Writing 估計字數 **(letter字數每句寫少一點)**  
[letter]  
2

4

4

1

OR

2

3

2

3

1

[essay]

3

4

4

4

**YOU must read the questions more carefully, 一定要回答到問題,尤其是letter !!!**

**#** should expand some point with an **example** or **explanation**, try to expand your ideas beyond just one sentence.

**# Either:**

**• Add another sentence to each paragraph to expand the ideas, OR**

**• Drop those ideas (although good) and add more detail to the other ideas.**

======================**佳句**===========================

#women are completely **held accountable** for…

#the **social status** of women and men nowadays are almost **equal to** each other in **all aspects.**

**#** women and men are **on a par** in the modern world.

# With their win today, the Rangers are now **on a par with** the Orioles in the team rankings.

# the role of women and men **complement** each other

# If women and men can **collaborate** well, their children **are assured of** living happy and promising lives.

# This is a very **negative influence** **on** our children and may be **detrimental to** their **perception of society**

# As a natural **consequence**, the government who had **imposed the tax** on old people should **shoulder the burden** of financially supporting the elderly.

# Help them **succeed in** **coping with** the **burdens** of everyday life

#Mr. Wells **tackled** the difficult problem

(tackle : to **try to deal** with something or someone)

#There's been a **progressive decline** in the **standard of living** over the past few years.

#A **growing** worry…

#An **increasing** number of people…

#I'm finding it **increasingly** difficult to pay my bills. 我覺得越來越無力支付帳款了。

**# increasingly : more and more (Cambridge)**

**#numerous (many) (Cambridge)**

#the modern lifestyles

#play a key role in

# people’s social life **is associated with** the

#**excessive** stress will reduce **productivity** and health

#**escape** from the **endless work** and **tension**

#**low** **blood sugar** makes you feel anxious and **irritable**

#an **irreversible** and **unstoppable** trend

#hold a **rational** attitude

#**perseverance** and **diligence** [ˋdɪlədʒənt]

#**As is known to all**, some animal species are gradually going **to be** extinct on our planet due to the **interference** of human beings, which is really **regretful**.

#make significant contributions to society

# the **vacant space** in the big cities **is becoming increasingly scarce**, which means it is technically not **feasible** in most cases **even if** the government decides to take this measure.

# which will consequently result in an even worse situation.

#Among the **various** types of schools here,

#In the modern world, zoos are some of the most popular **holiday destinations**

# provide very useful and **comprehensive** educational resources for **pupils** and tourists.

# Normally, zoos keep some **distinctive species** of their local **biological system** and even other species that are from other continents.

# **As is known to all**, some animal species are **gradually** going to **be extinct** on our planet due to the **interference** of human beings, which is really **regretful**. For those **miserable** animals, zoos provide a **refuge** for them to live safely and **unworriedly**.

# people overeating may **develop obesity or other chronic diseases.**

# As for the fast food culture and the all-you-can-eat restaurants, I consider them as a **distorted** way of **consuming** **food**, which can be very unhealthy if people **indulge in** them without **constraint**.

======================**模板佳句**===========================

#To begin with

#**If …., …. (conditional)**

# Personally, I totally agree with this idea **for the following reasons.**

#Some people **hold the opinion/view** that… (不要接idea)

# Nowadays, one of the most **controversial** issues is **whether … or not.**

# **Whether or not** schools are the best method of education is one of the most **debated** topics among our society nowadays.

#This is because only in this way **are we** able to…

#The main reason why they **take this stand** is that they believe…

# In this essay, I will discuss the **merits** of both views and give my own **perspective**.

#In this essay, I will **analyze** the causes of this issue and also **propose** some solutions.

# **adopting more measures** that are adj is the least we can do.

#Take **effective** measures…

# In conclusion, the main causes of this **phenomenon** are…

# In conclusion, both views have their reasons that are very **persuasive**.

# **Some state** that … .(句號) **While** **others state** that

# **More importantly**, the merits of using it **outnumber** the demerits.

# I am totally **opposed** to the idea that…

# One of the most **notable(拼寫)** effects is that…

# the ideal situation would be…

#Along with the **rapid** **social** and **economic** **development**, people’s **living standard** has been greatly improved.

#**With** the **rapid** development of society…

#From my point of view,…

#As is known to all,…

#It is no doubt that…

#, otherwise

# A sizable (large) **percentage** of people…

# It is **advisable** that…

#...are mentioned to be the main reasons why…

#With the …, …issues are **brought to our attention.**

#**From my own perspective**, I **partly** agree with…

#There is a great **tendency** that…

#Many **factors** **contribute** to this situation…

#In fact, there are many **factors** which **lead** to this phenomenon.

# Nowadays with the development of world economy and the **rapid** **progress** of **globalization**,

#In modern society, people live a **fast-paced life** and they don't have too much time for **amusement**.

#there are **various** factors that **lead** to this situation

#That is to say, (換句話說)

#As far as I am concerned, I'm **convinced** that...

#To tackle this problem, there are **numerous** measures **which** can be **taken into account.**

#The following suggestions should be **taken into consideration** when we are **seeking** solutions to **cope with** this problem.

(cope with : to deal **successfully** with a **difficult** situation)

(seek (search) [FORMAL]: 1. [T]to try to find or get something, especially something that is not a physical object. 2. [T]to ask for advice, help, approval, permission, etc.)

#The **disturbing** problem **is attributed to** many factors.

#another reason **why** I **believe**…

# I am going to analyze other reasons (不要加of) **why**…

# the most important purpose of zoos is **to** (不要用that they) provide

# I have the opinion that this kind of change is **somewhat** advantageous but **can also be** detrimental to our health.

#====================letter**佳句**=============================

# I am looking forward to your **prompt** response.

#Thank you **very** much **in advance.**

# Thank you very much for your reply in advance.

# The purpose of this letter is to claim…

# I will **cover** all the expense and your service.

#I would like to propose a solution… (不要用want)

# I am **uncertain** if this is **feasible**, **so** please advise **me** whether you can **approve** it or not.

# I would also like to explain **in more details** why I am not able to…

# I also would like to **express my sincere apology** for the delay.

# **Once again**, I am sorry for not paying the rent **punctually**. Thank you very much **for your understanding.**

# I have recently received a **notification** that **informed** me **that I need to**

# I am a **long-time(term) customer** of your company and have always paid the fees **punctually**.

# the contract states that I have the **right** to **terminate** my **insurance policy** providing your side is **in breach of (formal)**our agreement.

# I would like to propose **an alternative to** your **surcharge**.

# Please let me know if you are available for this event.

# my wife was **fascinated** by

# I am very delighted to **learn** that and ready to share some **relevant information** with you in this letter.

# this district is the most **habitable** area that I have ever lived in

# Education-**wise**, there are **a variety of** schools you can choose from, including an occupational school that **specializes** in cooking and a **prestigious** university.

# I **enclose the receipt** (police report) for your reference.

#Please contact me if you **require** any **additional** information.

#**rectify** (correct)[FORMAL] : I am determined to take whatever action is necessary to rectify the situation.

#Please let me know if there is anything **else** that you need my assistance **with**.

#<http://newgenerationresearcher.blogspot.tw/2010/02/on-contrary-in-contrast-on-other-hand.html>

**in contrast**:

柯的解釋是 you say by contrast or in contrast, or in contrast to something, to show that you are mentioning a very different situation from the one you have just mentioned.

麥的解釋也相同：used when you are comparing two things or people and saying that the second one is very different from the first。

**on the contrary**:

柯： you use on the contrary when you have just said or implied that something is not true and are going to say that the opposite is true.

麥：used for emphasizing that something is true, even though it is the opposite of something that has been said.

**on the other hand**:

柯: you use on the one hand to introduct the first of two contrasting points, facts, or ways of looking at something. It is always followed later by on the other hand or on the other.

麥：used for giving two different opinions about something

#

Method (by this method)

means

way

approach

#

**Harmful to**

Damaging

Detrimental to + 後面最好加個東西

(Their decision could **be detrimental to** the future of the company.)

#

Advantageous

Beneficial

Favorable

Positive

#

Merits

Demerits

Benefits

Drawbacks

defects

#

Important

Vital

Crucial

Fundamental

Essential

#

Difficult, hard

Tough

Challenging

Demanding

**Troublesome**

Elusive (difficult to describe, find, achieve, or remember)

Exhausting (比較無關, making you feel extremely tired)

#

Abundant (**more than enough**) <--> scarce

Plentiful (**a lot of it available**)

Ample (**more than enough**)

#

Deficient (**not having enough of**)  
Scarce 1.(**not easy to find or get**)

2. (esp. of food, money, or some other resource) Insufficient for the demand)  
**Insufficient** (**not enough**)  
Inadequate 1. (**not good enough or too low in quality**)

2.( Lacking the quality or quantity required)

Sparse 1.(**small in numbers or amount, often spread over a large area, Ex : sparsely-populated**)

2.( Thinly dispersed or scattered)

Scattered (adj. **covering a wide area**)

#Extra

Surplus

Spare

Redundant

# purpose

intent

intention

aim

#various : many different

# a variety of sth : many different types of similar things or people

#More importantly

#Advisable

# encouraging, discouraging

#**Strike a balance** between two things

#Confront

#Controversial

#The advantages of the plan **outweigh** its disadvantages

#Harmonious

#Commonplace (adj. n.)

#prevalent

#noteworthy, notable

#overwhelm (v.), overwhelming (adj.)

#measure措施; 手段; 方法

#privilege (spell)

#habitable (inhabitable)

Vancouver is ranked in the category of the most **habitable** cities in the world.

#agree/disagree **with**

#**the , a, an**

#In **the** modern world

#on your behalf = for your benefit so it can't be used here where it HARMS you

#become outraged (angry, shocked, or upset)

#I **support** the idea that…

#This is because…(Avoid starting sentences with BECAUSE)

# **[Both sides+opinion] start the final paragraph as "In conclusion, I believe…" and make the whole paragraph about your opinion., do not make a summary in this paragraph because you need the extra words/time to give your opinion**

#**不要把so跟as寫在句子的第一個字(都是子句)**

#on **the** 15**th** of July

# on **the** 22**nd** of June (記得說second)

#Arrive **in**

The delegation **arrived in** London last Monday.

#medium-sized

#crew (plural)

#I am very disappointed **with**

#compensate me **for**

#**COMPLEX sentences : write all of your sentences with two clauses. This will increase your GRA score.**

#**BESIDES should be used in speaking rather than formal writing / Sentences shouldn’t start with AND**

#**But 🡪 However**

#**And🡪 Furthermore**

#**Hundreds of millions of people**

#at a later date (more formal)

# **by** this method

# means : a method or way of doing something

# On the other **hand** (不要亂改成side)

# which emphasizes..

# when I was in (沒有the) elementary school

#rather than…

# the students are likely to be **taught** (沒有介係詞)more comprehensive contents .

# The government say they are trying to do more to **educate** the public **about** the consequences of **drug abuse.**

# **the** **mass** media : 大眾傳播媒體

#It is **reported** that…

# Make contributions to society

# **Take on** the responsibility

#**Shoulder** the burden (blame)(responsibility)

#our hope **for** the future

#old people = seniors = elders = the elderly

#the elderly (n.): [plural] old people considered as a group

#elderly (adj.): polite word for old

#the globalization

==============================LETTER=======================

#Headmaster

#It is **with great pleasure** that I accept your invitation. Thank you again.

#I hope to be informed of the **ultimate decision** soon.

#Annoying defects have been **emerging**

# **[letter] ALWAYS put the answer to each question in its own paragraph**

#ask your help **in** preparing…

#Yours sincerely, Jimmy **FAMILY name is needed**

#**strip**[strɪp] v. 剝

n. [countable] 條, 帶(比較基本的帶)

#**stripe** [straɪp] [countable] 條紋(a strip on the surface of something that is a different colour from the surrounding surface)

#**strap** [stræp] [countable]帶子; 皮帶(a leather strip)(a narrow piece of leather or other strong material used for fastening something or giving support, Ex : a watch strap, shoes with ankle straps, 公車吊環)

#**stay** in a hotel

#with a stripe on **the** top

#search **for**

#The tone could also be more formal as you are asking the manager for assistance.

# retain [formal] : to keep or continue to have something

# be supportive **of**

# Dear Manager,

# without **notifying** you in advance

# I have been **absent from** some classes…

# on-site support (不可數)

# 避免用actually, 用in fact

#dissatisfaction (spell)

# **at** (on) (very) short notice

#transfer agreement

#pay packet (pay envelope) (salary : per year)

#**Once** again,…

# transferring my bank deposits(savings 可能更好?)

# I am settling down here quite well…

# fixed monthly **payment**

**# insurance charge = premium (**保險費**)**

**#** **insurance policy : 保險證書**

#the payment **for**

#Make inquiries (inquiry n.) (inquire v. )

#fascinate (spell)

#gallery

#attendance (spell)

#troublesome

#accommodate (spell)

# public transport (不可數)

# encourage (spell)

#consequently (as a result) (spell)

# **gain** experience

#preserve **endangered species**

#preservation

# ecological environment : 生態環境

#refugee [͵rɛfjʊˋdʒi][C] : 難民

#refuge [ˋrɛfjudʒ] (n. ): 庇護[U], 避難所[C]

#shelter (n. v. ): 避難所[C], 避難[U]

當動詞: The wall sheltered us **from** the wind.

#**interfere** [ **in**/between] : to involve yourself in a situation when your involvement is **not wanted** or is **not helpful**

Ex : Interfering **in** other people's relationships is always a mistake.

#**meddle** [**in**/with]:

1. to try to **change** or have an **influence** on things that are **not** your responsibility, especially by criticizing in a **damaging** or **annoying** way
2. **interfere unwantedly**, intrude in other people’s **affairs** or business

Ex : My sister's always meddling **in** other people's affairs.

Ex : Don't meddle in my affairs.

#**intervene** [**in**] : to intentionally become involved in a **difficult** situation in order to **improve** it or **prevent it from getting worse.**

Ex : The Central Bank intervened **in** the currency markets today to try to stabilize the exchange rate.

#Don't forget to **claim** (for) your travelling expenses after the interview. When my bike was stolen, I **claimed on the insurance** and got £150 back.

#Even If v.s. Even Though

Use" even though" if they have **already done** it "even though they have already decided"

“even if” is usually used to talk about what you will do **at a future time** despite something which might go against your plan.

“even if” is usually used with **a future situation** and that the situation on which the decision is based is only a possiblity.

# downtown area**s**

# traffic jam**s**

#make/have **an** impact **on**

#social support **to cushion the impact** **of** unemployment

# **hinder** this solution **from** BEING CARRIED out (carry sth out)

# # play a prominent role

#lifespan, lifetime

#life expectancy: Women have a longer life expectancy than men.

# you may wonder **what** our local residential environment is **like**.

# there are all kinds of facilities in our **neighborhood**

**#** **accommodation [不可數]**

# including an occupational school that **specializes** in cooking

# you could be use a bit **more of a** friendly tone and be a bit more **knowledgeable** about your friend's child.

#reasons **for**

# **on** our planet

#savings [plural] 存款; 積蓄

# lifestyles (spell)

# money 🡪 wealth

# Air **is composed** mainly **of** nitrogen and oxygen.

At that time, women composed only 1.6 percent of the US forces.

# comprise [**formal usage]**

The Union comprises fifty states. 美國有五十個洲。

Fifty states comprise the Union.

#in the daytime

#(tackle : to try to deal with something or someone)

#(cope with : to deal successfully with a difficult situation)

#paramount: /ˈpær.ə.maʊnt/ more important than anything else:

#get a whole picture of

#multi-functional

# **insure** sb/sth/yourself **against** sth (投保)

We hadn't insured the bicycles against theft.

#**be instrumental in** (playing an important part) :

If someone or something is instrumental in a process, plan, or system, they are one of the most important influences in causing it to happen

Ex : John was instrumental in getting the contract to build the new building.

#**be influential in**

#**have** an influence **on**

#pupils (spell)

#horrified (at/by)( horrify): very shocked

terrified (of)( terrify): very frightened

frightened (of): feeling fear or worry

**fearful (of)**: frightened or worried about something

#acquire (spell)

#to opt out of : to choose not to be part of an activity or to stop being involved in it.

Employees can choose to opt out of the pension plan.

#news 不可數

That's the best (piece of) news I've heard for a long time!

A few days later he told me an exciting **piece** of news.

#**pleasant** : enjoyable, attractive, friendly, or easy to like

Pleasantness

Unpleasant

#belonging**s** [plural]

# All our household goods (投保)**are insured against** accidental damage.

# to claim **compensation for** my loss from your company.

to **compensate** me **for** the loss

# The girl **went missing** during **a family outing** to Mount Snowdon.

The valuable item that **went missing** is a fifteen-inch laptop.

# pricey , pricier, priciest

# household name [C]

# privilege and wealth are two common benefits that **come to mind** when **mentioning** (不要加介係詞) celebrities.

# **there is a high chance** they can live lucrative lives and have privileges over normal people.

# I strongly believe my observation that being a celebrity is beneficial **overall**

# being a celebrity is **more of a fortune than a misfortune** in my opinion.

#undermine : to make someone less confident, less powerful, or less likely to succeed, or to make something weaker, often **gradually**.

#linger /ˈlɪŋ.ɡər/: to take a long time to leave or disappear.

After the play had finished, we **lingered for a while** in the bar hoping to catch sight of the actors.

# 近視 short-sighted (adj.) , short-sightedness (n.)

#She's been **suffering from** (= been ill with) cancer for two years.

#unrestrained: not limited or controlled, Not restrained or restricted

#excessive : too much (More than is necessary, normal, or desirable; immoderate)

#excess :

1.(n.)[S or U] an amount that is more than acceptable, expected, or reasonable.

2. (adj.) extra

#immoderate : too much or many, or more than is usual or reasonable

#moderate (v.): to (cause to) become less in size, strength, or force; to reduce something:

#courtesy (spell) (courteous : polite and showing respect)

#She **is indulgent to** her grandchildren.

#He claims that society has been far too **(**放縱的**)permissive** **towards** drug taking.

#They believe that judges are too (仁慈的)**lenient with** terrorist suspects.

#It is part of a teacher's job to **instill**(逐漸灌輸)confidence **in/into** his or her students.

#self-centered

#only child 獨生子

#cultivate : to try to develop and improve something

#virtue [C or U]: GOOD MORALS

# The oil company was found guilty on ten counts of pollution, and **was** **punished with** a $250 million fine.

#juvenile: (n., adj.) a young person

# ?? my dog, **which** is very adorable.

# mow the lawn 給草坪割草 (mowed, mown)

# After a few months' contact the monkeys become very **tame**. (NOT WILD)

# She蹓(狗等)**walks the dog** for an hour every afternoon.

#cuisine [U](spell)

#considerably (spell)

# alter (CHANGE) : to change something, usually slightly, or to cause the characteristics of something to change.

Ex : We've had to alter some of our plans.

vary (CHANGE) : to change or cause something to change in amount or level, especially from one occasion to another.

Ex : My taste in classical music varies greatly/widely, but I usually prefer Mozart or Brahms.

#subsequently (happening after something else) : In 1982 he was arrested and subsequently convicted on drug trafficking charges.

# relaxation /ˌriː.lækˈseɪ.ʃən/ : [C] a pleasant activity that makes you become calm and less worried.

#all**-**you**-**can**-**eat

#versatile: able to change easily from one activity to another or able to be used for many different purposes.

Ex : He's a very versatile young actor who's as happy in horror films as he is in TV comedies.

Ex : A leather jacket is a timeless and versatile garment that can be worn in all seasons.

#uneconomical (wasteful) : 浪費的

#a roomy(spacious) but sparsely furnished(equipped) apartment

#vary with隨...而變化

Sharks vary in weight with size and breed.

#流行的, 時尚的; 時髦的 fashionable, stylish

#subsidize :v. 補助 to pay part of the cost of something

#a subsidiary role/factor 輔助的, 附帶的; 次要的

#parade [C] 遊行

# campaign [C] /kæmˈpeɪn/ : The endless public appearances are an inevitable part of an **election campaign. (spell)**

# I'm a bit **concerned about** your health.

#human **rights**

#unattended : not being watched or taken care of. Ex : Please do not **leave your luggage unattended.**

# **deter+ from嚇住**(discourage) v. : to **prevent** someone from doing something or to make someone less enthusiastic about doing something by making it **difficult** for them to do it or by **threatening bad results** if they do it.

Ex : These measures are designed to deter an enemy attack.

Ex : High prices are **deterring** many young people **from** buying houses.

#They led the fight to **impose laws** on smoking.

#chronic diseases

#complain **about**

#**regarding : about**

my dissatisfaction regarding the wrong delivery

#sign up : 註冊；報名登記 簽約；簽署；簽名

I **signed up for** a new telephone number

I have **signed up for** your travel insurance plan

#It wasn’t **until** two days ago **when** my neighbor handed me my bills **that** I realized they **had been** delivered to my neighbor’s address instead of mine.

#The oil company was found guilty on ten counts of pollution, and **was punished with** a $250 million fine.

#my line was cut for delaying payment **by** two months.

# I would like your company to **restore** my phone access instantaneously as well as **withdrawing the penalty.**

(restore v.s. recover)

# please correct my address **to** 12 Hill Road instead of 14 Hill Road

#**the** younger generation

#respect v. [T] (不需介系詞) respect my privacy

#cautiousness n.

#prudent [FORMAL] : careful and avoiding risks. [Synonym cautious][Opposite imprudent]

#in accordance with a rule, law, wish : following or obeying a rule, law, wish, etc.:

#garment n. [C]: a piece of clothing

#endorser : 廣告代言人, 支票背書人

#exaggerated (adj.) (spell)

#deceptive : adj.騙人的

#deceive : v. 欺騙

#authentic: adj. 可信的, 真實的, 可靠的

#blow sth out of **proportion**: to treat a particular event or problem far too seriously.

#The chart shows how weight increases **in proportion to** height (= the increase in weight depends on the increase in height).

#The country's great influence in the world **is disproportionate to** its relatively small size.

#my room **showed signs of** collapse after a recent earthquake.

#What’s even better is that

#we were **surprised to discover**

# some restaurants nowadays offer an **all- you- can-eat buffet menu**

#Apart from **the fact that(記得加)** the food we eat has varied significantly ,

#They went into town **to indulge in** some serious shopping.