

Code of Conduct

Group 13

1. The working policy for the group.

- **Clear communication:** It is important to have clear communication between all members of the group. Everyone should have an understanding of the project's goals, timeline and expectations.
- **Task allocation:** Group members should have a clear idea of which tasks they are responsible for, and when they should be completed. Tasks should be distributed evenly and based on members strengths and weaknesses.
- **Time management:** A schedule should be established so the group can maintain a suitable pace, and avoid delays.
- **Respect:** members should maintain respectful behavior towards each other, and avoid dominating or battling behavior.
- **Conflicts:** The group should be able to resolve conflicts if they should arise. It may include finding a third party to mediate, or speaking in a group.
- **Collaboration:** Group members should work together and share information and ideas to achieve the best results. We should support and encourage each other.

2. The frequency with which you will meet each other.

- Meeting every Tuesday and Thursday, from 10:00-16:00. We will meet for a resumé meeting every Friday at 9:00 - 9:30.
- We will have a SCRUM meeting at the start of each day when we meet.
- After each day, we will update where we currently are and have to write a brief description of what we've done and why we have done it.

3. Where you will work (*normally*).

- We will be meeting physically, if nothing else i agreed, we will meet at ITU.
- When working remotely, we will need to use a combination of Git messages and comments to explain what we have done and how it functions.

4. How well as a group do you plan to do in this course.

- We are all going into this project with the mindset that we want to be better at developing and writing code and learning git.
- Grades are not an issue for us, we just need to pass, but most importantly we want to learn.

5. A week-by-week progress plan.

- Continuously update a list of questions we have for the TA.

- Set a primary set of weekly goals (*realistic!*) and aim to solve them throughout the week.

6. TA Expectations:

- Meet once a week and help us keep on track.
- Help answer questions and guide us in the right direction.
- If we have shown a great level of understanding but still can't figure out the issue, we hope the TA can give a direct answer.

Signed,