

ACCOUNT SUBSIDIARY

A **Subsidiary Account** is an account that is kept within a subsidiary ledger, which in turn summarizes into a control account in the general ledger. A subsidiary account is used to track information at a very detailed level for certain types of transactions, such as accounts receivable, and accounts payable. Change the **Account Title**, **Transaction Type**, **Date Range (Start Date and End Date)** as filters for the report (Figure 1).

Two options are available for **Transaction Type**:

Selected Account Only – Transactions of the Account.

*Include Transactions of Main Account – Transactions of the Account with the Transactions of its **Parent** or **Child**.*

Click the **Print Report Button** to print (Figure 2), **Export Button** to save the report to an Excel File (Figure 3), and **Email Button** to email the excel file to the designated address in the **Settings -> Email Report Settings**.

Figure 1

Account Subsidiary

Account * :
Cash on Hand

Transactions :
Selected Account only

Period Start * :
08/01/2019

Period End * :
08/08/2019

Print Report
Export
Email

| Date | Txn # | Account | Main | Particular | Memo | Debit | Credit | Balance |
|------------|-----------------|--------------|--------------|---|------|------------|-----------|------------|
| 08/01/2019 | TXN-20190808-93 | Cash on Hand | Cash on Hand | Everest Industries (Customer) | | 135,620.00 | 0.00 | 135,620.00 |
| 08/02/2019 | TXN-20190806-80 | Cash on Hand | Cash on Hand | Fornax Facility Supplies and Services Inc. (Supplier) | | 0.00 | 55,500.00 | 80,120.00 |
| 08/07/2019 | TXN-20190807-83 | Cash on Hand | Cash on Hand | Everest Industries (Customer) | | 5,500.00 | 0.00 | 85,620.00 |
| 08/07/2019 | TXN-20190807-84 | Cash on Hand | Cash on Hand | Everest Industries (Customer) | | 6,500.00 | 0.00 | 92,120.00 |
| 08/07/2019 | TXN-20190807-85 | Cash on Hand | Cash on Hand | Everest Industries (Customer) | | 0.00 | 13,500.00 | 78,620.00 |
| 08/07/2019 | TXN-20190807-89 | Cash on Hand | Cash on Hand | Everest Industries (Customer) | | 365,500.00 | 0.00 | 444,120.00 |
| 08/07/2019 | TXN-20190807-92 | Cash on Hand | Cash on Hand | POS Hardware Solutions (Supplier) | | 0.00 | 18,000.00 | 426,120.00 |

Showing 1 to 7 of 7 entries

Figure 2

PERIOD : 08/01/2019 to 08/08/2019

ACCOUNT SUBSIDIARY REPORT

Account: Cash on Hand

| Txn Date | Txn # | Particular | Memo | Remarks | Posted by | Debit | Credit | Balance |
|------------|-----------------|---|------|--|----------------------|------------|-----------|------------|
| 08/01/2019 | TXN-20190808-93 | Everest Industries (Customer) | | | System Administrator | 135,620.00 | 0.00 | 135,620.00 |
| 08/02/2019 | TXN-20190806-80 | Fornax Facility Supplies and Services Inc. (Supplier) | | Payment Deposit for P-INV-20190802-24 and P-INV-20190801-22 to | System Administrator | 0.00 | 55,500.00 | 80,120.00 |
| 08/07/2019 | TXN-20190807-83 | Everest Industries (Customer) | | | System Administrator | 5,500.00 | 0.00 | 85,620.00 |
| 08/07/2019 | TXN-20190807-84 | Everest Industries (Customer) | | | System Administrator | 6,500.00 | 0.00 | 92,120.00 |
| 08/07/2019 | TXN-20190807-85 | Everest Industries (Customer) | | | System Administrator | 0.00 | 13,500.00 | 78,620.00 |
| 08/07/2019 | TXN-20190807-89 | Everest Industries (Customer) | | | System Administrator | 365,500.00 | 0.00 | 444,120.00 |
| 08/07/2019 | TXN-20190807-92 | POS Hardware Solutions (Supplier) | | | System Administrator | 0.00 | 18,000.00 | 426,120.00 |

Figure 3

| | A | B | C | D | E | F | G | H | I |
|----|--|-----------------|---|----------------------------|----------------|----------------------|--------------|---------------|-------------------|
| 1 | JDEV OFFICE SOLUTIONS INC. | | | | | | | | |
| 2 | 4776 Montang Ave., Service Rd, Diamond Subd., Balibago, Angeles City | | | | | | | | |
| 3 | (045) 900-3988 / 0955-283-3018 | | | | | | | | |
| 4 | jdevtechsolution@gmail.com | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | PERIOD: 2019-08-01 to 2019-08-08 | | | | | | | | |
| 7 | | | | | | | | | |
| 8 | ACCOUNT SUBSIDIARY REPORT | | | | | | | | |
| 9 | | | | | | | | | |
| 10 | ACCOUNT: Cash on Hand | | | | | | | | |
| 11 | | | | | | | | | |
| 12 | Txn Date | Txn # | Particular | Memo | Remarks | Posted by | Debit | Credit | Balance |
| 13 | 08/01/2019 | TXN-20190808-93 | Everest Industries (Customer) | | | System Administrator | 135,620.00 | 0.00 | 135,620.00 |
| 14 | 08/02/2019 | TXN-20190806-80 | Fornax Facility Supplies and Services Inc. (Supplier) | Payment Deposit for P-INV- | | System Administrator | 0.00 | 55,500.00 | 80,120.00 |
| 15 | 08/07/2019 | TXN-20190807-83 | Everest Industries (Customer) | | | System Administrator | 5,500.00 | 0.00 | 85,620.00 |
| 16 | 08/07/2019 | TXN-20190807-84 | Everest Industries (Customer) | | | System Administrator | 6,500.00 | 0.00 | 92,120.00 |
| 17 | 08/07/2019 | TXN-20190807-85 | Everest Industries (Customer) | | | System Administrator | 0.00 | 13,500.00 | 78,620.00 |
| 18 | 08/07/2019 | TXN-20190807-89 | Everest Industries (Customer) | | | System Administrator | 365,500.00 | 0.00 | 444,120.00 |
| 19 | 08/07/2019 | TXN-20190807-92 | POS Hardware Solutions (Supplier) | | | System Administrator | 0.00 | 18,000.00 | 426,120.00 |