TACCOUNTS

The T Accounts report shows the transactions of an account represented in a company's general ledger. A T-account allows an accounting professional to manually calculate the balance of a specific account in a quick and efficient manner. Change the **Date Range** (Start Date and End Date) as filters for the report (Figure 1). The report is categorized based on the **types of book** the records namely: General Journal, Cash Disbursement, Purchase Journal, Sales Journal, Petty Cash Journal, and Cash Receipt Journal. There are two types of generated reports: **detailed**, and **summary**. The **Detailed** contains the detailed debit and credit entries for each transaction, while the **Summary** sums the amounts of the same Account Titles. Both of these can be printed, exported to excel file, and emailed to the designated address in the **Settings** -> **Email Report Settings**.

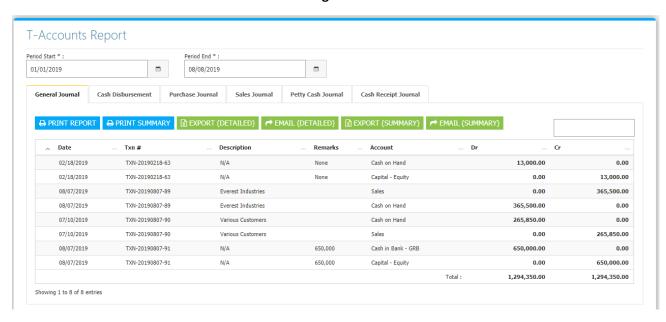


Figure 1

Figure 2 Detailed Report - Print



T-ACCOUNT (GENERAL JOURNAL) Date: 01/01/2019 to 08/08/2019

Txn #	Date	Particular	Remarks	Account	Dr	Cr
TXN-20190218-63	02/18/2019	N/A	None	Cash on Hand	13,000.00	0.00
TXN-20190218-63	02/18/2019	N/A	None	Capital - Equity	0.00	13,000.00
TXN-20190807-89	08/07/2019	Everest Industries		Sales	0.00	365,500.00
TXN-20190807-89	08/07/2019	Everest Industries		Cash on Hand	365,500.00	0.00
TXN-20190807-90	07/10/2019	Various Customers		Cash on Hand	265,850.00	0.00
TXN-20190807-90	07/10/2019	Various Customers		Sales	0.00	265,850.00
TXN-20190807-91	08/07/2019	N/A	650,000	Cash in Bank - GRB	650,000.00	0.00
TXN-20190807-91	08/07/2019	N/A	650,000	Capital - Equity	0.00	650,000.00
	Total:				1,294,350.00	1,294,350.00

Figure 3 Detailed Report – Exported to Excel

4	Α	В	С	D	E	F	G
1 JDE	V OFFICE SOLUTION	ONS INC.					
2 477	4776 Montang Ave., Service Rd, Diamond Subd., Balibago, Angeles City						
3 (045	5) 900-3988 / 0955	-283-3018					
4 jdev	jdevtechsolution@gmail.com						
5							
6 T-A	CCOUNT (GENERA	AL JOURNAL)					
7 Date	e: 01/01/2019 to 0	8/08/2019					
8							
9 Txn	#	Date	Particular	Remarks	Account	Dr	Cr
10 TXN	N-20190218-63	02/18/2019	N/A	None	Cash on Hand	13,000.00	0.00
L1 TXN	N-20190218-63	02/18/2019	N/A	None	Capital - Equity	0.00	13,000.00
L2 TXN	N-20190807-89	08/07/2019	Everest Industries		Sales	0.00	365,500.00
L3 TXN	N-20190807-89	08/07/2019	Everest Industries		Cash on Hand	365,500.00	0.00
L4 TXN	N-20190807-90	07/10/2019	Various Customers		Cash on Hand	265,850.00	0.00
L5 TXN	N-20190807-90	07/10/2019	Various Customers		Sales	0.00	265,850.00
L6 TXN	N-20190807-91	08/07/2019	N/A	650,000	Cash in Bank - GRB	650,000.00	0.00
L7 TXN	N-20190807-91	08/07/2019	N/A	650,000	Capital - Equity	0.00	650,000.00
18					Total:	1,294,350.00	1,294,350.00

Figure 4 Summary Report – Print



JDEV OFFICE SOLUTIONS INC.
4776 Montang Ave., Service Rd, Diamond Subd., Balibago, Angeles City
INCORPORATED jdevtechsolution@gmail.com

T-ACCOUNT (GENERAL JOURNAL SUMMARY) Date: 01/01/2019 to 08/08/2019

Account No	Account Title	Dr	Cr
1000	Cash on Hand	644,350.00	0.00
1100	Cash in Bank - GRB	650,000.00	0.00
3000	Capital - Equity	0.00	663,000.00
4000	Sales	0.00	631,350.00
	Total:	1,294,350.00	1,294,350.00

Figure 5 Summary Report – Exported to Excel

4	А	В	С	D
1	JDEV OFFICE SOLUTIONS INC.			
2	4776 Montang Ave., Service Rd, Diamor			
3	(045) 900-3988 / 0955-283-3018			
4	jdevtechsolution@gmail.com			
5				
6	T-ACCOUNT (GENERAL JOURNAL SUMN			
7	Date: 01/01/2019 to 08/08/2019			
8				
9	Account No	Account Title	Dr	Cr
10	1000	Cash on Hand	644,350.00	0.00
11	1100	Cash in Bank - GRB	650,000.00	0.00
12	3000	Capital - Equity	0.00	663,000.00
13	4000	Sales	0.00	631,350.00
14		Total:	1,294,350.00	1,294,350.00