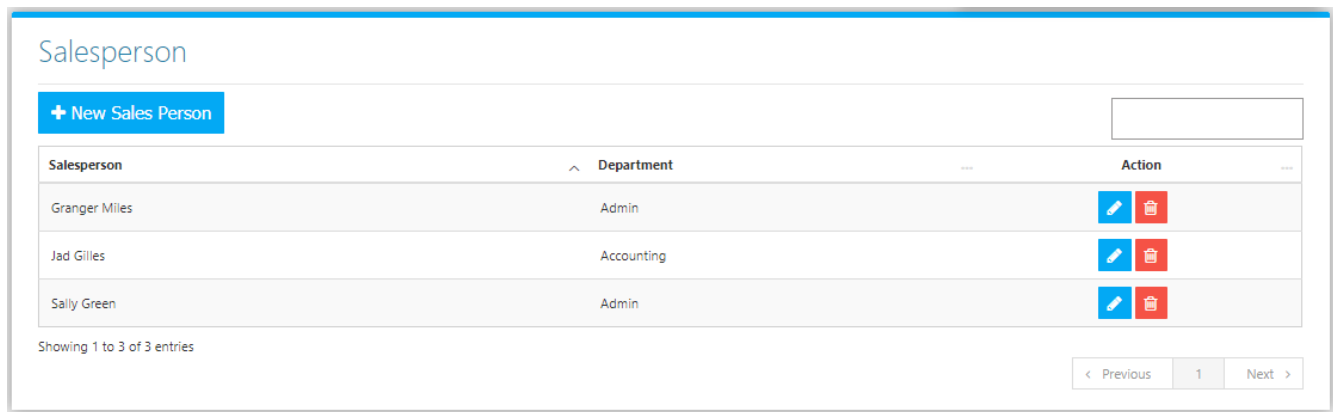








SALESPERSON MANAGEMENT

Listed on the Figure 1 are Salespersons created in the Accounting System. These salespersons are used in the Sales Modules, both Sales and Cash Invoices.

Figure 1

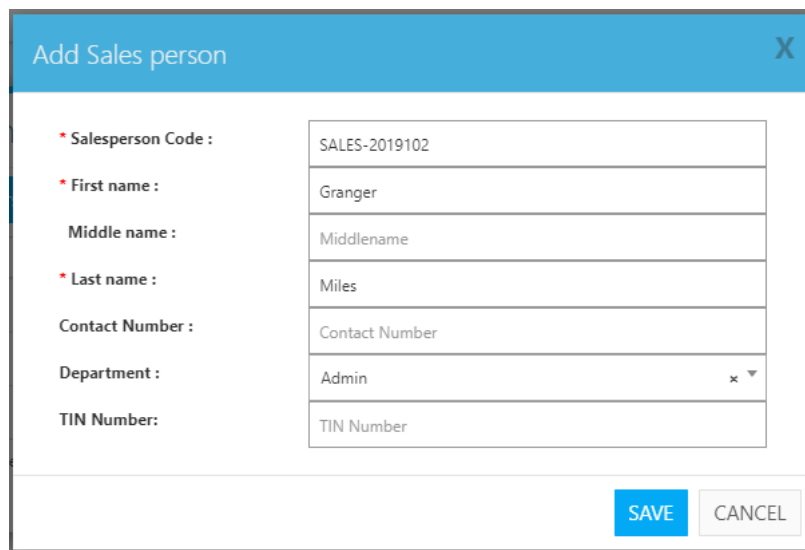


The screenshot shows a web interface titled "Salesperson". At the top left is a blue button labeled "+ New Sales Person". Below it is a table with three columns: "Salesperson", "Department", and "Action". The table contains three rows of data. Below the table, it says "Showing 1 to 3 of 3 entries". At the bottom right, there are navigation buttons: "< Previous", "1", "Next >".

Salesperson	Department	Action
Granger Miles	Admin	 
Jad Gilles	Accounting	 
Sally Green	Admin	 

Use the **Search Field** to search for the information from inside the table. Click the **Trash Button** to delete, **Pencil Button** to edit. Click the **New Sales Person Button** to create. Fill the form (*Figure 2*) and click the **Save Button** to save.

Figure 2



The screenshot shows a form titled "Add Sales person" with a close button (X) in the top right corner. The form contains the following fields:

- * Salesperson Code : SALES-2019102
- * First name : Granger
- Middle name : Middlename
- * Last name : Miles
- Contact Number : Contact Number
- Department : Admin (dropdown menu)
- TIN Number: TIN Number

At the bottom right, there are two buttons: "SAVE" (blue) and "CANCEL" (grey).