

Family History Conference Box Lunch Fundraiser - March 24, 2012										
Lunch begins at 11:40 am / set by 11:30 / meet at 10:00 to assemble										
Ordered during conference registration: 76 ham + 131 turkey + 2 veggie = 209 lunches										
Prepaid: 179 lunches										
Prepared: 84 ham & 142 turkey & 2 veggie = 228 (19 dozen) lunches										
Sold 205 to stake; gave 9 to missionaries; remaining 14 were eaten by YW/Leaders and taken home										
	<u>units needed</u>	<u>source</u>	<u>units per pkg</u>	<u>price per pkg</u>	<u>price per unit</u>	<u>pkgs needed</u>	<u>pkg purchased</u>	<u>total units</u>	<u>price</u>	<u>adjusted for leftovers kept/sold</u>
bag	228	Rest. Depot	250	\$37.08	\$0.15	0.91	1	250	\$37.08	\$33.82
napkin	228	donated								
plastic knives	228	donated								
wetnap	228	donated								
mint	228	Rest. Depot	441	\$5.33	\$0.01	0.52	1	441	\$5.33	\$5.33
mayo packet	228	Rest. Depot	200	\$7.21	\$0.04	1.14	1	200	\$7.21	\$7.21
mustard packet	228	Rest. Depot	500	\$6.86	\$0.01	0.46	1	500	\$6.86	\$3.13
Lays chips	228	Rest. Depot	50	\$11.79	\$0.24	4.56	5	250	\$58.95	\$53.76
fruit - pkg apple slices	228	BJs	10	\$4.49	\$0.45	22.80	24	240	\$107.76	\$107.76
water bottle	228	Costco	35	\$3.75	\$0.11	6.51	7	245	\$26.25	\$24.43
roll	84	Costco	12	\$2.79	\$0.23	7.00	7	84	\$19.53	\$19.53
ham*	252	Costco	42	\$9.99	\$0.24	6.00	6	252	\$59.94	\$59.94
croissant	144	Costco	12	\$5.99	\$0.50	12.00	12	144	\$71.88	\$71.88
turkey*	432	Costco	42	\$9.89	\$0.24	10.29	11	462	\$108.79	\$101.73
provolone**	228	Rest. Depot	256	\$34.21	\$0.13	0.89	1	256	\$34.21	\$30.47
lettuce	228	BJs		\$4.99		4.00	4		\$19.96	\$19.96
carrots		BJs		\$4.69		7.00	7		\$32.83	\$32.83
choc. chunk cookies	228	Costco	24	\$6.99	\$0.29	9.50	10	240	\$69.90	\$69.90
mini chocolate bars	228	BJs	157	\$9.99	\$0.06	1.45	2	314	\$19.98	\$19.98
snack bags for carrots	228	Target	100	\$2.49	\$0.02	2.28	2	200	\$4.98	\$4.98
bags for cookies	256	BJs	440	\$6.99	\$0.02	0.58	1	440	\$6.99	\$6.99
condiment bags	228	Rest. Depot	1000	\$14.47	\$0.01	0.23	1	1000	\$14.47	\$3.30
plastic wrap		on hand								
plastic gloves		on hand								
veggies for veggie sandwiches		Hannaford								\$3.85
labels for 'thnak you note'		donated								
*based on 3 oz. meat per sandwich; used Kirkland brand pre-sliced lunch meat that was easy to measure (and tasted good!)								total expenses	\$712.90	\$680.77
**one slice of cheese was .75 oz								price per lunch*	\$3.13	\$2.99

Lunch Fundraiser Expense Research

	GOAL: lunches	income	cost per lunch	Net revenue
	200	\$ 8.00	\$ 3.00	\$ 1,000.00

Lunch Contents

ham & provolone on kaiser roll or turkey & provolone on croissant
 chips box/bag
 fruit napkin
 variety of cookies wet wipe
 bottled water mint?

Price Comparisons

item	vendor	Qty	cost	cost each	
Mayo packets	Costco	200	\$ 8.99	\$ 0.045	
mayo packets	restaurant depot	200	\$ 6.99	\$ 0.035	
Mustard packets	Costco	500	\$ 5.99	\$ 0.012	
Mustard packets	restaurant depot	500	\$ 6.55	\$ 0.013	
Kraft bags	Paper Mart (cub)	250	\$ 48.50	\$ 0.194	
Kraft bags	Uline	250	\$ 49.00	\$ 0.196	
brown bags 8x4	restaurant depot	250	\$ 34.65	\$ 0.139	
8x6x2 1/2 take out box	Paper Mart	200	\$ 64.00	\$ 0.320	
Croissants (need to bake)	restaurant depot	60	\$ 30.19	\$ 0.503	
Croissants	Costco	12	\$ 5.99	\$ 0.499	
Kaiser Rolls	BJs	12	\$ 2.99	\$ 0.249	
Deli Rolls	Costco	12	\$ 2.79	\$ 0.233	
Poland Spring Water	Costco	35	\$ 4.89	\$ 0.140	
Kirkland Water	Costco	35	\$ 3.75	\$ 0.107	
Poland Spring Water	BJs	35	\$ 4.49	\$ 0.128	
Berkley & Jensen	BJs	35	\$ 3.69	\$ 0.105	
Cape Cod chips (.75 oz)	Costco	24	\$ 7.99	\$ 0.333	
Sunchips (1.5 oz bag)	Costco	30	\$ 11.39	\$ 0.380	
Lays (1 oz bag)	Restaurant Depot	50	\$ 11.79	\$ 0.236	
Lays (1 oz bag)	BJs	50	\$ 12.59	\$ 0.252	
Frito Lay (1.5oz assorted)	BJs	30	\$ 11.79	\$ 0.393	
Mints	BJs	290 ea	\$ 6.49	\$ 0.022	
Mints	restaurant depot	300	\$ 4.99	\$ 0.017	
Choco Chip Cookies	restaurant depot	45 each	\$ 24.71	\$ 0.549	
Choco Chunk Cookies	Costco	24	\$ 6.99	\$ 0.291	
Choco Chunk Cookies	BJs	24	\$ 6.99	\$ 0.291	
Honey Ham	Costco	42	\$ 9.99	\$ 0.238	3.80/lb
Honey Ham	Hannaford	16	\$ 4.99	\$ 0.312	
Sliced Turkey	Costco	42 1 oz slices	\$ 9.89	\$ 0.235	3.76 /lb
Deli turkey	Hannaford	16	\$ 5.99		
Sliced provolone	restaurant depot	256 3/4 oz slices	\$ 36.81	\$ 0.144	3.07 /lb
Sliced provolone	BJs	24 1 oz slices	\$ 6.49	\$ 0.270	4.32/lb
deli provolone	BJs deli				4.49/lb
Napkins	BJs	120	\$ 5.99	\$ 0.050	
Napkins	restaurant depot	250	\$ 13.07	\$ 0.052	
Sandwich Bags	WalMart	100	\$ 2.48	\$ 0.025	
Sandwich Bags	BJs	440	\$ 6.99	\$ 0.016	
Pink Lady Apples	BJs	12 each (5lb)	\$ 7.49	\$ 0.624	
Red Delicious	BJs	15 each (8lb)	\$ 6.99	\$ 0.466	
Oranges	BJs	17 each (8lb)	\$ 6.99	\$ 0.411	
sliced apple packages	BJs	10 each	\$ 4.49	\$ 0.449	
granny smith apples	restaurant depot	12 each (5 lb)	\$ 4.99	\$ 0.416	

TIMELINE for making lunches

During the Week: deliver non-perishables to church

Seminary: set up banquet tables in RS Room

Friday

10:30 AM Costco: pick up croissants, rolls, cookies, ham, turkey

afternoon Deliver food to church
clean kitchen counters, table and food trays
Pick up groceries for veggie sandwiches - tomato, peppers, eggplant, sprouts, carrots
Pick up apples at BJs

4:30 PM Girls unload car as they arrive
everyone wear gloves and hair back!
Sandwich assembly line:
 roll
 cheese
 meat
 lettuce
 wrap individually
Cookies
 one per ziplock bag
Carrots
 5-6 per snack size bag
Condiment packs
 sticker on outside
 napkin folded in half
 wet wipe
 mustard
 mayo
 knife
 mint
 chocolate
Lunch Bags
 pink ribbons on 84 Ham sandwich bags
 green ribbons on 2 Veggie sandwich bags
Put cookie and condiment pack in bags

9:00 PM GOAL for completion

Saturday

10:00 AM meet at Franklin
add remaining components to lunch bags:
 water bottle
 sandwich
 carrots
 apple slices
 chips

11:30 AM have lunches set up and ready to distribute

1:00 PM DONE!

Notes about Making the FHC Lunches

- 1 Added carrots to the lunch at the last minute; put 5-6 baby carrots in snack size ziplock baggie and used almost exactly 7 - 4lb bags of carrots
- 2 So we didn't have to deal with washing and drying lettuce, bought 1lb tubs of prewashed 'baby lettuces' at BJ's. Worked great! Got lettuce for about 60 sandwiches out of each tub - bought 4 and used about 3 1/2.
- 3 Put napkin, knife, mustard and mayo, wetnap, mint and mini candy bar in a glassine 'condiment' bag so they would not be floating all over the inside of the lunch bag.
- 5 Made a 'thank you note' and printed it on labels to stick on the outside of the glassine bag:
THANK YOU! Your lunch purchase will help the Young Women of the Plymouth Branch of the Church of Jesus Christ of Latter-day Saints pay the cost of their week-long summer camp. We appreciate your support and hope you enjoy your lunch, and your day at the New England Family History Conference!
- 6 Friday Night: made sandwiches, labeled and assembled 'condiment bags', put cookies in baggies and put carrots in baggies.
- 7 Friday night, put the cookies and bags of condiments inside the lunch bags and stacked them in boxes so there were two less things to assemble the next morning. A few of the cookies got broken; would wait and put them in with everything else next time.
- 8 Saturday morning at the church: assembled lunch bags to include: condiment packet, cookie, water bottle, sandwich, carrots, apples and chips.
- 9 Chose to buy packaged apple slices as the fruit - much easier than washing, drying and portioning grapes AND felt that whole fruit was too cumbersome and messy given the circumstances of the meal.
- 10 was short 28 mayo packets (and didn't want to buy another 200!)- asked if I could buy them at Panera and they gave them to me in exchange for making a donation in their children's hospital collection box
- 11 Got the the church about 3pm to set up the assembly line on Friday. Girls arrived and we started working about 4:50 pm. Took a 30 minute break for dinner (ordered pizza) and we were cleaned up with cars packed and leaving the church at 9pm.
- 12 Weather was too warm to leave sandwiches overnight outside. Divided sandwiches between Young and Howe fridges and everyone took all of the other components home and we reconvened Saturday at Franklin at 10am to finish assembling the lunches.
- 13 Saturday, distributed lunch from tables in each foyer at the church. Had 2 yw and an adult at each table taking tickets and giving lunches.
- 14 Tied a pink ribbon on the handle of the ham sandwiches and green ribbon for the veggies so they were easy to distinguish from the turkey
- 15 Used a brown 'kraft' bag with rope handles instead of a 'box' for the lunches. Bags were half the price and seem easier for the recipient to carry. Ran it by the FHC committee and they were fine with the change.

Feedback and suggestions for the future

- 1 Received great reports from the FHC attendees about the lunches. People really liked the apple slices and the thank you note (no one had ever done that before). Heard several time that it was the best lunch they'd had in all the years of the conference. Attendees also seemed to really liked the bag that we used - it was easier to carry and could be carried with them the rest of the day much more easily than the boxes.
- 2 Would recommend using all croissants next time. It made for a little nicer presentation and would make everything more uniform. Using rolls for the ham sandwiches did save money but overall, more croissants were used anyway. Would have cost only about \$22 more dollars to use all croissants.
- 3 Would package everything the same on Friday night but not bother putting anything in the lunch bag on Friday night. Wasn't really worth the time it saved since we had to be extra careful packing and transporting the lunch bags. Some of the cookies got broken in the process.
- 4 For ease of transporting the lunches I would suggest assembling them on Saturday morning even if the weather would be cool enough to 'refridgerate' the sandwiches. The bags were a lot easier to carry and distribute but because they don't stack, transporting is a challenge. Just transport all of the components and assemble onsite.
- 5 Took a little longer than we had planned for assembly on Saturday morning; cut it too close for comfort but we made it. Some people had traffic delays getting to Franklin which added to the tight timing. Would plan to arrive at 9:30 next time.

- 6 Good communication with FHC registration staff was essential to track numbers. Only glitch in system is that there was no way to know what the ham/turkey breakdown was for paid lunches. Had to guess based on the ratio ordered but it worked out ok in the end.
- 7 To reduce overall expenses, have the YW provide non-perishable things like the water, mints, plastic knives, sandwich bags, plastic wrap, napkins, etc. They don't all have to be the same and it's something small families can pick up at the store a little bit at a time.