

Fresh Start Projects

Safe Work Method Statement (SWMS)

Organisational Details

Business Undertaking the Work:	<input type="text" value="Fresh Start Projects"/>	ABN:	<input type="text" value="98 765 432 109"/>
Business Address:	<input type="text" value="123 example"/>	Business Phone #:	<input type="text" value="98 765 432 109"/>

Project and Principal Contractor Details

Scope of the Work:	<input type="text" value="New residential building construction"/>		
Project Address:	<input type="text" value="123 example"/>	Principal Contractor:	<input type="text" value="98 765 432 109"/>

SWMS | JSEA Details

Developed By:	<input type="text" value="Fresh Start Projects"/>	Contact #:	<input type="text" value="98 765 432 109"/>
Date Developed:	<input type="text"/>	Email:	<input type="text" value="ryan.slater@droneanalytics.com.au"/>
Approved for Use By:	<input type="text" value="Jane Smith"/>	Contact #:	<input type="text" value="ryan.slater@droneanalytics.com.au"/>
Approval Date:	<input type="text"/>	Signature:	<input type="text" value="ryan.slater@droneanalytics.com.au"/>
Date Last Reviewed:	<input type="text"/>	Reviewed & Approved for Use by::	<input type="text" value="ryan.slater@droneanalytics.com.au"/>
Signature:	<input type="text" value="ryan.slater@droneanalytics.com.au"/>	Next Review Date:	<input type="text"/>

Monitoring and Review: Visual monitoring of control measures will be undertaken and reviewed if circumstances change. The SWMS | JSEA will be amended if there is a change in the activity.

Consultation: Relevant personnel (including HSR’s where established) have been consulted in the development, and where required, review and amending of this SWMS | JSEA.

No	Task Activity	Potential Hazards	Risk Scores (before)	Control Measures	Risk Score (After)	Responsible Person
1 Arrival at site. Unloading and Set-Up.						
1.2	<ul style="list-style-type: none"> Working in the sun Dangerous UV Rays 	<ul style="list-style-type: none"> Exposure to UV radiation. Heat stress De-hydration Collapse Nauseated Skin Cancer Bodily Injury Infection Death 	1	<ul style="list-style-type: none"> Planning and Consultation <ul style="list-style-type: none"> Work health and safety legislation in each Australian state requires your employer or PCBU (person conducting a business undertaking) to provide a safe working environment. Skin cancer is a preventable disease and will actively promote, encourage and support skin protection in all work activities with which they are associated. All employees or Contractors must wear clothing to protect from the harmful UV Rays. Best options to avoid skin cancer when working outside Shirts or tops which have longer sleeves and a collar. Longer legged shorts where appropriate. Wide brimmed or legionnaire hats whenever practical. Eye protection tinted safety glasses. Actively encourage all employees to routinely apply broad spectrum water resistant 30+ sunscreen and stress the importance of regular re-application. Advise all workers, about the UV Protection Policy and encourage them to comply with it. Work and take breaks in the shade. Where no shade exists, use temporary portable shade. If possible, Plan to work indoors or in the shade during the middle of the day when UV radiation levels are strongest. Plan to do outdoor work tasks early in the morning or later in the afternoon when UV radiation levels are lower. Share outdoor tasks and rotate staff so the same person is not always out in the sun. Choose shade that has extensive overhead and side cover and is positioned away from highly reflective surfaces. 	2	Ryan
1.3	<ul style="list-style-type: none"> Unloading vehicle (cont.) 	<ul style="list-style-type: none"> Electrical Hazards Fire 	1	<ul style="list-style-type: none"> Risk Assessment, Planning and Consultation <ul style="list-style-type: none"> Before commencing any work in the roof we will consider whether live electrical wiring is a hazard. If live electrical wiring is a hazard we will consider cutting the house power and using an independent power source such as generator or neighbours power. We will walk through the premises with the owner to identify the location of all down lights and other ceiling accessories. 	5	Ryan

No	Task Activity	Potential Hazards	Risk Scores (before)	Control Measures	Risk Score (After)	Responsible Person
				◦ We will record the location and type and then make the necessary precautions when laying the insulation. As a default we will leave a clearance of 50mm from incandescent lights and 200mm from halogen lights including 50mm for any transformer, unless the lights are fitted with a suitable fire rated enclosure.		
2 General Construction						
2.1	• Use of hand and power tools	• Electrocution • Cuts and abrasions • Eye and hearing damage	1	• Safety Glasses, Ear Protection and RCD. • All Electrical leads and tools will be tested and tagged every 3 months in accordance with AS/NZS 3012:2010. A test register will also be available for inspection • Guards on tools and equipment will be maintained and working effectively before being used on site. • Guarding on tools will not be removed to perform any work activity.	4	Ryan
2.3	• Using Ladders	• Falling	1	• Tie Offs, Base Support, Gutter Anchors, Levellers ◦ All ladders used on site will be rated 'Industrial' with 120kg (minimum) load rating. A single and extension ladders must be secured at the top, bottom or both. Persons using the ladder must have 3 points of contact at all times (i.e. 2 hands and 1 foot or 2 feet and 1 hand or be holding a stable object e.g. gutter, wall frame). Ladders are to be maintained in a sound working condition and be appropriate for the task to be undertaken. Tools requiring two handed operation or a high degree of leverage force should not be used while on ladders. A ladder is not a work platform.	4	Ryan