

**IT For Kids****2 Months**

- Typing
- Ms-Paint
- Notepad
- Word Pad
- Power Point
- Ms-Word
- Games and Multimedia

**CCC****2 Months**

- Computer fundamental
- Typing (English, Hindi, Gujarati)
- Ms- paint
- Notepad
- Word Pad
- Ms-office
- Ms-Word
- Ms-Excel
- Ms-Power Point
- Internet
- Printing, Scanning
- CD/DVD Writing
- Use of Removable Devices
- Multimedia
- Theory

**CCC+****3 Months**

- Computer fundamental
- Typing (English, Hindi, Gujarati)
- Ms- paint
- Notepad
- Word Pad
- Ms-office
- Ms-Word
- Ms-Excel
- Ms-Power Point
- Ms-Access
- Internet
- Printing, Scanning
- CD/DVD Writing
- Use of Removable Devices
- Multimedia
- Theory

**Tally + Mircle****3 Months**

- Accounting Module
- Computer Fundamental
- Introduction To Tally
- Accounting Theory
- Voucher Entry
- Contra, Payment, Receipt, Sale, Purchase, Etc....
- Banking Transaction & BRS
- Interest Calculation
- Year Ending Entries
- Inventory Module
- Inventory Creation
- Reject Inward /Outward
- Stock Transfer
- Manufacturing Journal
- Price Level
- Multiple Godown
- Stock Valuation Method
- Smart Module
- Multi Currency
- Payroll System
- Cost Center
- Budget & Controls
- Additional Cost on Purchase
- POS Invoice
- Taxation Module
- VAT
- Service Tax
- Dealer Excise
- GST
- Goods & Service Tax (GST)
- Single Slab
- Multiple Tax Slabs
- GST Configuration in Group Level
- Enabling Auto-Billing in Tally
- Recording GST Services
- Recording GST Expenses
- Recording Assets
- GST Computation and Adjustments
- Learn GSTR-1 Tables
- GSTR-1, GSTR-2 & 2A, GSTR-3B
- E-way Bill
- Registration
- Generate, Update and Cancel
- Special Features
- Print Customisation
- Cheque Printing
- Regional Language
- Internet

Develop  
**SKILLS**  
QUICKLY with This  
**SHORT Courses**

**Graphics Design****4 Months**

- Photoshop
- Introduction
- Path, Layer, Channels & Tool Box
- Color & Adjustment, Shapes
- Text Layer Styles
- Selections & Masking
- Smart Objects
- Transform & Distort
- Retouching
- Blending Modes
- Photo Mixing With Special Effects
- Wedding Album, Filters
- Logo Creation
- Web Banners
- Photo Manipulations
- Graphic Design Work
- Create GIF Animations
- Create Website Mockups
- Illustrator
- Introduction
- Drawing In Illustrator
- Working with Fonts
- Creating Typography
- Layers & Masking
- Colors and Color Theory
- Creating Effects & Patterns
- Working with Brushes
- Creating New Brush
- Coral Draw
- Typing (Gujarati, Hindi, English)
- Workspace, Tool Box
- Creating New Objects And Shapes
- Transforming Object
- Drawing & Editing Tools
- Align & Distribution
- Various Text And Image Effects
- Text on Paths, Circle, Object
- Power Clip & Rollover Effects
- Filters And Brushes
- Creating Logos
- Visiting Cards
- Board & Banners
- Invitation Card, Wedding Card
- Brochure & Leaflet Design
- Creating Vector Graphics
- Geometric Grid & Artwork
- Creating Isometric Images
- 3D Material Design
- Export in other formats
- Creating Logos
- Visiting Cards
- Brochure & Leaflet Design
- Creating Vector Graphics
- Creating Portfolio

**C Language****3 Months**

- Introduction
- Basic Data Types & Enum Data Types
- Variable, Constants & Format Specifier
- Operator And Expression
- Arithmetic
- Assignment
- Relational
- Increment & Decrement
- Logical
- Bitwise
- Control Flow Statement And Syntax
- If, If Else, If Else If, Switch...Case
- Nested If
- Goto, Upward & Downward Jump
- Loops (For, While, Do while)
- Nesting of Loop
- Array (Single & Multidimensional)
- Library Functions
- Char Function
- Math Function
- Other Various Function
- User Define Functions
- With Args, With Return
- With Args, Without Return
- Without Args, Without Return
- Without Args, With Return
- Pointers
- Structures & Union
- File input & Output
- Debugging
- Theory

**CPP****2 Months**

- Introduction of OOP
- C++ Basics
- Class
- Object
- Constructor
- Destructor
- Inheritance
- Polymorphism
- Abstract class
- Abstract Method
- Static Method
- Method Overloading
- Inline Method
- Virtual Method
- Operator Overloading
- Dynamic Memory Allocation
- File Handling

**AutoCAD****3 Months**

- Creating Basic Drawing
- Manipulating Objects
- Drawing with Layers
- Altering Objects
- Working with Layouts
- Annotating Drawing & Text
- Hatching Objects
- Working with Reusable Contents
- Plotting your Drawing
- 3D Modeling Workspace
- 3D objects from 2D Polylines
- Materials & Lighting
- Rendering

**Diploma in Computer Application****8 Months**

- Computer Organization & Fundamental of Operating System
- Office Automation
- CCC
- Ms -Office
- Web Designing Tools
- HTML
- CSS, Bootstrap
- Advanced Accounting System
- Tally Prime
- Mircle
- Desktop Publishing
- Photoshop
- Corel draw

**Post Graduate Diploma in Computer Application****1 Year****Semester-1**

- Computer Organization & Fundamental Of Operating System
- Computer Programming & Programming Methodology
- C Language
- Office Automation
- CCC
- Ms-Office
- Web Designing Tools
- HTML
- Dream Weaver
- Advanced Accounting System
- Tally Prime
- Miracle

**Semester 2**

- Object Oriented Programing
- C++
- Web Based Programing
- CSS
- Java script
- PHP
- Soft Skill
- Spoken English

**Spoken English****2 Months**

- Article
- Noun
- Pronoun
- Adjective
- Verbs
- Preposition
- Conjunction
- Demonstration
- Part of 'To be'
- Want, Need & Like
- Infinitive Verb
- Command Sentence
- Continuous Action
- Phrasal Verbs
- Phrases
- Conversation
- Q&A Sessions
- Presentation Skill
- Group Discussion
- Interview Skill
- Tenses
- Active & Passive
- Narration



YOUR  
**DREAM JOB**  
IS WAITING FOR YOU

