

Our Ref: 2025/4916

Contact Officer: Randi B

1 October 2025

Fraser Tweedale  
29 Cape Street  
Holland Park QLD 4121

Dear Mr Tweedale

**APPLICANT:** Fraser Tweedale  
**RESPONDENT:** Secretary, Department of Social Services

We have received your application for review of a decision.

### **What happens next?**

We will tell the department or organisation that made the decision (the respondent) we have received your application and ask them to send us all documents they have that are relevant to your application. These are called the T documents. The respondent must send a copy of the documents to you and to us.

You should receive them within 5 weeks from the date of this letter. Please let us know if you do not receive the documents within that time.

### **Steps in the review**

More information about the steps in a review is available on our website ([www.art.gov.au](http://www.art.gov.au)).

### **Your contact details**

If you have given us an email address, we will send any documents about the review there unless you advise us that you would prefer to receive them by post or fax.

If you have not given us an email address, we will send any documents to you by post to the address you have given us. If you would prefer to receive documents by email, please contact us and let us know.

If any of your contact details change during the review, including your phone number, please let us know immediately. You can do this by sending us a letter or email, or by phone.

### **PRIVACY AND YOUR PERSONAL INFORMATION**

We collect information about you from you and others to process your application and carry out the review under the *Administrative Review Tribunal Act 2024* or the law under which the decision was made.

In making an application for review, you consented to the collection of personal information about you from the respondent, any other party to the review, or a relevant person or body, where collecting the information is reasonably necessary to carry out the review.

We will give a copy of your application form to the organisation or person who made the decision and any other party to the review. We may also inform a person whose interests are affected by the decision about your application. If your application is a security or intelligence application, the person who made the decision may give notice of your application to other relevant bodies.

The information we collect may also be used for the purpose of another review involving you, if it is reasonably necessary to do so, or to improve our services.

#### *Information available to the public*

Limited information about cases before the Tribunal can be accessed using eCase Search on our [website](#) and may be made available to the public on request, unless a law or Tribunal order requires the information to be kept confidential. This information includes the names of the parties and any representatives, the type of application, dates of case events, a list of key documents lodged by the parties and the outcome of the application.

Where a review requires a Tribunal hearing, the hearing will usually be open to the public. The Tribunal may, on request, give members of the public access to evidence (exhibits) given to the Tribunal for a hearing.

If the Tribunal makes a written decision with a statement of reasons, it will usually be made public and published on the internet, including on the [AustLII website](#). For more information about the decisions we publish, see our *Publication of Decisions Policy* on our [website](#).

#### *Orders and laws restricting publication or disclosure*

The Tribunal may make orders restricting disclosure or publication of information about you or others or evidence in a review, if it considers an order is appropriate in the circumstances. You can apply for an order by writing to us stating what information you want kept confidential and why.

In some cases, a law or the Tribunal's Practice Directions require that certain information be kept confidential or that hearings be held in private. This includes information about certain Intelligence and Security proceedings, the identity of parties in certain Taxation proceedings and the identity of children in National Disability Insurance Scheme cases.

For more information, including how you can access information we hold about you and how to make privacy complaints, see our Privacy Policy on our [website](#), or call us on 1800 228 333.

### **Do you want to know more?**

More information about us and how we conduct reviews is available on our website ([www.art.gov.au](http://www.art.gov.au)).

If you want to check the date and time of your next case event or check if a document has been lodged, you should be able to find this and other basic information about the case through our *eCase Search* facility on our website.

Information about a case is usually first made available 7 days after the application has been lodged. Applications subject to confidentiality restrictions are excluded.

If you want further information or assistance, call us on **1800 228 333\***.

Yours sincerely

Randi B  
**For the Registrar**

Telephone: 1800 228 333  
Email: [brisbane.registry@art.gov.au](mailto:brisbane.registry@art.gov.au)