


## The Public Main Page of the Website (The Event record)

Many information items on the front page of the website can be changed by anyone with an Admin username. All items that change be changed through this method are circled in Blue below.



# New England Family History Conference

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*Please join us for our annual, FREE family history conference. Learn new research and organizational techniques, network with others and get to know your ancestors!!*

The annual New England Family History Conference will be held on **Saturday, March 26th, 2011** at the Franklin LDS chapel at 91 Jordan Road, Franklin, MA.

*Sponsored by the Hingham Stake of the Church of Jesus Christ of Latter-day Saints*

Beginning Genealogy, Creative ways to tell your Family History, Deeds and Probate, Census Records, African Americans in New England, Irish, Italian and British Research, LDS Migration Sources, New England Cemeteries, Mass State Archives, New Family Search (Beginning and Intermediate) and much more! For a complete list and short description of each class, click [here](#)


**Syllabus:** A full conference syllabus, with presenters' notes, is available for download from this website for free. Alternatively, you can purchase a paper copy of the syllabus. If you choose to download your syllabus, you will be notified, via email, when the syllabus becomes available. You will use your login information to access the download page. A paper copy of the syllabus is \$ **7.00** just select the number of syllabi when you register, have your payment postmarked on or before **Friday, March 12, 2011** and it will be included in your registration packet at the door.

**Lunch:** Lunch is offered for \$ **8.00**, as a fundraiser for the Foxboro Ward Youth Organization. We need to count how many lunches we need, so be sure to select your sandwich choice when you register and your name will be added to the lunch list. This year's lunch menu includes **Ham or Turkey Sandwich, fruit, chips, cookie, water.** To reserve your lunch, be sure payment for your lunch, \$ **8.00**, is mailed to us postmarked on or before **Friday, March 12, 2011**. If you prefer, there are also several restaurants near the church in Franklin.

**Time:** Registration will be from **8:15 am - 8:50 am**. The opening session will be from **9:00 am - 9:20 am**. The conference sessions will run from **9:30 am - 2:50 pm** and networking will be from **3:00 pm - 4:00 pm**. Click [here](#) to see an overview of the entire program.

**Networking:** Refreshments will be available while you network with the speakers and fellow Family Historians from **3:00 pm - 4:00 pm** immediately following the conference.

**Questions?** Email [nefamilyhistory@gmail.com](mailto:nefamilyhistory@gmail.com) or call **781-659-4702** or **508-472-5151**



1. Go to the Events list from the Admin page and click on the green number.

**Available Administration Functions**  
  
**Speaker and Presentation Mgmt**  
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[Edit Speaker Needs Checklist](#)  
[Create Roadshow Appointments](#)  
[Roadshow Appointment Participation](#)  
[Class Roster Emails](#)  
  
**Registration and Payment**  
[Payment Processing](#)  
[Payments Outstanding Email List](#)  
[Change Participant Password](#)  
[Change Speaker Password](#)  
  
**Other Reports**  
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2. Click on “hide text” and “hide images”, this will make it so you can see all of the events.

Home | Log out dianawild | Change pass

Block View Select an action... ▼

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sort | filter | column edits | delete rows | hide text | hide images

Delete	Year ↑	Name	Conference Date	Venue Name	Venue Address
<input type="checkbox"/>	2005	Foxboro Family History Conference	April 30, 2005	Foxboro LDS Church	76 Main St., Foxboro

3. Click on the year you are interested in looking at or editing.

Block View Select an action... ▼

Page: 1 of 1 (7 Items) Previous | Next First | Middle | Last All

sort | filter | column edits | delete rows | show text | hide images

Delete	Year ↑	Name	Conference Date	Venue Name	Venue Address
<input type="checkbox"/>	2005	Foxboro Family History Conference	April 30, 2005	Foxboro LDS Church	76 Main St., Foxboro
<input type="checkbox"/>	2006	Franklin Family History Conference	Saturday, April 8, 2006	Franklin LDS Church	91
<input type="checkbox"/>	2007	Franklin Family History Conference	Saturday, April 21, 2007	Franklin LDS Meetinghouse	91
<input type="checkbox"/>	2008	New England Family History Conference	Saturday, March 29, 2008	Franklin LDS Church	91
<input type="checkbox"/>	2009	New England Family History Conference 2009	Saturday, March 28th, 2009	Franklin LDS Church	91
<input type="checkbox"/>	2010	New England Family History Conference	Saturday, March 27, 2010	Franklin MA LDS Chapel	91
<input type="checkbox"/>	2011	New England Family History Conference	Saturday, March 26th, 2011	Franklin LDS chapel	91

Block View Select an action... ▼

4. Changing any data on this page has an impact on the main page. We eliminated the registration steps from the front page this year as they were only needed when this process was a little more complex.

Year	2011
Name	New England Family History Conference
Conference Date	Saturday, March 26th, 2011
Venue Name	Franklin LDS chapel
Venue Location	91 Jordan Road, Franklin, MA
Venue City	Franklin, MA
Conference Budget	\$0.00
Lunch Group Name	Foxboro Ward Youth Organization
Lunch Menu Text	Ham or Turkey Sandwich, fruit, chips, cookie, water
Reg Steps Text	<div>This year registration will be done online.<ul style="list-style-type: none"><li>• Go to "Login/Register"</li><li>• Create a username and password (remember this information in case you want to make changes later)</li><li>• Complete the registration form</li><li>• Acknowledge your email confirmation</li><li>• Select your desired conference classes</li><li>• Optionally, you may sign up for an Ancestors Road Show appointment</li><li>• Class changes can be made online until the close of Pre-Registration by logging back in to your account.</li></ul></div>
Pre Reg Close Date Text	Friday, March 12, 2011
Reg Mailing Address	Greg Stay, 17 Dutchess Road, Franklin MA 02038
General Email Address	<a href="mailto:nefamilyhistory@gmail.com">nefamilyhistory@gmail.com</a>
General Email Password	genealogy
General Phone Number	781-659-4702 or 508-472-5151
Speaker Bio Plc Due Date	
Presentation Abstract Due Date	
Syllabus Page Count Est Date	
Syllabus Price	\$7.00
Registration Opening Date	2011-01-18
Syllabus Insert Due Date	2011-01-31
Speaker Needs Due Date	
Registration Time	8:15 am - 8:50 am
Open Sess Time	9:00 am - 9:20 am
Conference Time	9:30 am - 2:50 pm
Networking Time	3:00 pm - 4:00 pm
Pub Relations Address	
Lunch Price	\$8.00
Main Page Summary	<div>Beginning Genealogy, Creative ways to tell your Family History, Deeds and Probate, Census Records, African Americans in New England, Irish, Italian and British Research, LDS Migration Sources, New England Cemeteries, Mass State Archives, New Family Search (Beginning and Intermediate) and much more!</div>

Main Page Image



5. The only data from this page that does not appear on the main page is the password for the conference email account and the address of the person to whom participants are to send payment. This will appear at the bottom of the individual's conference page but only if they have indicated that they would like to order a lunch or a syllabus.

## Diana Wild

First Name	Diana	Contact Info	
Last Name	Wild	Email	dianawild@gmail.com
Nametag Name	Diana Wild	Day Phone	4016585220
Username	dianaparticipant	Other Phone	4016585220
Gender	F	Address	
LDS Member	No	Line1	385 W. Wrentham Road
Purchased Items		City	Cumberland
Lunch Selection	Ham	State	RI
# Printed Syllabus	0	Zipcode	02864
Syllabus Only?	No		

Make Selections

### Conference Sessions

Currently selected:

None currently selected

Make Selection

### Ancestors Road Show

Start Time	End Time	Room	Speaker Name	Speaker Speciality
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### Optional Items and Payment Information

#### Optional Items

Item	Cost
0 syllabus	\$0.00
Ham sandwich	\$8.00
Payments Rec'd	\$00
Total Due	\$8.00

#### Pay by Mail

Please make checks payable to **FH Conference**

Send your check to:

Greg Stay, 17 Dutchess Road, Franklin MA 02038

Checks must be received by: Friday, March 12, 2011

Check Num	Date	Name On Check	Amount	Covers People
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6. To make changes click on "Modify" at the top of the page.

Modify

Select an action...

previous | next

Add Current Data to History Tables

## 2011

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Name	New England Family History Conference
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Venue Location	91 Jordan Road, Franklin, MA
Venue City	Franklin, MA
Conference Budget	\$0.00
Lunch Group Name	Foxboro Ward Youth Organization
Lunch Menu Text	Ham or Turkey Sandwich, fruit, chips, cookie, water

7. This will put the page in “modify” mode.

Properties

Save Changes

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Conference Budget \$	
Lunch Group Name	Foxboro Ward Youth Organization
Lunch Menu Text	Ham or Turkey Sandwich, fruit, chips, cookie, water
Reg Steps Text	<div>This year registration will be done online.<ul style="list-style-type: none"><li>* Go to "Login/Register"</li><li>* Create a username and password (remember this information in case you want to make changes later)</li><li>* Complete the registration form</li><li>* Acknowledge your email confirmation</li><li>* Select your desired conference classes</li></ul></div>
Pre Reg Close Date Text	Friday, March 12, 2011
Reg Mailing Address	Cross Street, 17 Dutton Road, Franklin, MA 02038