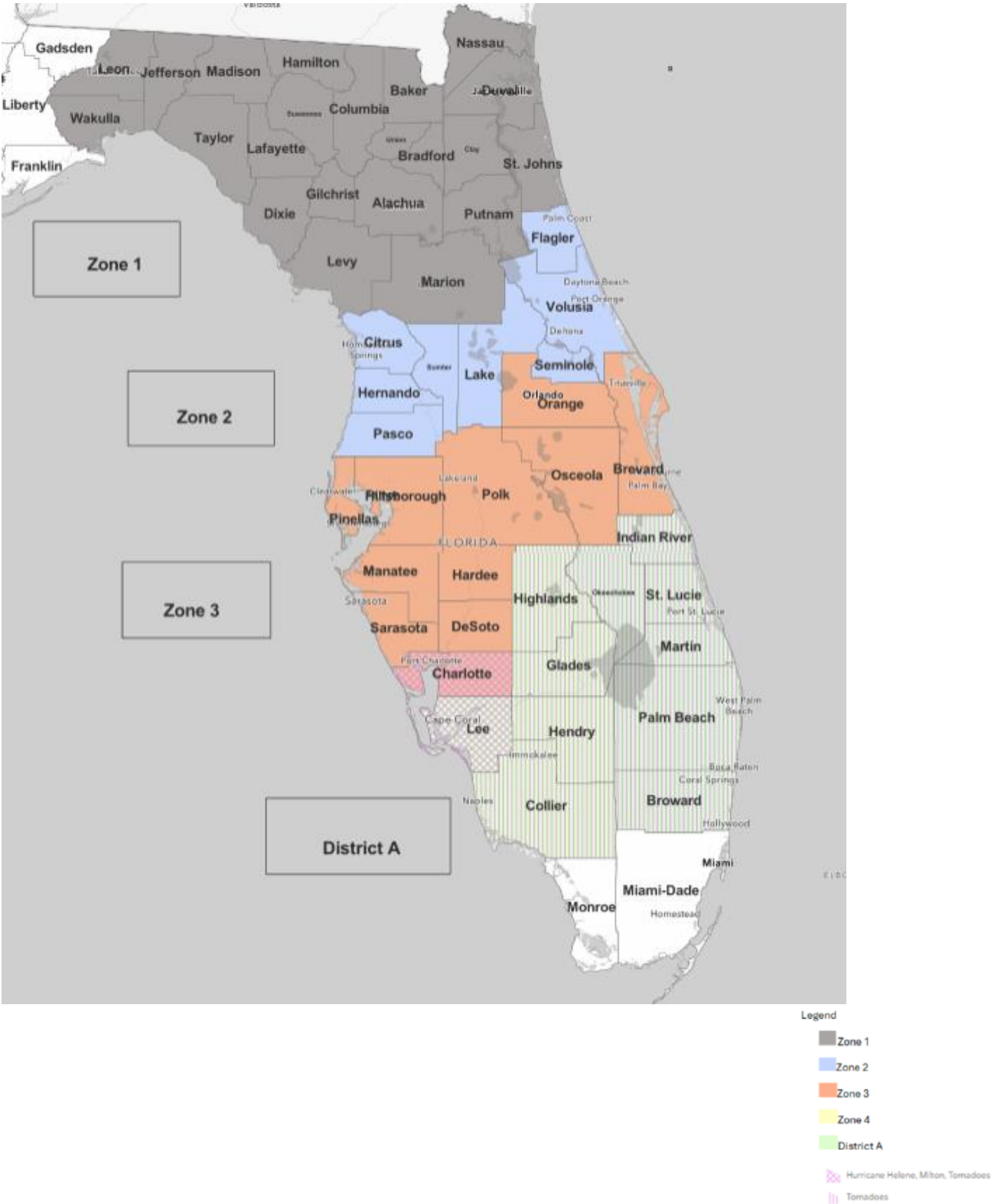
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Incident Organization Chart



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Zone Map



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Work Assignments

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Work Sites

Facility	Type	County	Address	Zip	ARC POC	Phone
All Peoples Community Center - Shelter	Shelter	Hillsborough County, FL	6105 E. Sligh Ave.	33617	Patrick Gifford/Julie Kraus	(571) 531-7815
Auburndale Shelter - Shelter	Shelter	Polk County, FL	640 C Fred Jones Blvd	33823	Sabastian Cantwell/Arthur Cantu	(571) 531-7608
Charlotte County - EOC	EOC	Charlotte County, FL	26571 Airport Rd	33982	Doran Bercovici	(646) 599-1066
DRO HQ Tallahassee- DRO HQ	DRO HQ	Leon County, FL	1115 Easterwood Dr.	32311	Marvin Williams	(931) 237-3823
Enrichment Center of Hernando County - Shelter	Shelter	Hernando County, FL	800 John Gary Grubbs Blvd	34601	Dean Hipwell/Thomas Shands	(571) 562-1826
Fasano Regional Shelter - Shelter	Shelter	Pasco County, FL	11611 Denton Ave.	34667	Casandra Robertson/Susan Hyde	(571) 389-3380
First United Methodist Church - Shelter	Shelter	Manatee County, FL	603 11th St W	34205	Theodora Diiorio/Patrick McKenna	(571) 587-2198
Florida State EOC - EOC	EOC	Leon County, FL	2555 Shumard Oak Blvd,	32399	Ryan Lock	(850) 354-2342
Fountain Oaks Business Center - Staging Area	Staging Area	Hillsborough County, FL	3631 West Waters Ave.	33614	Mo Green	(863) 221-1628
Harold Ave Regional Park - Shelter	Shelter	Charlotte County, FL	23400 Harold Ave	33980	Jim Dillon/Madeline Clark	(571) 249-0373

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Facility	Type	County	Address	Zip	ARC POC	Phone
Hernando County - EOC	EOC	Hernando County, FL	18900 Cortez Boulevard	34601	Gary Petway	(423) 371-6079
Hillsborough County - EOC	EOC	Hillsborough County, FL	9450 E Columbus Drive	33619	Jose Bueno	(813) 295-4269
HQ - DRO HQ	DRO HQ	Hillsborough County, FL	3310 W. Main St.	33607	Marvin Williams	(931) 237-3823
Kitchen #3 Keta - Kitchen	Kitchen	Hillsborough County, FL	303 US-301 Blvd. W	34205	Heidi Dampman	(215) 435-9699
Lake County - EOC	EOC	Lake County, FL	425 W Alfred St	32778	Keven Mann	(620) 481-7045
Light of Christ Church - Shelter	Shelter	Pinellas County, FL	2176 Marlyn St.	33765	George Durbin/Jennifer Boyle	(571) 326-3873
Manatee County - EOC	EOC	Manatee County, FL	2101 47th Terrace E	34203	Doran Bercovici	(646) 599-1066
Museum of Science and Industry - Staging Area	Staging Area	Hillsborough County, FL	4801 E. Fowler Ave.	33617	Deb Lopez	(302) 690-1844
Pasco County - EOC	EOC	Pasco County, FL	8744 Government Drive, Bldg A	34654	Michael Bunch	(845) 901-3910
Pinellas County - EOC	EOC	Pinellas County, FL	10750 Ulmerton Road, Building 1, Suite 267	33778	Janson Murphy	(941) 932-7801
Polk County - EOC	EOC	Polk County, FL	1890 Jim Keene Blvd	33880	Keven Mann	(620) 481-7045
Refresco Beverages - Warehouse	Warehouse	Pasco County, FL	15340 Citrus County Dr.	33523	Ellen White	(804) 253-7276
St. Catherine Sienna - Shelter	Shelter	Pinellas County, FL	1955 S Belcher Rd	33756	Piet Hagenaaars/Bran dy Broadus	(571) 531-7645
TPA Basecamp - Shelter	Shelter	Hillsborough County, FL	4232 N Westshore Blvd	33614	Chris Purnell	(202) 809-0919
Wesley Chapel Recreation Center - Shelter	Shelter	Pasco County, FL	7727 Boyette Road	33545	Malisia Lemme/Mark Stoffregan	(571) 489-1476

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General Message

HELPFUL TIPS: The Planning cycle starts at noon. Therefore, all our requests need to be validated and submitted before noon. For example: submitting a Feeding mission after 11:00 a.m. may result in a delay of up to 48 hours prior to fulfillment. Not always, but it can stress our planning & execution system. Review your COMMENTS to make sure the details, restrictions and added instructions are consistent and very clear. Please explain your request in the "Summary of Relevant Details" field as you would explain it to a 3-year-old.

WELCOME:

Welcome to DRO 220-25. The **DR 220-25 Orientation (FLOCOM)** has been [uploaded to YouTube](#), try this link if haven't attended our Orientation in person.

HEALTH & SAFETY:

If you are experiencing any symptoms—such as cold symptoms, allergies, or any other illness—**DO NOT REPORT TO WORK**. Instead, please call Staff Health at 281-468-3077 and notify your supervisor.

Thank you for helping to keep everyone safe and healthy!

Overflow Parking at Tampa HQ: Please Park in the area marked with the **yellow** outline on the picture below.

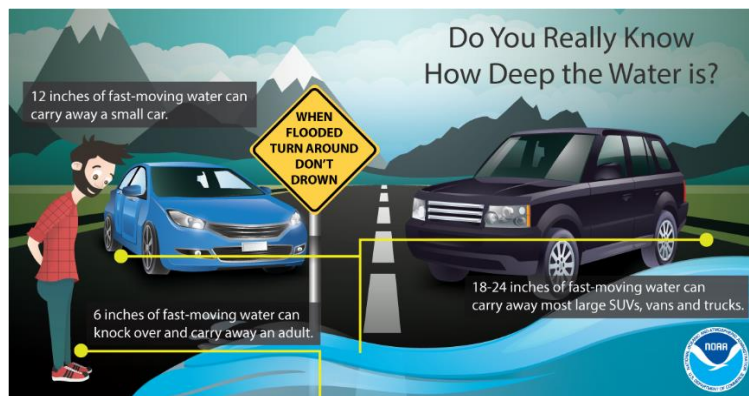
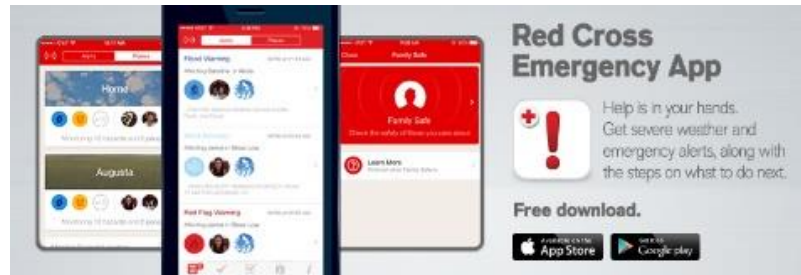


Base Camp: Tampa HQ new base camp is at Tampa Airport located 4232 North Westshore Blvd, Tampa, FL, 33614

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ARC EMERGENCY APP:

Download the ARC Emergency App. Make sure to check that your “Live Locations” reflects where you currently are located.



LODGING REQUESTS (Must be submitted by 12:00pm NOON)

Staff Services Lodging must process all lodging requests. Staff Services will ensure that all responders who need lodging will have it.

- To make Staff Services Lodging aware of a change in lodging location, supervisors and above should submit a lodging request change using the following DRO Lodging Request Form.
- If an urgent lodging change is required, please directly call the 24-hour Staff Lodging number, after hours that number is for emergencies only.

Supervisors of responders who need their lodging changed, please fill out the form. To help the Staff Services Lodging Team understand the context of the request or if there are unusual requirements, liberally use the Notes field (item 4). Tell the responder(s) to check out of the current hotel by 11 am (except for persons working a night shift). Requests submitted after 12 pm for same-day lodging changes might not be fulfilled. [Lodging Change Form.](#)

The QR code below can be scanned to access the Lodging Request Form.

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OUT-PROCESSING CHECKLIST

Performance Evaluation

- Discuss and receive your evaluation from your supervisor BEFORE you leave the operation.

Travel Arrangements home - AIR

- If flying, contact CWT at 888-435-7913 to book your flight prior to out-processing.
- Departure travel may be booked no sooner than 48 hours from your departure date.

Staff Services/Out-processing

- Please Out-Process in-person, if possible. Due to the remote nature of your location, you can out process by calling or texting 571-562-1867. If you text, please provide the following information:
 1. Member #
 2. Last working date.
 3. Travel home date.
 4. Expected arrival home date.
 5. Mode of transportation.

Disaster Services Technology (DST)

- Check out with DST: turn in cell phone, chargers, computer, and any other accessories you may have for the operation.
- If in North Florida, DST equipment should be turned in to the ARC Office front desk between 9am and 3pm.

Ground Transportation

- Shuttles are available to airport contact 571-562-1334.
- Check out with transportation 571-562-1334 if you have been issued a vehicle.

Mission Card

- Please check your balance and you may request reload on the Volunteer Connection app.
- The Mission card tile in the Volunteer Connection App will disappear once you out-process.
- Mission card can still be used for travel home expenses and meals.
- Reconciliation of funds, including reimbursement for personal funds used, should be done as soon as you get home (Mission Card Cardholder Instructions)

IMPORTANT REMINDER:

Red Crosser's are NOT permitted to give interviews to national media outlets without permission. If approached by a national media outlet, contact the Public Affairs Team immediately: **Kim Mailes at 417-455-3231**

Whether at a Red Cross shelter or out providing services in the local community, follow these steps if you get approached by a media outlet:

1. Be kind and welcoming.
2. Politely ask for: name, media outlet, phone number and ask what they are looking for.
3. Inform the media outlet that we are always happy to provide information, but that there is a protocol you need to follow.
4. Let them know that you will be right with them after getting in touch with the Public Affairs Team for the operation.

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5. Contact the Public Affairs Team for **DR-220-25 Helene Florida** by calling **Duhane Lindo** at **407-653-7068** and provide the above information.
6. The Public Affairs team will provide you with guidance on next steps.
7. **For local media requests**, the Public Affairs Team may ask you to participate in an interview if you are comfortable.

CHANGING YOUR GAP on the operation:

GAP Change Form: Please fill this out for when responders are switching from one G/A/P to another. Only fill this out after having a discussion with BOTH the releasing and receiving Group/Activity supervisors.

<https://forms.office.com/r/AgmDtR59Bh>



REQUESTING STAFF on the operation:

[Staff Request Form](#)

FEMA ASSISTANCE

Please share with clients: How to apply for FEMA disaster assistance

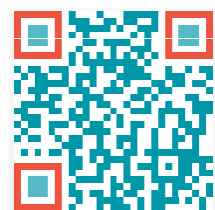
There are four ways you can apply for FEMA disaster assistance:

- Fill out a [DisasterAssistance.gov](https://disasterassistance.gov) application online.
- Apply using the FEMA app. [Download the free app](#) from your smart phone's app store.
- Apply by phone at 1-800-621-3362.
- Apply in person at a Disaster Recovery Center (DRC). [Find a DRC near you.](#)

FUEL

When fueling a vehicle, you will need to go inside the establishment to pay for fuel. Swiping at the pump usually will not work with a mission card. Those traveling long distances and having an issued element fuel card from the DRO should not use their mission card to pay for fuel and need to utilize the element fuel card.

Finding Fuel: Try using Gas Buddy. <https://tracker.gasbuddy.com/> has an interactive map showing gas stations with available fuel. You can also download their app GasBuddy to use on your phone.



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EVALUATIONS

Supervisors, please remember to complete evaluations for those leaving the operation. To assist in completing evaluations in a timely manner, you may include the following:

DR220 was a challenging incident and required high flexibility due to its rapidly changing pace at a moment's notice. This was a level 7 response resulting from hurricanes Helene (Cat 4) and Milton (Cat 3) each making landfall in Florida only 17 days apart. Prior to Milton's landfall, we assisted the State of Florida with over 82,000 people in evacuation centers spanning across the state. During Milton's landfall, over 40 tornadoes caused damage spanning coast to coast. Since shelters were opened, the Red Cross and our partners have provided over 166,000 overnight stays in 356 emergency shelters. With the help of partners, a total of 470,000 meals and snacks have been provided. Over 31,000 relief items including comfort kits and other supplies have been provided to people in need and 3,600 total households have been served. The operation has been supported by 1,600 trained Red Cross disaster workers who continue to bring hope to the state of Florida daily.

We Are Looking for Specialty Vehicle ERV/MRV Drivers

Specialty Vehicle NUMBER:	Type	HOME CHAPTER
11181	ERV	Haymarket VA
11713	ERV	Harlingen TX
12800	ERV	Owosso MI
30761	MRV	Fairfield NJ
34098	ERV	New York NY
93071	ERV	Wilmington NC

We are looking for responders who are interested in driving an ERV or a MRV home! If you are interested, please call 571-531-6648 to let us know so we can get you on the list.

If you are already a Specialty Vehicle driver on this job, please contact your supervisor to discuss a plan on driving an ERV or MRV home when you out-process.

SIGNING AUTHORITY for 6409s and Purchase Requests

Command	Name	Authorization Amount
DRO Director	Virginia Mewborn	SDP
Deputy DRO Director	Jennie Sahagun	\$100,000
Chief of Staff	Janice Vannatta	\$2,000
AD Operations	La Forice Nealy	\$25,000
DAD Operations	Deborah Smith	\$10,000
Mass Care Chief	Brenda Bridges	\$1,000
AD Logistics	Deb Lopez	\$25,000
AD Workforce	Chris Purnell	\$1,500
AD Information & Planning	Richard Goldfarb	\$500
DAD Information & Planning	Amanda Venvertloh	\$250
AD External Relations	Sandy Hughes	\$500
DAD External Relations	Bruce Cuber	\$250
Logistics Chief	Eva Hall	\$10,000
DST Chief	Jim Moran	\$15,000

Prepared By: Jeffery Blakeley
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Daily Schedule

All times are Eastern Daylight Time

Time	Product/Meeting	Location	Required Attendance/Participation
7:45 AM	Operational Leadership Meeting	<i>HQ Leadership Room/ Microsoft Teams by Invite</i>	DRO Director, Deputy Director, all ADs
8:30 AM	All Hands Stand Up	Microsoft Teams Link <i>Dial by Phone +1 901-248-1330,,152213207#</i>	All Workforce
9:30 AM	Mission Tracker Review Meeting	<i>Microsoft Teams Invite</i>	Leadership Team
10:30 AM	Client Coordination call	<i>Microsoft Teams Invite</i>	AD OPS, AD LOG AD WF, DAD of Response, HQ Mass Care Chief HQ Fulfillment Manager, HQ IDC Chief, HQ Sheltering Manager, SRT Manager, LTR AD, ER AD, CAP Liaison
12:00 PM	Operational Planning Worksheets Due to AD Information & Planning	<i>Operations Planning Workbook (ICS 215)</i>	
1:00 PM	Tactics Meeting	<i>HQ Leadership Room/Microsoft Teams invite</i>	Deputy Director, AD Operations, AD Information & Planning, and District Directors
2:00 PM	DDAO LCV/EBV Planning	<i>Microsoft Teams Invite</i>	AD Information & Planning, AD Workforce, AD External Relations, EOL Chief, Impacted Regions, EBV/LCV MN

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4:00 PM	Planning Meeting	<i>HQ Leadership Room/Microsoft Teams invite</i>	DRO Director, Deputy Director, AD Operations, AD Information & Planning
7:00 PM	IAP Distributed	Email	All assigned staff in Volunteer Connection and additional personnel

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