# **CURRICULUM VITAE**

#### Mudra

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# **SUMMARY**

A versatile and analytic individual with a practical hands-on approach, aimed at achieving results to benefit the company in terms of high revenues and increased customer base. Excellent presentation skills and a strong ability to quickly establish rapport with people from diverse backgrounds.

### CAREER OBJECTIVE

I am seeking an opportunity in a company where I can use my experience and education to help the company meet and surpass its goals.

### **SKILLS**

Critical Thinking, Flexibility, Communication., Teamwork, Organization, Creativity., Emotional Intelligence

**Basic knowledge of Computer** 

### **EXPERIENCE**

From: Apr-2013 Office Assistant

Life care health center

Multitasking, customer handling, tele calling, Ledger maintenance.

From: Jul-2014 Office Assistant

**Cherish Health Center** 

Multitasking skills

Jul-2015 - Jul-2020

Naturopath, Yoga trainer, Acupressure, All treatment according to disease.

### Holistic health practitioner since 2015

My motive is give Happiness and healthy lifestyle

### **EDUCATION**

Degree/Course

MA in Yoga

#### **BA in Arts**

Maharishi Dayanand University

Diploma in Hair and skin Care

Industrial Training Institute,

**Diploma in Naturopathy and Yoga** 

Sevakram Naturopathy Institute,

**Vocational Certificate In Yoga** 

National Institute of Open Schooling,

## **Diploma in Nutrition and Health Education**

Indra Gandhi Open University,

### Diploma in Holistic health and wellness

Bhartiya Vidya Bhavan Institute,

# **STRENGTHS**

Hard working Honest

# **AREAS OF INTERESTS**

Helping People's

# **HOBBIES**

Helping people Watching Discovery channel Give Happiness

# **PERSONAL DETAILS**

**Address** 

Gurgaon, Haryana, 122001

Gender Female
Nationality Indian
Marital Status Single

Languages Known Hindi, English

# **DECLARATION**

I hereby declare that all the details furnished here are true to the best of my knowledge and belief.

Mudra