

Management overview

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Contents

1 Introduction

This document summarizes all the important informations necessary to facilitate things and remove a lot of stress. It's been put together thanks to \LaTeX . This is design to help make optimal decisions for a not so short lifetime.

Ce n'est pas parceque les choses sont difficiles que nous n'osons pas, c'est parceque nous n'osons pas qu'elles sont difficiles. €

2 Communication and administration

2.1 Karima weekly call

3 Calendars

3.1 Yearly calendar

SUNDAY	MONDAY	TUESDAY	WEDNES- DAY	THURS- DAY	FRIDAY	SATUR- DAY
		10am Meeting with Boss 12pm Meeting with Group				

3.2 Weekly calendar

SUNDAY	MONDAY	TUESDAY	WEDNES- DAY	THURS- DAY	FRIDAY	SATUR- DAY
<u>9am-5pm</u> Work at McDonald's	<u>9am-10am</u> BIOSCI101 - BLT100 <u>10am-11am</u> BIOSCI 104 - LLT <u>12pm-1pm</u> BIOSCI105 - BLT204 <u>2pm-5pm</u> BIOSCI101 Laboratory	<u>9am-10am</u> BIOSCI101 - BLT100 <u>10am-11am</u> BIOSCI 104 - LLT <u>2pm-3pm</u> GEO101 - HSB1	<u>10am-11am</u> BIOSCI 104 - LLT <u>12pm-1pm</u> BIOSCI105 - BLT204 <u>2pm-3pm</u> GEO101 - HSB1	<u>10am-11am</u> BIOSCI 104 - LLT <u>2pm-3pm</u> GEO101 - HSB1	<u>9am-10am</u> BIOSCI101 - BLT100 <u>10am-11am</u> BIOSCI 104 - LLT <u>12pm-1pm</u> BIOSCI105 - BLT204 <u>3pm-4pm</u> GEO101 Tutorial Room A	

4 Checklists

4.1 Daily Morning

5 Finance

5.1 Value At Risk

Monte carlo simulation from bionic turtle/ scilab
 $\lim_{x \rightarrow \infty} \exp(-x) = 0$

5.2 Sensitivities

To be calculated : Kapital = Assets - Liabilities

6 Projects

plan/tasks/mgt summ/risks/charge?

6.1 Deliverables

6.2 Document templates

6.3 Steps

Inception
 Specification
 Clearchoice
 External design
 Internal design
 Test documentation
 Release notes
 Post implementation review

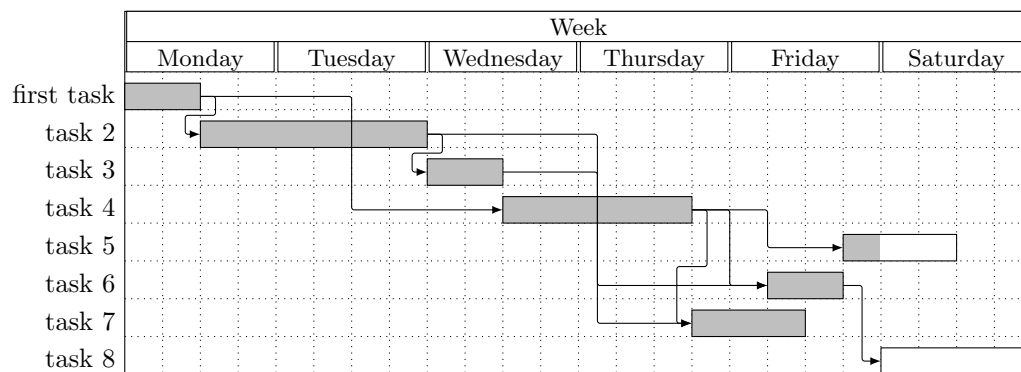


Figure 1: Gantt Chart

Support documentation

6.4 ROI

6.5 Budget

6.6 Gantt

6.7 Resources

Diagramme en étoile

6.8 Burn down

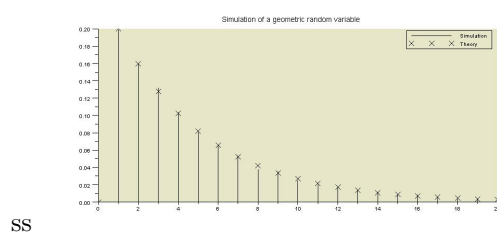
Graphique

Calcul de vitesse

Projection lineaire

Specialist tasks

Theoretical end



SS

6.9 Tasks

List

Priorities

Cost
Dependances

6.10 Risks

Risk factors

6.11 Meetings

Team meeting - Daily
Steering committee - Bi weekly
Council - Monthly

6.12 Sponsors

Front office
IT
Risk management
CA
HSBC

6.13 Stakeholders

Front Office : Thibauld Deroux
IT : Andrew Jameson
Risk management : Axel Brabant