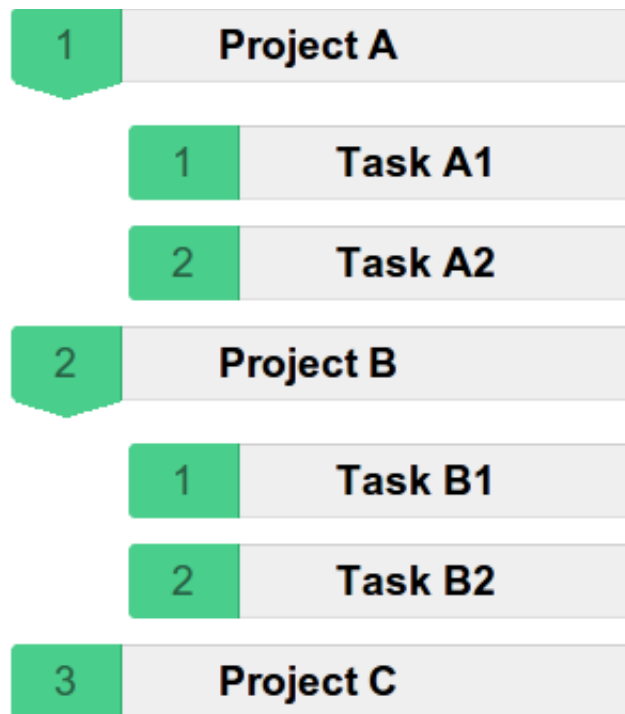


3.  
CSV Saved  
to default  
Downloads  
folder

## 4. Run GQ2Toggl

/ fmt / plans\_and\_times /



## 5. Export as Single Project

Project title same as Queue.  
Queue items become Tasks.

or Multiple-Projects  
as in example...

6.  
Over  
Page

| Project name / Client |         | Description |
|-----------------------|---------|-------------|
| Project A             | Task A2 |             |
| Project B             | Task A1 |             |
| Project C             |         |             |

## 6. Reconcile Hierarchy

