

Grace Freeman

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I strive to achieve valuable skills through obtaining rewarding positions that enable me to build on my work experience as a creative professional and well-rounded individual.

Education

BACHELOR'S DEGREE | GRADUATING SPRING 2017 | MICHIGAN STATE UNIVERSITY

- Major: Media and Information (Interactive & Social Media Concentrate)
- Minor in Graphic Design
- Member of the Design Team for MSU Theater Program FS2015

HIGH SCHOOL DIPLOMA | 2013 GRADUATE | ELK RAPIDS HIGH SCHOOL

- Member of the National Art Honors Society
- Graduated with honors achievement

Skills

- Proficient in Microsoft Office
- Adobe Illustrator CS5
- Familiar with raw HTML5 coding and Adobe Dreamweaver
- Proficient in Wix, Weebly & Wordpress web design programs
- Beginner experience with Final Cut Pro & professional grade camerawork
- Fine Art & Painting Skills
- Works well in groups or teams

Experience

COMMUNICATIONS INTERN | AMERICORPS: THE POWER OF WE CONSORTIUM | WINTER 2016

5303 S CEDAR ST. LANSING, MI 48824
(517) 803-6345 SUPERVISOR: ANDREA VILLANUEVA

- Website design, event coordination, media capture, volunteer recruitment, design of pamphlets, infographics and posters, creative problem solving

MSU STUDY ABROAD | MUSIC, ART AND LANGUAGE | SUMMER 2016

BREGENZ, AUSTRIA

PROFESSORS: MICHAEL TEAGER & D'ANN DESIMONE

- Traveled to Germany, Austria, Italy and Switzerland, studied the 20th century Vienna Secession artist's movement, studied classical music and opera culture, discussed the significance of censorship and ethics in Europe during WWII era

SALES ASSOCIATE | NIFTY THINGS | 2014 - 2016

144 RIVER ST, ELK RAPIDS, MI 49629
(231) 264-6420 SUPERVISOR: DONNA FIFELSKI

- Maintaining inventory, pricing items, floor sales, making transactions, answering phones, communicating with customers, opening and closing store including closing down register

CHECKOUT PERSONEL | MSU LIBRARY | 2014 - PRESENT

366 W CIRCLE DR, OKEMOS, MI 48864
(517) 353-8700 SUPERVISOR: MARK ANDREWS

- Checking in and Checking out books, maintaining inventory, assisting the public, applying advanced filing and organizational techniques, following strict protocol, data entry