MONTHLY PERCENTAGE TAX RETURN - BIR FORM 2551M

Listed in the *Figure 1* are the Monthly Percentage Tax Returns created. Change the **Year** filter the list. Click the **+ Button** to show the details of the sales (*Figure 2*). Click the **Print Button** below to print the sales details (*Figure 3*). Click the **Print button** located at the *right corner* to print the form together with the details of the sales as shown in the *Figure 4* which can be printed and saved as a PDF File.

Figure 1

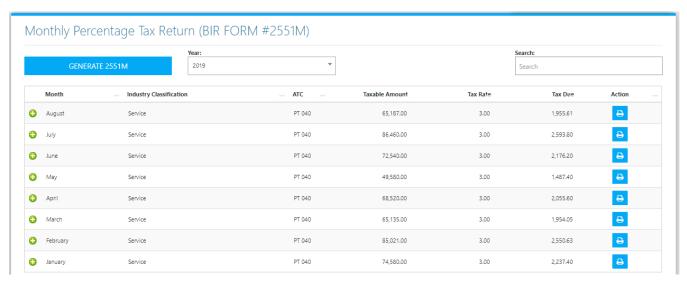


Figure 2

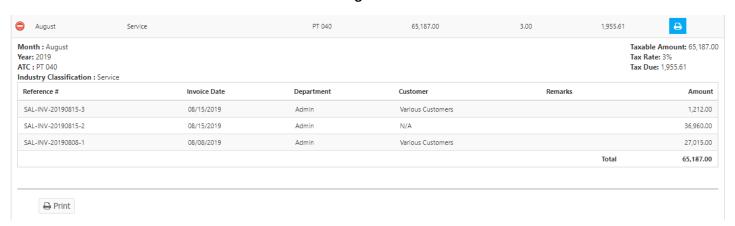


Figure 3

Monthly Percentage Tax Return (BIR FORM #2551M)

Month: August Taxable Amount: 65,187.00

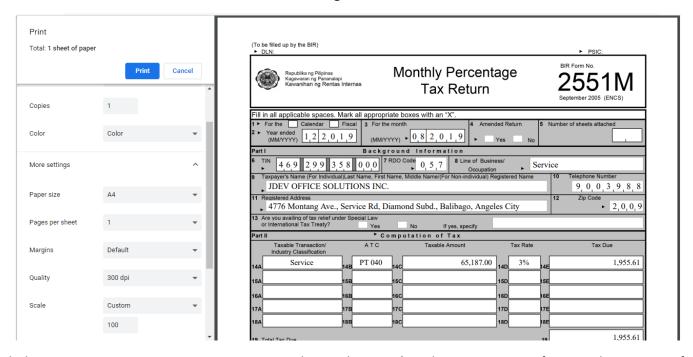
 Year: 2019
 Tax Rate: 3%

 ATC: PT 040
 Tax Due: 1,955.61

Industry Classification: Service

Reference #	Invoice Date	Department	Customer	Remarks	Amount
SAL-INV-20190815-3	08/15/2019	Admin	Various Customers		1,212.00
SAL-INV-20190815-2	08/15/2019	Admin	N/A		36,960.00
SAL-INV-20190808-1	08/08/2019	Admin	Various Customers		27,015.00
				Total	65,187.00

Figure 4



Click the **Generate 2551M Button** to create new. Change the **Month** and **Year** to your preference, then Invoices from Sales, and Cash Invoices that are *already finalized and posted in the Accounting* will be listed to compute the *Taxable Amount*, and *Taxable Due*. Click the **Save Button** when finished.

