

Management documentation

©Frederic Kerdraon

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Contents

0.1 Survival checklist

Mandatory Checks		
ID	Name	Checklist
74	Montre g Shock	Week-end
98	Couverts	Week-end
91	Couette	Week-end
92	Oreiller	Week-end
71	Guitar	Week-end
93	Thermos	Week-end
94	Marteau	Week-end
95	Sac poubelle	Week-end
96	Affaires de sport	Week-end
97	Couette	Week-end
104	Boite déjeuner	Week-end
103	Glaciere elec	Week-end
102	Short	Week-end
101	Sac linge sale	Week-end
100	Chaise pliante	Week-end
51	tentes	Week-end
52	2 underwares	Week-end
73	Frontale	Week-end
72	Present hosts	Week-end
75	Petite serviette	Week-end
70	Swiss knife	Week-end
69	Tickets Reservations	Week-end
68	Carte	Week-end
67	Thermos	Week-end
76	Short de bain	Week-end
77	Couteau Suisse	Week-end
99	Table pliante	Week-end
56	marteau	Week-end
55	grosses chaussettes	Week-end
54	some music	Week-end

53	100 euro	Week-end
86	Top Lycra	Water sports Equipment
88	Combi plongee	Water sports Equipment
90	Salopette	Water sports Equipment
89	Compbi surf	Water sports Equipment
87	Chaussons	Water sports Equipment
1	coupe ongle	Two weeks
14	telephone	Two weeks
13	appareil photo	Two weeks
12	gel douche shampoing	Two weeks
11	bouquin pour le trajet	Two weeks
10	carte destination	Two weeks
9	polaire	Two weeks
8	tongues	Two weeks
7	cadeau hotes	Two weeks
6	cles de la destination	Two weeks
5	cles de la maison	Two weeks
4	dentifrice	Two weeks
3	brosse a dent	Two weeks
2	brosse a cheveux	Two weeks
15	billets de train avion	Two weeks
16	sac a dos	Two weeks
17	manteau ou veste	Two weeks
21	laptop	Two weeks
23	access cards	Two weeks
24	underwear	Two weeks
25	tee shirts	Two weeks
26	water	Two weeks
27	planning	Two weeks
28	paper phone numbers	Two weeks
30	videos	Two weeks
29	casque musique	Two weeks
20	solar cream	Two weeks
19	sun glasses	Two weeks
18	check meteo	Two weeks
22	portfolio	Two weeks
78	Coupe circuit	Sailing trip
79	Miroir	Sailing trip
80	Garcette	Sailing trip
81	Couteau	Sailing trip
82	Compas	Sailing trip
83	Plein essence	Sailing trip
84	Gilets	Sailing trip
85	Etat bateau	Sailing trip
41	Chant	Sailing trip
47	Route	Sailing trip

46	GPS	Sailing trip
45	VHF	Sailing trip
44	Carte	Sailing trip
42	Route	Sailing trip
40	Pharmacie	Sailing trip
39	Skipper	Sailing trip
38	Second	Sailing trip
37	Theatre	Sailing trip
36	Cuisine	Sailing trip
48	Project management	Sailing trip
49	Ressources management	Sailing trip
50	Motor	Sailing trip
43	Funding	Sailing trip
31	Packaging and posting	Relocation
32	Flight	Relocation
33	Last day	Relocation
34	Move preparation	Relocation
35	Boat yearly maintenance	Relocation
66	Essayage	Good day
65	Douche	Good day
64	Baignade	Good day
63	Huile solaire	Good day
58	Ptit dej	Good day
59	Preparation cool	Good day
60	Move	Good day
61	Dejeuner	Good day
62	Journee au soleil	Good day
112	Destroy the big book	Daily
111	Check paiements chantiers	Daily
110	Pay your debts	Daily
109	Meteo	Daily
108	Oeil	Daily
107	Pieds	Daily
106	Dents	Daily
105	Ongles	Daily
113	Prendre la carte	Daily
57	dentifrice	Courses

0.2 Contacts

Contacts				
ID	Name	Rating	Town	Telephone
101	Wing	1000	HongKong	85296001395
108	Zazzy	900	Brest	33611037735
27	Flozio	850	Brest	33680938975
24	Fanch	800	Brest	33685769214

68	Mummy	800	Brest	33674340108
89	Sonia	600	Rennes	33612425946
83	Rico	550	Brest	33611037992
60	Maeva	500	Brest	33662575512
42	Jessie	500	Brest	33681775660
41	Jessica	500	Brest	699114929
23	Etienne	400	Brest	619144832
2	Armelle	400	Brest	33677134026
96	Tiprig	250	Paris	33663626188
22	Elise	250	????	33614921085
...
Total	8300			

0.3 Skills

Skills					
ID	Contact	Name	Rating	Experience	Reference
23	Fred	Football	1000	0	Louis
1	Fred	Project-management	850	0	Mark
2	Fred	Finance	700	0	Pete
3	Fred	Risk-management	550	0	Pete
4	Fred	Organisation	400	0	Phil
7	Fred	Career-development	250	0	Toto
9	Fred	Information-technology	100	0	Toto
13	Fred	Sports	90	0	Toto
...
Total			4502		

0.4 Aggregated tasks

Tasks		
Project	ROI	Complexity
Admin	110546	10
Climate camp	30000	4
Boat	15687	273
Friends	12601	29
CaMarchee	3200	53
Work	1000	2
IT	1000	35
Guitar	145	329
Finance	82	9
Plijadur	80	2

0.5 Charges

Cashflows			
Category	Debit	Credit	PnL
Cmb	6866	-963	-7829
Other	14467	0	-14467
Funding	12415	0	-12415
Debt	10321	0	-10321
Bank	8877	0	-8877
Food	8666	0	-8666
Cash	8011	0	-8011
Toxics	6121	0	-6121
Rent	3120	0	-3120
Telephone	1192	0	-1192
Car	918	0	-918
Transport	838	0	-838
Health	556	0	-556
Energy	489	0	-489
Home	451	0	-451
Boat	280	0	-280
...
Total	83588	89814	6226

0.6 Assets

Assets											
Type	Name	Maturity	Value	Return	Cost	InitPrice	vp	rp	mp	dv	PnL(R/V)
Boat	Acquisition	2013-01-07	17000	50	400	30000	72	0	3	56	0
Alfa	Acquisition	2013-01-07	3000	0	300	7900	12	0	2	37	0
Guitars	Acquisition	2013-01-07	350	0	47	700	1	0	0	50	0
Tvsamsung	Acquisition	2013-01-07	490	0	41	600	2	0	0	81	0
Motor	Acquisition	2013-01-07	500	49	20	600	2	0	0	83	0
...
	Total assets	93104	23408	7991	10267						-2276

0.7 Cashflows

Cashflows			
Category	Debit	Credit	PnL
Other	14467	0	-14467
Funding	12415	0	-12415
Debt	10321	0	-10321
Bank	8877	0	-8877
Food	8666	0	-8666
Cash	8011	0	-8011
Cmb	6866	-963	-7829
Toxics	6121	0	-6121
Rent	3120	0	-3120

Telephone	1192	0	-1192
...
Total	83588	89814	6226

0.8 Amazing Linux tools!

Free, sharable, reliable, powerful, worldwide support... See also there description on Joomla:
Joomla-information technology

Tools			
Tool	Rating	Experience	Link
Apache	14	14	
Php	13	13	
Perl	12	12	
Java	11	11	
Vi	10	10	
Jira	9	9	
Latex	8	8	
MySql	7	7	
Linux	6	6	
Scilab	5	5	
Clips	4	4	
SVN	3	3	
Hudson	2	2	
Gimp	1	1	
...
Total	105	105	