

# Tove Bergman

tove.bergman@example.com | +46 72 123 45 67 | Växjö, Sweden

## Professional Summary

HR professional with 8 years of experience in employee relations, recruitment, and training. Skilled at policy development, conflict resolution, and HR software.

## Work Experience

HR Manager

PeopleFirst AB, Växjö

Feb 2019 - Present

- Managed HR operations for 200+ employees.
- Handled recruitment and onboarding.
- Led employee engagement programs.

HR Coordinator

TalentHub Sweden, Jönköping

Jun 2015 - Jan 2019

- Supported HR functions across departments.
- Maintained HRIS data and reports.
- Facilitated training sessions.

## Education

Master in Human Resources Management

Linnaeus University, 2013 - 2015

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## Skills

- Employee Relations
- HRIS Systems
- Talent Acquisition
- Onboarding & Training
- Conflict Resolution

## Languages

Swedish (Native)

English (Fluent)