AUDIT TRAIL

An **Audit Trail** (also called Audit Log) is a security-relevant chronological record, set of records, and/or destination and source of records that provide documentary evidence of the sequence of activities that have affected at any time a specific operation, procedure, or event. Change the **Transaction Type** *(System Modules),* **Record Type** *(Add, Edit, Delete, etc.),* **User Account** *(All, or Individual),* and **Date Range** *(From and To)* to filter shown trail in *Figure 1*.

Figure 1

Transaction Date	Transaction Type	Record Type	Log Description	User
2019-02-18 10:57:23	User Accounts	Log In	User Log in: System Administrator	System Administrator
2019-02-18 10:58:34	Cash Receipt Journal	Create	Created Cash Receipt Journal Entry TXN-20190218-60	System Administrator
2019-02-18 11:04:12	Purchase Journal	Create	Created Purchase Journal Entry TXN-20190218-61	System Administrator
2019-02-18 11:08:38	Cash Disbursement	Create	Created Cash Disbursement Entry TXN-20190218-62	System Administrator
2019-02-18 11:11:41	General Journal	Create	Created General Journal TXN-20190218-63	System Administrator
2019-02-18 12:05:15	Supplier Management	Create	Created a Supplier: ID Factory Inc	System Administrator
2019-02-18 14:04:56	Customer Management	Create	Created a new customer: None	System Administrator
2019-02-18 14:07:27	Customer Management	Create	Created a new customer: None	System Administrator
2019-03-06 09:42:54	User Accounts	Log In	User Log in: System Administrator	System Administrator
2019-03-06 09:43:47	Issuance to Department	Create	Created Issuance No: TRN-20190306-3	System