

This site is owned and operated by Koyo Software Solutions trading as "Brew Café & Wine Bar" (referred to as "Brew", "we", "us" and "our"). Your privacy is of the utmost importance to us.

This following document sets forth the Privacy Policy for the Brew website, https://www.brewcafewinebar.com.au. Brew is committed to providing you with the best possible customer service experience. Brew is bound by the Privacy Act 1988 (Cth), which sets out a number of principles concerning the privacy of individuals.

By using this site, our venue, our social channels and any other produce or service we provide, you consent to the collection and use of your personal information by Matekin Investments Pty Ltd in the manner set out in our Privacy Policy. By using our websites and our social media channels, posting comments about us in any forum, providing any personal information to us, making enquires with us, visiting our venues, or booking with us, you confirm that you agree to and consent to the terms of this Privacy Policy and our collection and use of your personal information, to the extent that your consent is required by any applicable law.

#### **Collection of Your Personal Information**

There are many aspects of the site which can be viewed without providing personal information, however, for access to future Brew customer support features you are required to submit personally identifiable information. This may include but not limited to a unique username and password, or provide sensitive information in the recovery of your lost password.

# **Sharing of Your Personal Information**

There are many aspects of the site which can be viewed without providing personal information, however, for access to future Brew customer support features you are required to submit personally identifiable information. This may include but not limited to a unique username and password, or provide sensitive information in the recovery of your lost password.

Overseas Organizations: We will not sell your personal information to an overseas organisation. We generally only give another organization access to your personal information when the other organizations is providing services to us that help us operate our business or to provide a service to you. We require these organizations to treat your privacy in line with privacy policy, meet strict conditions on the use of personal information and to comply with National Privacy Principles in the use, storage and disclosure of your personal information.

#### **Use of Your Personal Information**

For each visitor to reach the site, we expressively collect the following non-personally identifiable information, including but not limited to browser type, version and language, operating system, pages viewed while browsing the Site, page access times and referring website address. This

collected information is used solely internally for the purpose of gauging visitor traffic, trends and delivering personalized content to you while you are at this Site. From time to time, we may use customer information for new, unanticipated uses not previously disclosed in our privacy notice. If our information practices change at some time in the future we will use for these new purposes only, data collected from the time of the policy change forward will adhere to our updated practices.

#### CCTV & Video Surveillance

In order to provide a safe and secure environment for our patrons and employees, our venues are under constant video surveillance. Video footage is retained for 28 days unless required for an investigation in respect of, for example, a breach of security or suspected illegal or suspicious activities. Please note that retaining the video footage is a licensing requirement.

### **Direct Marketing**

We may use direct marketing and send you marketing messages, materials, adverts and promotions relating to services we provide.

We give you options wherever necessary and/or practical. Such choices include: Opt-in and Opt-out of any direct marketing.

You have the right to ask us to stop using your personal information to carry out direct marketing to you. To opt-out of receiving direct marketing from us, please follow the instructions detailed at the bottom of all our email marketing communications or email us at stuff@brewcafewinebar.com.au In any messenger marketing you can type "STOP" at any time to opt-out of our messaging marketing.

### **Changes to This Privacy Policy**

Brew reserves the right to make amendments to this Privacy Policy at any time. If you have objections to the Privacy Policy, you should not access or use the Site.

## **Accessing Your Personal Information**

You have a right to access your personal information, subject to exceptions allowed by law. If you would like to do so, please let us know. You may be required to put your request in writing for security reasons. Brew reserves the right to charge a fee for searching for, and providing access to, your information on a per request basis.

### **Complaints**

You have a right to access your personal information, subject to exceptions allowed by law. If you would like to do so, please let us know. You may be required to put your request in writing for security reasons. Brew reserves the right to charge a fee for searching for, and providing access to, your information on a per request basis.