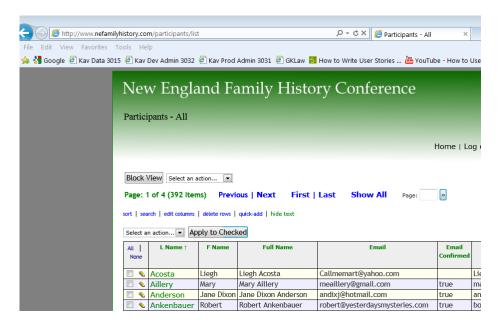
How to print the Participant Conference Schedules in a batch

This command renders every single Participant's schedule to your Browser. Depending on the speed of your internet connection, this could take a few seconds to several minutes. Because this command will tie up the user's browser and might confuse some users, this command is hidden from the typical admin user. Consider also that this process generates a file that is 300-400 pages long, this means most of a ream of paper and a lot of ink. It may make more sense to save the file and take it to Staples for printing.

Go to the Participants page



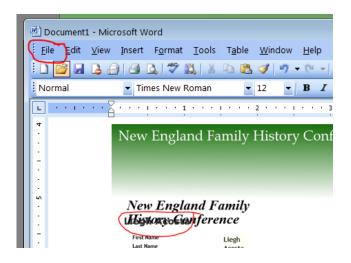
2. Click into the internet address field at the very top of the browser. Remove the word "list" and add "Print_my_page" (underscores matter). If you press enter now, you will get a sample set of 3 Participant Conference Schedules. This is just so you can see that it works.



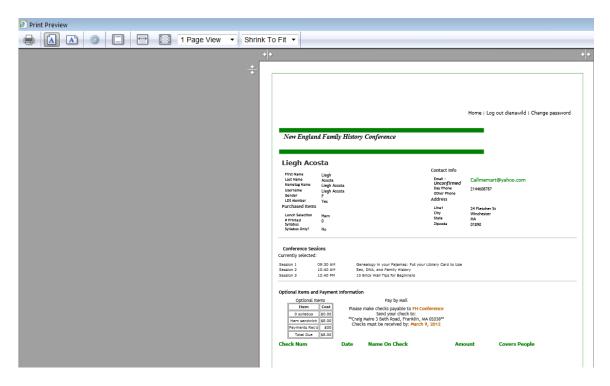
3. You will see this. Don't worry about the overlapping text, this is fixed when you print. Also notice that the scroll bar on the right takes up about 1/3 of the vertical scrolling space. This indicates that there are only a few pages to scroll through, i. e., 3 pages in this case.



4. To see the cleaned up version, go to the browser "File" menu, top right, and select "Print Preview"



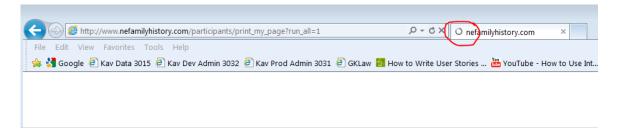
5. Now you will see this – the formatting is cleaned up and works well for printing.



6. You still only have a sample set of 3. To print the entire batch, go back to the internet address field at the top of the page, and add "?run_all=1". When you press "Enter" now, the entire batch will be generated. Again, depending on the speed of your computer's processor and the amount of memory you have, this could take several minutes.



7. This little circle will appear on the nefamilyhistory.com tab and will rotate as the file is being generated - this is assuming you are using the Microsoft Internet Explorer (IE). There will be a different indicator in a different browser (Firefox, Chrome, Safari, etc.)



8. When it stops, one very large file, with all the participant conference schedules, will be presented in your browser, ready for printing. It will look exactly like when you generated the sample of 3 pages except that the scroll bar is now very, very tiny at the top of the scroll space indicating that the scrolling space is much larger to allow for scrolling many more pages. When you print, each participant page will be printed on a different page.

