






RECONCILIATION HISTORY

A **Bank Reconciliation** is the process of matching the balances in an entity's accounting records for a cash account to the corresponding information on a bank statement. The goal of this process is to ascertain the differences between the two, and to book changes to the accounting records as appropriate. Listed Below in the *Figure 1* are the processed Bank Reconciliations.

Figure 1

Reconciliation History			
			<input type="text" value="Search History"/>
	Date Reconciled	Account Title	Reconciled by
	10/16/2018	Cash In Bank - GRB	System Administrator
	10/16/2018	Cash In Bank - GRB	System Administrator
	10/16/2018	Cash In Bank - GRB	System Administrator
	10/18/2018	Cash In Bank - GRB	System Administrator
	08/06/2019	Cash In Bank - GRB	System Administrator
Showing 1 to 5 of 5 entries			
			< Previous 1 Next >

Clicking the **Print Button** will open the transaction/Bank Reconciliation as shown in *Figure 2*. It can be printed and downloaded as pdf.

Figure 2



Bank Reconciliation

08/06/2019

Balance as per Bank		P130,000.00
Add: Deposit in Transit		<u>7,774.00</u>
		137,774.00
Less Outstanding Checks:		
No. 0000000012312 issued on July 23	<u>P25,000.00</u>	
		<u>25,000.00</u>
Adjusted Bank Balance		<u>P112,774.00</u>
Balance as per Books		P112,921.00
Add:		
Interest Income from Bank	P3.00	
Note Receivable Collection from Bank	<u>0.00</u>	
		<u>3.00</u>
		112,924.00
Less:		
NSF Check	P0.00	
Bank Service Fee	50.00	
Check Printing Charge	<u>100.00</u>	
		<u>150.00</u>
Adjusted Book Balance		<u>P112,774.00</u>