8. Important Notes

1) Eligibility

① Applicants must meet all admission requirements. (Nationality, academic background and language proficiency)
② Applicants who are stateless or holding multiple citizenships alongside their Korean citizenship are ineligible to apply as international students.
③ If an applicant or the applicant's parents do NOT hold foreign nationalities by birth, then the applicant must submit proof of their renunciation or loss of South Korean (Republic of Korea) citizenship in pursuit of another nation's citizenship.
(Only permitted when an applicant and their parents both acquired foreign citizenship before the applicant entered to high school.)
④ Any school qualification exams taken in Korea or overseas through curricula such as home-schooling, online courses, GED, adult education, or language school will not be considered for regular school curriculum.

2) Basic Matters Regarding the Submission of Documents

① After the online application is completed on the Uway Apply website, print out the UOS's forms (letter of self-introduction and study plan, etc.) from the OIA webpage and submit all the required admission materials via post to the OIA office.
② All supporting documents must be original and issued within 1 year from the deadline for the online application.
(As for Bank Statement – within 30days)
③ All submissions must be in Korean or English. Documents not written in Korean or English must be submitted with a notarized English translation by an authorized office located in the country where the submissions are originated from.
※ Applicants' own translation will not be accepted.
④ The spelling of the applicant's name written in English on all their documents must correspond to the spelling of their name on their passport.
⑤ Submitted documents will not be returned. We encourage applicants to prepare enough additional documents for visa application in advance.
⑥ Submission documents may be added or subtracted as required.
⑦ Please mark the key personal information such as name, date of birth, school name, graduation date, etc. for identification with a highlighter when submitting.
⑧ The applicant is responsible for any disadvantages caused by a mistake or omission in the documents. If the submitted documents have not met the minimum requirement, the applicant will be excluded from the document evaluation.
⑨ Regarding application forms and all the submitted documents, if any forgeries, counterfeits, falsified statements, or other unjust actions are discovered, the applicant will be rejected. If such matters are identified, even after admission, the acceptance of admission will be revoked and payed tuition fees will not be refunded.

3) Admission Proceedings

① Please write the contact information (phone number(s), email address(es), etc.) that you can be reached at on the application form. The University of Seoul does not bear any responsibility for any disadvantages caused by contact issues whatsoever.
② Information regarding admission scores will not be disclosed.

4) Requirements for Graduation

① Admitted applicants who do not hold a level 4 or higher on TOPIK when they enter the school are required to achieve this level before their graduation.
② Regardless of the time of admission (March or September), freshmen must complete eight semesters (10 semesters for architecture major in the department of architecture) and transfer students must complete four semesters to graduate. However, in the case of early graduation, it is possible only if the requirements for early graduation are met after application.
③ Each department may have qualifications or prerequisite subjects according to internal regulations.
④ Graduation credits and other graduation requirements vary for each department, so please check them with the department's office.
⑤ In the case of transfer students, the accredited credit of the UOS is determined by their previously enrolled university's completion credit, and accordingly, even if they enter the third grade, they may not be able to graduate within two years.

5) Additional Notes

① Schedules and content may change according to the universities' policies.
② All notifications will be posted on the OIA website at https://oia.uos.ac.kr (No individual notification will be provided.)
③ This application guide was originally written in Korean and then translated into other languages. If there are any disparities on the interpretation of its meaning, the Korean language version takes priority.
④ In the event of a semantic conflict in this guidelines, the Korean guidelines will be prioritized.