



## Privacy Notice on General Data Protection Regulations (GDPR) for Club Members

Frederiksberg Toastmasters takes your privacy seriously. This notice explains how the club collects and processes your personal data and allows you to indicate the boundaries on how your personal data can be used.

### Private Information

The club officers store and use your name and email address to communicate with you or provide relevant information on club-related issues. If you are registered in EasySpeak (i.e. European Toastmasters website), your full name is only visible to other members who are registered in EasySpeak. Your email is not visible to anybody in EasySpeak, which is a GDPR-compliant platform. It is recommended to communicate with other members and club officers through EasySpeak.

The club membership application form also collects your address and phone number because it is required by the Headquarters of Toastmasters International. The Headquarters may send you relevant materials (such as newsletter) to your address. The Headquarters is located in the United States and it may use third party company (which helps to create an easy-to-use email recipient list) to manage its communication with you. The Headquarters vets these companies in advance to make sure they are compliant with the current laws and regulations, and to make sure they will use your information only for the stated purpose. In some cases, we may also need your payment information to process membership fees, which we quickly dispose of after processing.

Your information will be retained as long as you are a member, and you always have the right to ask the club to remove any of the information from our records at any point. The club will never sell your data. Your information will not be deliberately shared with a third party for marketing purposes. The accuracy of your information is important to us. Should your information change, or should you not want your information stored any longer, please reach out to any club officer. You also may request to view your personal data we hold at any time.

### Photos

The club may use photos of the audience (i.e. when many people on the same image) from its meetings for promotional activities by posting them on social media, such as club's public Facebook page, LinkedIn page and Meetup page. These posts help us spread the word about Toastmasters and our club.

Apart from the audience photos, we may also take a photo of only you or together with few people where you and the other people are the main focus of the photo. An example is a photo of a speech award winners or contest participants. These types of photos cannot be used without your specific consent.

Please tick those that you give your permission for:

- ☐ I give my permission to put a photo of me on social media in case I am a central focus of a photo (eg. award winner or contestant)
- ☐ If I am in a photo as an award winner, I give my permission to be "tagged" on Facebook, in case I am connected on Facebook with the person who posts it. The tagging implies that your Facebook friends may be prompted to see the photo.
- ☐ If I am in a photo as an award winner, I give my permission to be "tagged" on LinkedIn, in case I am connected on LinkedIn with the person who posts it. The tagging implies that your LinkedIn connections may see the photo.

If you do **NOT** want to appear on **ANY** photo online, please tick below (Important: this option cancels **ALL** photos options above):

- ☐ I **do not** want to appear on any photo (including audience photos) on social media (In this case, please let VP Public Relations know, so that he/she can remember your face).

### Videos

During meetings, we may record videos of prepared speeches and speech evaluations so that members can watch their speeches later to improve their progress. Even though it is not easy to watch yourself on a video, it is one of the best feedback tools you can get.

To make the process of sharing the videos much easier and faster, we want to upload the videos to a closed YouTube channel, to which only club members will have access. If you do not want anybody to see the videos of your speech except you, we will share the video only with you, but it will be a more time-consuming process for us.

Please tick the ones relevant for you:

- ☐ I give my permission to upload recordings of my speeches on the closed YouTube channel for members.
- ☐ You can record my speeches, but I am not interested in watching them.
- ☐ I **do not** want to be recorded on video at all (Important: this option cancels **ALL** video options above).

### Account

The club is required to delete my account information after the cessation of my membership at a later date. Instead, I give permission to the club to keep my account information in perpetuity or until I rescind this permission in writing at any time, in order to allow the club to retrieve my account information upon my request and solely for the purpose of my own benefit, should I decide to join Toastmasters after membership cessation.

- ☐ I give my permission for the club to keep my account information post cessation of my membership.

**I understand that the Club complies with the GDPR and I have read and filled the above.**

Name \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_