

## TRIAL BALANCE

A Trial Balance is a bookkeeping or accounting report that lists the balances in each of an organization's general ledger accounts. A listing of the accounts in the general ledger along with each account's balance in the appropriate *debit* or *credit* column. The *total* of the amounts in the debit column should equal the total of the amounts in the credit column. Change the **Branch**, **Date Range (Start Date and End Date)** as filters for the report (Figure 1). Click the **Export Button** to save the report to an Excel File (Figure 2), and **Email Button** to email the excel file to the designated address in the **Settings** -> **Email Report Settings**.

Figure 1

Export Trial Balance

\* This report uses all branches/departments .

Branch :  
Admin

Period Start :  
01/01/2019

Period End :  
12/31/2019

Export to Excel EMAIL Close

Figure 2

	A	B	C	D
1	JDEV OFFICE SOLUTIONS INC.			
2	4776 Montang Ave., Service Rd, Diamond Subd., Balibago, Angeles City			
3	jdevtechsolution@gmail.com			
4	0955-283-3018			
5				
6	<b>Trial Balance</b>			
7	01/01/2019 to 12/31/2019			
8				
9				
10	<b>Asset</b>	<b>Dr</b>	<b>Cr</b>	<b>Balance</b>
11	<b>Current Assets</b>			
12	Cash on Hand	668,350.00	132,705.00	535,645.00
13	Cash in Bank - GRB	650,000.00	209,500.00	440,500.00
14	Petty Cash Fund	23,500.00	13,000.00	10,500.00
15	Revolving Fund	0.00	0.00	0.00
16	Account Receivable	71,205.00	12,000.00	59,205.00
17	Work In Process Inventory	26,520.00	0.00	26,520.00
18	Purchases	37,000.00	0.00	37,000.00
19	<b>Sub-Total :</b>	<b>1,476,575.00</b>	<b>367,205.00</b>	<b>1,109,370.00</b>
20				
21	<b>Non-Current Assets</b>			
22	Furniture and Fixture	175,000.00	0.00	175,000.00
23	Accumulative Depreciation	0.00	0.00	0.00
24	Computer and Electronic Equipment	0.00	0.00	0.00
25	Appliances and Other Electronic Gadgets	0.00	0.00	0.00
26	<b>Sub-Total :</b>	<b>175,000.00</b>	<b>0.00</b>	<b>175,000.00</b>

27				
28	<b>Liability</b>			
29	<b>Current Liabilities</b>			
30	Liability	0.00	0.00	0.00
31	Long Term Loan	0.00	0.00	0.00
32	Short Term Loan	0.00	0.00	0.00
33	Account Payable - Trade Supplier	55,500.00	298,020.00	242,520.00
34	Withholding Tax Payable	0.00	20,000.00	20,000.00
35	<b>Sub-Total :</b>	<b>55,500.00</b>	<b>318,020.00</b>	<b>262,520.00</b>
36				
37	<b>Capital</b>			
38	<b>Owners Equity</b>			
39	Capital - Equity	0.00	663,000.00	663,000.00
40	Retained Earnings	0.00	0.00	0.00
41	<b>Sub-Total :</b>	<b>0.00</b>	<b>663,000.00</b>	<b>663,000.00</b>
42				
43	<b>Income</b>			
44	<b>Income</b>			
45	Sales	0.00	643,350.00	643,350.00
46	Function Income	0.00	12,000.00	12,000.00
47	Advance Sales	0.00	0.00	0.00
48	<b>Sub-Total :</b>	<b>0.00</b>	<b>655,350.00</b>	<b>655,350.00</b>
49				
50	<b>Expense</b>			
51	<b>Operating Expense</b>			
52	Expenses	0.00	0.00	0.00
53	Purchases Expense - Raw Materials	72,500.00	0.00	72,500.00
54	Electric and Power Consumption	0.00	0.00	0.00
55	Professional Fee	224,000.00	0.00	224,000.00
56	<b>Sub-Total :</b>	<b>296,500.00</b>	<b>0.00</b>	<b>296,500.00</b>
57				
58		<b>2,003,575.00</b>	<b>2,003,575.00</b>	<b>0.00</b>